

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
Clear Fork High School Media Center
May 14, 2018
6:30 p.m.**

District Mission Statement: *Exceeding Expectations*

Board of Education Members: Kyle Beveridge, President
Amy Weekley, Vice President
Daniel Freund
Carl Gonzalez

Employees of the Board: Janice Wyckoff, Superintendent
Bradd Stevens, Treasurer

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

Mr. Beveridge____Mr. Freund____Mr. Gonzalez____Mrs. Weekley____

3.0 INVOCATION

4.0 PLEDGE

5.0 EXECUTIVE SESSION

5.1 Recommendation: Motion to enter into executive session for the purpose of considering the employment of public employees.

Moved by _____, Seconded by _____

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge____

5.2 Recommendation: The Board resumes the regular meeting at _____.

Moved by _____, Seconded by _____

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____

6.0 APPROVAL OF MINUTES

Moved by _____ Seconded by _____

April 9, 2018 – Regular Minutes

Roll Call: Freund _____ Gonzalez _____ Weekley _____ Beveridge _____

7.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)

- 7.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
- 7.2 If any visitor wishes to speak on an item not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

8.0 PRESENTATIONS

- 8.1 Retirement recognition – Beverly Knell
- 8.2 Clear Fork Building Project update
- 8.3 Bullying Prevention – Jennifer Klaus

9.0 Items from Board Members

Moved by _____ Seconded by _____

- 9.1 Recommendation: The Board approve the following resolution:

WHEREAS, the Superintendent's current Employment Contract with the Clear Fork Valley Local School District Board of Education is effective from August 1, 2017 through July 31, 2018; and

WHEREAS, the Board of Education has evaluated the Superintendent and has met with her and is desirous of re-employing her for a term of 3 years;

NOW THEREFORE BE IT RESOLVED, that the Superintendent be re-employed effective August 1, 2018 through July 31, 2021 consistent with the terms of the Employment Contract that is attached as an addendum to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED, that as additional consideration for the re-employment of the Superintendent that she be permitted to work a flexible schedule for the month of July 2018, whereby she is not expected to be physically present in the office on a daily basis but will work as necessary or as directed by the Board.

Roll Call: Freund _____ Gonzalez _____ Weekley _____ Beveridge _____

10.0 TREASURER'S REPORT

Moved by _____ Seconded by _____

10.1 Recommendation: The Board approves the April 2018 Financial Report.

10.2 Recommendation: The Board approves the revised five-year forecast.

10.3 Recommendation: The Board accepts the following donation:

Schmidt Security Pro, \$100.00 to the Clear Fork Middle School for the Washington DC trip

10.4 Recommendation: The Board approves a transfer from the General Fund (001) to Bond Fund (002) in the amount of \$51,355 for debt repayment of Elementary Facility project construction bond.

Roll Call: Freund _____ Gonzalez _____ Weekley _____ Beveridge _____

11.0 SUPERINTENDENT'S REPORT

11.1 Personnel

Moved by _____ Seconded by _____

11.11 Recommendation: The Board accepts the following resignation:

Lisa Kerr	end of 2017-2018 contract year
Jessica Litzenberg	August 3, 2018
Kathryn Metz	end of 2017-2018 contract year
Kelly Stanford	July 1, 2018

11.12 Recommendation: The Board non-renew the following long-term substitutes for the 2018-2019 school year.

Jeremy Barrett	David Fry
Jenna Bollinger	Kerri Gottfried
Tyler Cates	Carolyn Parrott
Ann Dettmer	John Parrott
Ruthie Fisher	

11.13 Recommendation: The Board adopts the following resolution:

BE IT RESOLVED by the Board of Education of the Clear Fork Valley Local School District, Richland County, Ohio, that on the written recommendation of the Superintendent, the certificated administrator contract of the following person shall not be renewed, and the said certificated administrator shall not be re-employed for the 2018-2019 school year:

Douglas DeVito, Special Education Director

BE IT FURTHER RESOLVED by the Board of Education that it has determined that Dr. DeVito was evaluated in accordance with ORC 3319.02, that his evaluations were reviewed and considered by the members of the Board of Education, and that he has provided an opportunity to meet with the Board to discuss the reasons for the nonrenewal of his administrative contract at this time.

BE IT FURTHER RESOLVED that the Treasurer of the Board of Education, on or before June 1, 2018, shall give written notice to said certificated administrator that his contract will not be renewed and that he will not be reemployed for the 2018-2019 school year.

11.14 Recommendation: The following certified personnel be employed on a one year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Gabrielle Dannemiller

11.15 Recommendation: The Board employs the following on Three Year Administrative Contracts effective August 1, 2018 through July 31, 2021. Salary and benefits per the administrative salary schedule.

Heidi McDaniel School Psychologist

11.16 Recommendation: The Board employs the following on Three Year Administrative Contracts effective July 1, 2018 through June 30, 2021. Salary and benefits per the administrative salary schedule.

Kevin Carr Director of Physical Facilities
Lisa Yarger Director of Transportation

11.17 Recommendation: The following certified personnel be employed on a one year limited teaching contract beginning with the 2018-2019 school year per the adopted salary schedule.

Courtney Carper	Gabriel Kennedy
Robert Casey	Lynn Kneile
Sarah Conkling	Melissa Kodger
Sydney Conley	Edward Kossick
Eric Cunningham	Alison Mayer
Gabriel Dannemiller	Michael McCorkle
William Gregory Deckling	Devyn Renninger
Whitney Golden	Melinda Sansom
Brandis Hauger	Kelly Shinabarker
Taylor Haught	Joseph Staab
Cassandra Hoagland	Cynthia Truex
Miranda Hostettler	Amber Weaver
Joseph Jancura	Molly Weyhmeller
Jennifer Kahl	

11.18 Recommendation: The following certified personnel be employed on a three year limited teaching contract beginning with the 2018-2019 school year per the adopted salary schedule.

Jared Beans	Jenessa Luzader
Rebecca Clapp	Anitra Van Horn
Danielle Daniels	Alicia Williams
Kathryn Israel	

11.19 Recommendation: The following certified personnel be employed on a Continuing teaching contract beginning with the 2018-2019 school year per the adopted salary schedule.

Amy Cox
Mayme Legron

Kailea Sparks
Monica Stillion

11.191 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning with the 2018-2019 school year per the adopted salary schedule.

Christopher Bailey
Michelle Beveridge
Jeremy Daniels
Crystal Drockton
Joshua Dunn
Alan Hayes

Robert McConkie
Angie Peterson
Sara Saxton
Ronda Shafer
Robert Scott Wood

11.192 Recommendation: The following classified staff be employed on a continuing contract beginning with the 2018-2019 school year per the adopted salary schedule.

Nicole Myers

Tina Weaver

11.193 Recommendation: Employed Jeff McBride as Drug Prevention Officer for 15 hours per week at \$15.25 per hour for the 2018-2019 School year.

11.194 Recommendation: The following certified personnel be employed on a one year limited teaching contract beginning with the 2018-2019 school year per the adopted salary schedule, pending completion of requirements.

Michael Eicher
Lauren Motter
Meredith Wendling

Science Teacher
Spanish Teacher
Middle School English Language Arts

11.195 Recommendation: The following certified staff members be approved to participate in the Technology Professional Development, to be held June 11 and 12, 2018. To be paid \$100.00 per day.

Susan Beans
Rachel Bieri

Lynn Kneile
Jacquelyn Koch

Erin Blubaugh
Susan Brown
Jennifer Campbell
Courtney Carper
Sarah Conkling
Irene Cooperrider
Amy Cox
Joy Dials
Judy Golden
Whitney Golden
Richard Hoover
Jennifer Irwin
Jennifer Kahl
Cathy Kinney

Melissa Kodger
James Michalovich
June Popa
Jefferson Proto
Katharine Quickle
Jeremy Riddle
Kelly Stephens
Rhonda Studenmund
Ashley Twedt
Tami Vaughn
Ryan Vermillion
Jessica Wend
Molly Weyhmeller

- 11.196 Recommendation: The following certified staff members be approved to participate in the Math Literacy Initiative Professional Development Year 1, to be held June 4-8, 2018. To be paid \$250.00 per week or \$50.00 per day.

Gabriel Dannemiller
Sandra Homer

Lynelle Leedy
Kelly Stephens

- 11.197 Recommendation: The following certified staff members be approved to participate in the Literacy Collaborative Professional Development, to be held June 18-22, 2018. To be paid \$250.00 per week or \$50.00 per day.

Susan Brown
Courtney Carper
Rebecca Clapp
Sydney Conley
Irene Cooperrider
Eric Cunningham
Danielle Daniels
Taylor Haught
Sandra Homer
Kathryn Israel
Jennifer Kahl
Lynn Kneile
Lisa Kvochick

Lynelle Leedy
Sandra Longshore
Cheryl Manges
Laura Parsons
Brittany Pipes
Katharine Quickle
Cynthia Ridenour
Rachel Schag
Kelly Shinabarker
Kelly Stephens
Rhonda Studenmund
Nicole Walker
Alicia Williams

11.198 Recommendation: The following certified staff members be approved to teach the Literacy Collaborative Professional Development and lead the Reading Summer Camp. To be paid \$1,000.00 per Professional Development and \$1,000.00 per Camp.

Alison Mayer	Literacy Professional Development
Alison Mayer	Literacy Camp
Melinda Sansom	Literacy Professional Development
Melinda Sansom	Literacy Camp

11.199 Recommendation: The following certified staff members be approved to participate in the following summer camps. To be paid \$100.00 per day for 5 days, pending number of students signing up for the camp.

Math Camp	June 25-29, 2018
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Gabriel Dannemiller	Lynelle Leedy
Sandra Homer	Kelly Stephens

Reading Camp	July 30-August 3, 2018
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Susan Brown	Kelly Stephens
Lisa Kvochick	Rhonda Studenmund
Lynelle Leedy	Nicole Walker

11.1991 Recommendation: The Board approve an unpaid leave of absence, following use of sick leave starting with the 2018-2019 school year with a return date of October 1, 2018 for Danielle Haydocy.

11.1992 Recommendation: The Board approves an administrative supplemental contract effective July 1, 2018 through June 30, 2019 for Tamara Ludwig for processing payroll for Lucas Local Schools at an annual amount of Five Thousand Six Hundred Sixty Six Dollars (\$5,666.00).

11.1993 Recommendation: The Board approve 2.5 days of unpaid leave of absence for Crystal Drockton May 1-3, 2018.

11.1994 Recommendation: The Board approves the hiring of classified substitutes on an as needed basis for the 2018-2019 school year

from the attached list and any updated lists throughout the school year.

11.1995 Recommendation: The Board employs the following certified staff members on a one (1) year supplemental contract for extended service for the 2018-2019 school year:

Matthew Dotson	10 days
Danielle Haydocy	20 days
Kourtney Kucirek	5 days
Cynthia Truex	20 days

11.1996 Recommendation: The Board approves the following students to be hired as custodial and maintenance workers at a rate of \$8.30 per hour, not to exceed \$10,000.00, for the summer of 2018, pending completion of requirements.

Jessica Atherton	Lucas Kern
Wyatt Baker	Tymber Hetsler
Alexander Brown	Catherine Bailey Romoser
Olivia Butram	Ethan Ross
Zoe Dailey	Jared Ross
Zoe Finley	Hayden Shoemaker
Maleah Garrabrant	Reyna Staton

11.1997 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2017-2018 school year to be paid 75% of the total of 3 supplemental positions.

Gabriel Kennedy	Varsity Baseball/ Assistant Baseball
Joseph Staab	Varsity Baseball/Assistant Baseball

11.1998 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2017 or April 27, 2017 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2017-2018 school year per the adopted salary schedule, to be paid 75% of the total of 3 supplemental positions.

Chris Hollar
Mark Lind

Varsity Baseball/Assistant Baseball
Varsity Baseball/Assistant Baseball

Roll Call: Freund _____ Gonzalez _____ Weekley _____ Beveridge _____

11.2 Routine Items

Moved by _____ Seconded by _____

11.21 Recommendation: The Board approves the following health insurance renewal rates effective July 1, 2018 to be paid in June, 2018.

	(Current) Increase 2017-2018	(Proposed) 2018-2019	of:
Medical Single	\$ 658.19	\$ 717.92	9.07%
Medical Family	1,485.57	1,620.38	9.07%
Prescription Single	79.99	79.99	0.00%
Prescription Family	180.52	180.52	0.00%
Dental Single	31.01	31.01	0.00%
Dental Family	91.02	91.02	0.00%
Vision Single	17.69	17.69	0.00%
Vision Family	53.71	53.71	0.00%
Older Age Child Rate	665.94	719.83	8.09%
Composite Increase all coverages:			7.46%
Last Year's composite Increase:			2.45%

11.22 Recommendation: The Board approves the list of senior candidates as recommended by Mr. Brian Brown to receive a diploma at graduation on May 20, 2018, provided all local and state requirements have been satisfied prior to graduation. (See attached list)

11.23 Recommendation: The Board approves the 2018-2019 school calendar.

11.24 Recommendation: The Board approves the following student handbooks:

Preschool
Bellville Elementary
Butler Elementary

Middle School
High School
Transportation

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____

11.3 **New Business**

Moved by _____ Seconded by _____

11.31 Recommendation: The Board approve the following resolution authorizing 2018-2019 membership in the Ohio High School Athletic Association:

WHEREAS, Clear Fork Valley Local Schools, of 92 Hines Avenue Bellville Ohio 44813, Richland County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOT THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card (Clear Fork High School and Clear Fork Middle School) do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OSHAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of the schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties prescribed in Bylaw 11.

11.32 Recommendation: The Board enter into the attached service agreement with the Ohio School Boards Association for the purpose of providing the Ohio Policy Service Update Service from May 1, 2018 through April 30, 2019.

11.33 Recommendation: The Board enter into a contract with the Lucas Local School District to provided Payroll Services from July 1, 2018 through June 30, 2019.

11.34 Recommendation: The Board approve the following resolution:

WHEREAS, the Board desires to establish the Clear Fork Valley Education Foundation Fund (the "Fund") pursuant to Ohio Revised Code ("Revised Code") Section 3315.40 for the purpose of providing financial assistance and support for educational programs, projects, and curricular/extracurricular activities, including scholarships;

WHEREAS, Revised Code Section 3315.40 permits the Board to name a committee of administrators to administer the Fund and provide recommendations for the use of the Fund;

WHEREAS, Revised Code Section 3315.40 permits the Board to create a trust for the investment of money held by the Fund and appoint a nonprofit foundation as trustee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clear Fork Valley Local School District, Richland and Knox Counties, Ohio, that:

Section 1. The Board hereby establishes the Fund as an education foundation fund under Revised Code Section 3315.40, and the Treasurer of the Board (the "Treasurer") is hereby instructed to open USAS Fund 029 (Education Foundation) for the Fund.

Section 2. The Board, pursuant to its authority under Revised Code Section 3315.40, hereby establishes a Committee of Administrators (the "Committee") to administer the Fund and provide recommendations to the Board for the use of the Fund.

Section 3. The Board hereby appoints the following School District administrators to serve on the Committee, which persons shall serve at the discretion of the Board, and who shall receive no compensation, but may be reimbursed for their actual and necessary expenses incurred in the performance of their duties:

Superintendent
Treasurer
All Building Principals
Two Board Members

Section 4. The Board hereby grants the Committee the power to create any advisory committees as appropriate to assist it in execution of its duties.

Section 5. The Board, pursuant to its authority under Revised Code Section 3315.41, hereby creates a trust for investment of money held by the Fund, which shall be named the Clear Fork Valley Local School District Educators Trust (the "Trust"). The Trust shall conform to the requirements of Revised Code Section 3315.41. The Fund is hereby designated as the beneficiary of the Trust.

Section 6. To initially fund the Trust, the Treasurer is hereby directed to pay into the Fund, for further transfer to the Trust, an amount from the School District's General Fund (USAS 001) equal to one-half of one per cent (0.50%) of the total appropriations of the School District. Such transfer shall be made prior to the end of the current fiscal year. In subsequent fiscal years, any such transfer from the General Fund shall be as set forth in the annual appropriation measure, as amended or supplemented.

The Treasurer shall also transfer into the Fund, for further transfer to the Trust, monies previously received for scholarships for School District students and other monies received as gifts.

Section 7. Pursuant to Revised Code Section 3315.41 the Board must appoint a nonprofit foundation as trustee of the Trust (the "Trustee"), and the Board hereby appoints The Community Foundation of Mount Vernon and Knox County as the initial Trustee. The Board may appoint a replacement trustee at any time and for any reason.

Section 8. The Trustee shall administer the Trust, including but not limited to, holding, investing, and reinvesting the Trust principal; collecting the income from the investments; and, after deducting the costs of administering the Trust and, if applicable, the Trustee's compensation, paying the net income to the Treasurer for payment into the Fund as beneficiary. The Trustee is and shall be prohibited from invading the principal of the Trust.

Section 9. On behalf of the Board, the Treasurer is hereby authorized to enter into and execute a trust instrument with the Trustee (or any replacement Trustee appointed by the Board), which such instrument shall set forth the terms of the Trust, shall conform to the requirements of Revised Code Section 3315.41, and shall be in such form, not inconsistent with the terms of this Resolution, as shall be determined by the Treasurer. The Treasurer and any member of this Board are also hereby authorized to execute such other agreements, certificates, instruments, or other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this Resolution. Such documents shall be in a form substantially consistent with the terms of this Resolution as they in their discretion shall deem necessary or appropriate. The execution of such documents by the Treasurer and/or any Board member shall be conclusive evidence of the Board's approval of such documents.

The Trust may be amended by the Board if the Board concludes that amendment will better enable the objectives of the Trust to be achieved, including, but not limited to, the conditions under which the Trust will be revocable. Upon revocation of the Trust, the principal of the Trust shall revert to the Board, in which case the Treasurer shall accept and deposit such principal into the Fund.

Section 10. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

11.35 Recommendation: The Board accepts the 2018 Land Auctioneer quotes received on May 8, 2018.

11.36 Recommendation: The Board awards the 2018 Land Auctioneer Contract to Wilson Family Realty at a commission rate of 3% with all standard advertisement not included.

11.37 Recommendation: The Board enters into an Interagency Agreement with Ohio Heartland Community Action Commission Head Start-Early Head Start, North Central State / OSU / M Child Development Center-Early Head Start, effective July 1, 2018 through June 30, 2019.

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____

12.0 EXECUTIVE SESSION

12.1 Recommendation: Motion to enter into executive session for the purpose of considering the appointment of a public official.

Moved by _____, Seconded by _____

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____

12.2 Recommendation: The Board resumes the regular meeting at _____.

Moved by _____, Seconded by _____

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____

13.0 ADJOURN at _____

Moved by _____ Seconded by _____

Roll Call: Freund ____ Gonzalez ____ Weekley ____ Beveridge ____