

# CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

Regular Meeting  
Clear Fork High School Media Center  
June 25, 2018  
6:30 p.m.

## District Mission Statement: *Exceeding Expectations*

The Regular Meeting of the Clear Fork Valley Local School board was called to order at 6:30 PM by Board President Mr. Kyle Beveridge.

Roll call was taken and the following members were present: Mr. Dan Freund, Mrs. Amy Weekley, Mr. Kyle Beveridge, Mrs. Lori McKee and Mr. Carl Gonzalez.

2018-149 **Upon Motion** by Mr. Freund and seconded by Mrs. Weekley, the Board approved the minutes of the Regular Meeting of May 14, 2018 as written.

The vote was:	Mr. Freund	Yes	Mr. Gonzalez	Yes
	Mrs. Weekley	Yes	Mr. Beveridge	Yes
	Mrs. McKee	Yes		

Mr. Kyle Beveridge introduced Mrs. Lori McKee as the new board member of the Clear Fork Valley Board of Education. Mrs. McKee introduced herself and explained her occupation.

## PRESENTATIONS

Mr. Brad Geismann, with the Adena Corporation, gave a brief update on the construction progress. He started with reviewing the Butler facility. The masonry veneer in Butler is all done and washed down and the windows are going in and are almost complete. The metal wall panels on the roof in Butler are going on and currently they are all on site and are around 50% or better complete on the installation of the permanent roof. The metal wall panels for the outside walls will be arriving in July. On the inside of the building the metal wall framing is moving along, a lot of the drywall is hung. It is almost 100% in one of the classroom wings. In area B the second coat of paint is on the walls. The site is moving along and drives are being cut in and in July and August some of the curbs and sidewalks will be put in and asphalt will follow. Mechanical and Electrical will continue. Butler is moving along pretty well. Some of the grid for the drop ceilings are going to start to be installed.

In Bellville the masonry veneer is about 80%-90% complete. The windows will start to be put in after the fourth of July. The building is pretty well dried in. The framing for the interior walls for the lower level is complete and they started to hang drywall in the lower wing. The metal framing upstairs is just getting started. There is only one more slab to pour and all the slabs will be complete at Bellville.

Mr. Gonzalez asked Mr. Geismann if they had been given any change orders. Mr. Geismann said that there are some but he was not able to give the status on them. Mr. Gonzales asked about a request for some changes to be made to a special needs classroom in Butler and the addition of equipment. Ms. Wyckoff explained that she looked into that request and that the classroom is equipped appropriately. She explained that she met with the parent who was having that discussion and she explained that the classroom is a K-5 classroom and we would not be adding actual ovens and washing machines with K-5 Students. Ms. Wyckoff stated that the district is looking into the Ramsey house and she has contacted the Knox County Career Center to send out their buildings and trades person to see if the career center, where our students attend, can come to the district and work on the Ramsey House.

Mr. Gonzalez also asked about a lavatory in the classroom and the distance the kids had to walk. Ms. Wyckoff explained that there is a handicap bathroom located in the classroom and that the classroom was specifically located half way between the Ramsey house and the playground. Ms. Wyckoff also explained that there are shades built into the windows so they can be closed to reduce sunlight.

## **TREASURER'S REPORT**

**Upon Motion** by Mr. Gonzalez and seconded by Mrs. McKee, the Board:

- 2018-150 Approved the May 2018 Financial Report.
- 2018-151 Accepted the following donations:
- \$100.00 to the Middle School / High School Library Media Center from Mrs. Beverly Knell.
  - Stove/Oven to the Ramsey House from Lindsay Roberts valued at \$500.
- 2018-152 Approved the revised Permanent Appropriations for Fiscal Year 2018.
- 2018-153 Approved Temporary Appropriations for Fiscal Year 2019 not to exceed 50% of Fiscal Year 2018 appropriations at fund level.
- 2018-154 Authorized the Treasurer to make the necessary appropriation modifications, transfers and advances, and to request from the County Auditor an amended certificate for the purpose of closing out fiscal year 2018.
- 2018-155 Acknowledged that on June 13, 2018 a notice was posted on the District Web Page under Announcements soliciting input for use of IDEA funds for Fiscal Year 2019 and that no input has been received by June 25, 2018.

- 2018-156 Approved the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$500,000.00 per order for Fiscal Year 2019.
- 2018-157 Approved a transfer from the General Fund to the Athletic Fund (300/9500) in the amount of \$34,701 for partial payroll expenses for the months of April, May and June 2018. Including this transfer, the total for the year transferred to athletics from the general fund for payroll expenses is \$334,701. (Prior year-to-date was \$335,430)
- 2018-158 Approved the disposal of records according to the adopted record retention schedule and the RC-3 upon approval of the Ohio Historical Society.

Mr. Gonzalez asked how many years we went back on the records. It was explained that the time we retain district records depends on the records retention schedule that is adopted by the board and the Ohio Revised Code. It was explained that some records like board minutes are never destroyed and others are 3 years, some are 5 years and some are more. It was explained that the type of record and the board adopted records retention schedule determines the amount of time we keep a specific record.

Mr. Beveridge inquired about the athletic transfer in relation to the ticket sales. It was explained that ticket sales covers the things like officials, supplies, dues/fees, and clinics. It was explained that the transfer is only for coach's compensation and bus driver compensation to and from events. When the transfer for compensation is added to the all the other expenditures for athletics the district spends around \$450,000 per year on athletics.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Freund</b>	<b>Yes</b>
	<b>Mrs. McKee</b>	<b>Yes</b>	<b>Mr. Beveridge</b>	<b>Yes</b>
	<b>Mrs. Weekley</b>	<b>Yes</b>		

## **SUPERINTENDENT'S REPORT**

**Upon Motion** by Mrs. Weekley and seconded by Mr. Freund, the Board:

- 2018-159 Revised 11.14 approved at the May 14, 2018 Board of Education meeting to read as follows:

The following certified personnel be employed on a one year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Gabrielle Dannemiller – effective May 15, 2018

2018-160 Approved the following personnel advance on the salary schedule effective with the beginning of the 2018-2019 school year in accordance with the Clear Fork Valley Education Association, AFT/OFT Agreement.

Anitra VanHorn Masters + 30

2018-161 Employed the following certified personnel on a one (1) year supplemental contract for the 2018-2019 school year.

Nicholas Allerdig	Weight Coach August – October
Nicholas Allerdig	Varsity Wrestling
Jared Beans	7 <sup>th</sup> Grade Football
Susan Beans	Bellville Student Council Advisor - shared
Brittany Bechtel	Varsity Girls Soccer
Steven Bechtel	Varsity Boys Basketball
Rachel Bieri	Senior Class Advisor
Rachel Bieri	Speech Team Advisor
Erin Blubaugh	Middle School Student Council Advisor
Courtney Carper	High School Cheerleading
David Carroll	Weight Coach May – July
Amy Cox (shared)	Project Support High School Advisor
David Carroll	Varsity Football
William Deckling	Assistant Varsity Football
Joy Dials	Bellville Student Council Advisor – shared
Matthew Dotson	Cross Country
Randy Echelberger	History Club Advisor
Randy Echelberger	National Honor Society Advisor
Whitney Golden	Varsity Girls Golf
Richard Hoover	Varsity Boys Golf
Richard Hoover	8 <sup>th</sup> Grade Boys Basketball
Jennifer Irwin	Art Club Advisor
Joseph Jancura	Musical Director
Joseph Jancura	Show Choir Director
Heather Keating	Freshman Class Advisor
Heather Keating	High School Yearbook Advisor
Heather Keating	Newspaper/District Newsletter
Sonia Kelley	Musical Set Design
Sonia Kelley (shared)	Project Support High School Advisor
Sonia Kelley	Project Support Middle School Advisor
Sonia Kelley	Varsity Girls Tennis
Kourtney Kucirek	Junior Class Advisor
Melissa Kodger	High School Student Delegation Advisor
Melissa Kodger	SADD Advisor
Michael McCorkle	Weight Coach February – April

Michael McCorkle	Assistant Varsity Football
Sandra McDaniel	French Club Advisor
James Michalovich	Musical Set Construction Advisor
James Michalovich	Musical Director
James Michalovich	Middle School Drama Club Advisor
Randy Pore	Activities Coordinator (shared)
Randy Pore	Ski Club Advisor
Randy Pore	Varsity Girls Basketball
Matthew Reffel	8 <sup>th</sup> Grade Football
Jeremy Riddle	High School Intramurals
Jeremy Riddle	Junior Class Advisor
Jeremy Riddle	Varsity Boys Golf
Adam Staley	Sophomore Class Advisor
Joseph Staab	Weight Coach November - January
Kelly Stephens	Bellville Elementary Newsletter Advisor
Tami Vaughn	Senior Class Advisor
Tami Vaughn	Tech Team Advisor
Ryan Vermillion	Activities Coordinator (shared)
Amber Weaver	Spanish Club Advisor
Stacie White	Middle School Academic Challenge Advisor
Stacie White	High School Academic Challenge Advisor

2018-162

In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 18, 2018 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2018-2019 school year per the adopted salary schedule.

Patrick Bailey	7 <sup>th</sup> Grade Football
Patrick Bailey	Middle School Wrestling
Mike Carroll	Assistant Varsity Football
Trina Firmi	8 <sup>th</sup> Grade Volleyball
Nathan Gailey	Varsity Boys Soccer
Kerri Gottfried	HS Girls Basketball
Rick Jenkins	Assistant Varsity Football
Jeff Labaki	Assistant Girls Soccer
Chris Laux	Assistant Girls Soccer
Michael Longshore	Assistant Boys Soccer
Cameron McWatters	8 <sup>th</sup> Grade Football
Chandell Pfleiderer	Middle School Cheerleading Advisor
Troy Reed	Marching Band Percussion Instructor
Julia Stover	Varsity Volleyball
Brent White	Assistant Varsity Football

Kyle Wirick

Assistant Varsity Football

2018-163 Employed the following certified personnel on a one year limited teaching contract beginning with the 2018-2019 school year per the adopted salary schedule, pending completion of requirements.

Tara Arnold	Grades 3-5 Math Coach - .5 FTE
Mackenzie Campbell	High School Math
Jessica Haley	Assistant Band Directory
Nichole Rinehart	3 <sup>rd</sup> Grade

2018-164 Approved the following students to be hired as custodial and maintenance workers at a rate of \$8.30 per hour, not to exceed \$10,000.00, for the summer of 2018, pending completion of requirements.

Olivia Butram	Elizabeth Rodriguez
Izzac Lawhorn	Macy Wade

2018-165 Approved the following for extended year services for qualifying IEP students.

Kailea Sparks – certified staff  
 Monica Stillion – certified staff  
 Sandra Pfeifer – aide

2018-166 Approved the following Summer School Tutors:

Debbie Miller	June Popa
Richard Hoover	

2018-167 Employed the following on a Three Year Administrative Contract effective beginning of the 2018-2019 contract year through the end of the 2020-2021 contract year. Salary and benefits per the administrative salary schedule.

Jennfier Stallard	Director of Food Service
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Ms. Wyckoff stated that Mrs. Stallard has 30 years of experience and had spent several of the last years in management.

2018-168 Approved updated administrative salary schedule for the 2018-2019 school year.

2018-169 Approved the following administrative stipends for the 2018-2019 school year.

Heidi McDaniel	Special Education Coordinator	\$15,000.00
Shaw Ramion	District Safety Coordinator	\$ 5,000.00
Jennifer Klaus	Resident Educator Program Coordinator	\$ 5,000.00
Jennifer Stallard	Workers Compensation Manager	\$ 5,000.00

2018-170 Approved Kathleen Frazier as Special Education Consultant for consulting services from June 4, 2018 to June 30, 2019 at a rate of \$35.00 per hour not to exceed \$2,000.00.

2018-171 Approved the following certified staff member to participate in the Technology Professional Development, to be held June 11 and 12, 2018. To be paid \$100.00 per day.

Debbie Miller

2018-172 Approved the following certified staff members to participate in the Literacy Collaborative Professional Development, to be held June 18-22, 2018. To be paid \$250.00 per week or \$50.00 per day.

Mayme Legron

2018-173 Revised 11/194 approved May 14, 2018 Board of Education Meeting to read as follows:

The Board approves Jeff McBride as Drug Prevention Officer for up to 28.75 hours a week at a rate of \$20.00 per hour for the 2018-2019 school year.

2018-174 Approved the following to teach Math Camp for \$100.00 per day from June 25, 2018 to June 29, 2018.

Nicole Alexander  
Haley Davis  
Melinda Matuch

Ariel Deere  
Reanna Shaffer

Mr. Beveridge stated that it is now evident why Mrs. Stallard resigned from the board, because you can't be on the board and be an employee. Ms. Wyckoff stated that Mrs. Stallard took a gamble and resigned and applied and ended up being the best candidate.

Mr. Gonzalez asked if Mr. Gabriel Dannemiller's pay would be retroactive until the first day he was hired. It was explained that he will start at step zero and he did not complete 120 days which counts as full year so he will start out at step zero.

Mr. Gonzalez asked about Mrs. Kathleen Frazier's recommendation. Ms. Wyckoff stated that Ms. Frazier recommended the district do a full independent special education compliance audit.

**The vote was:** Mrs. Weekley Yes  
Mr. Freund Yes  
Mrs. McKee Yes

Mr. Gonzalez Yes  
Mr. Beveridge Yes

2018-175 **Upon Motion** by Mr. Freund and seconded by Mrs. Weekley, the Board approved the Local Professional Development Handbook for 2018-2019.

**The vote was:** Mr. Freund Yes Mr. Gonzalez Yes  
Mrs. Weekley Yes Mr. Beveridge Yes  
Mrs. McKee Yes

**Upon Motion** by Mr. Freund and seconded by Mrs. Weekley, the Board:

2018-176 Revised 11.36 approved at the May 14, 2018 Board of Education meeting to read as follows:

The Board awards the 2018 Land Auctioneer Contract to Wilson Family Realty at a commission rate of 3% with all standard advertisement included.

2018-177 Entered into the attached contract with Imperial Autism Connections, LLC for services for the 2018-2019 school year.

2018-178 Approved using Ohio School Plan for the District's Property/Liability Insurance renewal for the 2018-2019 school year at a cost of \$63,404.00, [\$2,362 higher than last year – 3.87% increase].

2018-179 Entered into a service agreement with Knox County ESC for the 2018-19 school year.

2018-180 Entered into the attached Memorandum of Understanding with The Village Network to provide mental health services.

2018-181 Accepted the proposal from Julian & Grube, Inc. to provide compilation services to the Clear Fork Valley Local School District during our GAAP conversion, for a three-year engagement at a cost of \$4,900.00 per year.

2018-182 Accepted the proposal from Julian & Grube, Inc. to provide compilation services to the Clear Fork Valley Local School District during to prepare the Popular Annual Financial Report for the fiscal year ending June 30, 2018.

2018-183 Entered into a Purchase Service Agreement with River Education Services LLC.

2018-184 Entered into a Contract for Police Services for the 2018-2019 school year with the Richland County Sheriff's Office for event coverage.

2018-185 Entered into an agreement with Clarity for Communication LLC. For assistive technology assessment services for a speech generating device.

2018-186 Approved the 8<sup>th</sup> grade overnight field trip to Washington DC October 22-25, 2018.

2018-187 Approved the 6<sup>th</sup> grade overnight filed trip to Nature's Classroom at FFA Camp Muskingum October 22-24, 2018.



- 2018-188 Adopted the following:
- Clear Fork Valley Local Schools will not provide career-technical education to students enrolled in grade seven and will receive a waiver from the Ohio Department of Education for the 2018-19 school year.
- 2018-189 Acknowledged that the board will not hold the July 09, 2018 regular meeting of the Board of Education.
- 2018-190 Approved the purchase of 4-12 science materials from McGraw Hill / Glencoe at a cost of \$114,467.36.
- 2018-191 Approved the purchase of K-3 science materials from various vendors at a cost of \$24,930.35.
- 2018-192 Approved the Service Level Agreement and Contract for FY19 with North Central Ohio Computer Cooperative.
- 2018-193 Approved the LAN Management Contract for FY19 with North Central Ohio Computer Cooperative.
- 2018-194 Approved contracting with North Central Ohio Educational Service Center for Independent Special Education Compliance.
- 2018-195 Entered into a contract with Central Star Home Health Services for the 2018-2019 school year.
- 2018-196 Adopted the following resolution:

WHEREAS, the Board of Education is the owner of approximately 45.039 acres of real property situated on State Route 13 in the Village of Bellville, State of Ohio, and commonly known as “the Hamilton Hills Property” identified by the records of the County of Richland as Permanent Parcels 0153511050000 and 0153511044000 (hereinafter called the “Real Estate”); and

WHEREAS, the Real Estate, which was originally acquired as a potential school building site, is no longer needed for or used for school purposes and the Board does not foresee the need to retain ownership of the real estate for school purposes; and

WHEREAS, there is no entity established under Sections 3313.411, 3313.412, or 3313.413 of the Ohio Revised Code located within the territory of the school district for which the real estate must first be made available; and

WHEREAS, the Board of Education desires to sell the real estate pursuant to Section 3313.41 of the Ohio Revised Code.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Clear Fork Valley Local School District, County of Richland, State of Ohio that:

- Section 1. The Board of Education hereby determines and declares that the real estate, which is more fully described in attached Exhibit A which by reference is made a part of this Resolution, which exceeds \$10,000 in value, is not necessary for school purposes.
- Section 2. The Board of Education hereby determines that it is in the best interests of the school district that this real estate should be disposed of by public auction in the manner provided by Ohio Revised Code Section 3313.41.
- Section 3. The Board hereby directs the Treasurer to cause notice of the intended public sale to be given at least thirty (30) days prior to the date of auction by publication in a newspaper of general circulation in the school district and on the District's web site.
- Section 4. The Board hereby determines that the Real Estate as improved for single family residential use will ultimately be of most benefit to the Clear Fork Valley Schools and encourages bids from residential developers for a planned residential development.
- Section 5. The Board President and Treasurer shall execute and deliver the deeds or other necessary instruments of conveyance to complete the sale and are hereby authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.
- Section 6. The sale of the Real Estate shall be upon the following terms and conditions, and such other terms and conditions consistent with this resolution and in the best interests of this Board as may be determined by the Superintendent.
  - a. The Real Estate shall be sold at a public auction to be held on August 11, 2018 at State Route 13 South of Bellville, across the road from 5552 St. Rt 13 Bellville, Ohio.
  - b. The sale of the real estate to the successful bidder shall not be final until accepted by resolution of the Board with the

written notification of such acceptance sent to the successful bidder by the Treasurer. The highest bidder may not withdraw such bid for a period of sixty (60) days following the date of the public auction.

- d. The Board specifically reserves the right to reject any or all bids and waive any informalities. It is presently anticipated that the Board will consider the bids and either accept or reject the highest bid at its meeting on August 13, 2018.
- e. At the time of completion of the auction, the highest bidder shall deliver to this Board cash, a certified check, or a cashier's check payable to the Board, for \$10,000, as security for faithful performance should the bid be accepted. The deposit shall be applied on the purchase price in the event the bid is accepted by this Board and in the event of an acceptable purchase agreement.
- f. Final payment for the real estate, which shall be the difference between the security deposited with the Board and the amount of the bid, shall be made by cash, certified check, or cashier's check payable to the Board, at the time of transfer of title. The Board will transfer the property upon satisfactory evidence that the obligation for final and complete payment due the Board of Education has been met. The transactions involving the purchase and sale of the real estate will occur at a time that is mutually agreed upon by the parties to the transaction.
- g. The real estate will be sold in AS IS condition. The Board of Education makes no representation whatsoever regarding the real estate or its condition, including, without limitation, its suitability for any proposed uses, or the title or physical condition thereof, and disclaims any and all warranties with respect to the real estate.
- h. Following the auction and receipt of the security deposit, an appropriate due diligence period will be given to the highest bidder for development feasibility purposes including but not limited to testing for hazardous materials and for soils and ground water levels that will support a septic system; compliance with local and state zoning and subdivision rules

and regulations, to survey any wetlands and other protected areas on the land; to determine access to a public road; and any other site-specific conditions that, if not met, will make the land unusable for residential development.

- h. The purchaser will receive a general warranty deed and is responsible for all legal, survey, title and other expenses to transfer the real estate.
- i. The real estate is available for inspection by making an appointment prior to the auction with Kevin Carr at 419-886-4805.
- j. Each bid shall be reduced to writing. The bidder must state the full name of each individual and corporation, partnership or other association interested in the bid.
- k. All inquiries should be directed to Treasurer Bradd Stevens at 419-886-3855.
- l. All notices and or correspondence to the Board shall be delivered in person or mailed to the Board at 92 Hines Avenue, Bellville, Ohio 44813, Attn: Bradd Stevens, Treasurer.
- m. The Board reserves the right to supplement or amend these conditions at any time prior to the public auction.

Section 7. The Board approves the contract attached as Appendix A for the services of Wilson Family Realtors for broker and auctioneering services.

Mr. Gonzalez asked about having something added to the contract with the Sheriff's department to help with traffic control at the home football games. He stated that in the past the Sheriff's Department has resisted helping the district with traffic control and we do not want our students directing traffic because people don't recognize them as having any authority.

Mr. Gonzalez also asked how many years the district would be able to receive an exception on offering career-technical education to seventh graders. Ms. Wyckoff said

we would ask for it until the state legislature doesn't allow it, but she doesn't know how long the exception will stick around.

Mr. Beveridge stated that the district didn't want to pay the sheriff's department \$72 per hour to park cars. Mr. Brian Brown, the High School principal interjected and stated that it is not actually parking cars but the directing of traffic and looking out for people crossing the highway in the dark which is not something that the district would allow students to do. He says that even though we try to light the area with portable lighting there are still gaps in ensuring safety, so that is what this conversation stemmed from. Mr. Gonzalez asked again to see language in the contract to help with traffic.

Mr. Gonzalez inquired about the purchase of text books. He asked about the disposal of the old books. It was explained that some of the books were sold already but not all of the old materials have been sold yet. He spoke about how much the district has spent on books and Ms. Wyckoff explained that the district is on a 5 year cycle. She explained that we have replaced ELA books and Math books and this year is the year to replace the Science curriculum. Mr. Beveridge stated that because we are one-to-one we are spending less on books because we are utilizing the Chromebooks.

Mr. Gonzalez asked again if he would be able to see the report from Mrs. Frazier.

<b>The vote was:</b>	<b>Mr. Freund</b>	<b>Yes</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>
	<b>Mrs. Weekley</b>	<b>Yes</b>	<b>Mr. Beveridge</b>	<b>Yes</b>
	<b>Mrs. McKee</b>	<b>Yes</b>		

2018-197

**Upon Motion** by Mrs. Weekley and seconded by Mr. Freund, the Board entered into a school-college partnership agreement with North Central State College July 1, 2018 through June 30, 2019 to provide course through the College Credit Plus program.

<b>The vote was:</b>	<b>Mrs. Weekley</b>	<b>Yes</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>
	<b>Mr. Freund</b>	<b>Yes</b>	<b>Mr. Beveridge</b>	<b>Yes</b>
	<b>Mrs. McKee</b>	<b>Abstain</b>		

2018-198

**Upon Motion** by Mr. Freund and seconded by Mrs. Weekley, the Board adjourned from Regular Session at 7:20 PM.

<b>The vote was:</b>	<b>Mr. Freund</b>	<b>Yes</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>
	<b>Mrs. Weekley</b>	<b>Yes</b>	<b>Mr. Beveridge</b>	<b>Yes</b>
	<b>Mrs. McKee</b>	<b>Yes</b>		

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Kyle Beveridge, Board President

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Bradd Stevens, Treasurer