

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION
Organizational & Regular Meeting
Clear Fork High School Media Center
January 8, 2018
6:30 p.m.**

District Mission Statement: *We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.*

The Organizational/Regular Meeting of the Clear Fork Valley Local School board was called to order at 6:30 PM by Board President Pro Tempore Mrs. Amy Weekley.

Treasurer Bradd Stevens administered the Oath of the Office to Mr. Beveridge and Mrs. Stallard and Mrs. Weekley respectively.

Roll call was taken and the following members were present: Mr. Dan Freund, Mrs. Amy Weekley, Mr. Kyle Beveridge, Mr. Carl Gonzalez, and Mrs. Jennifer Stallard

Mr. Freund nominated Mr. Beveridge for Board President, Mr. Gonzalez seconded the motion. There were no other nominations for President

2018-001 **Upon Motion** by Mr. Gonzalez and seconded by Mr. Freund, the Board closed the recommendations for Board President.

The vote was:	Mr. Gonzalez	Yes	Mrs. Stallard	Yes
	Mr. Freund	Yes	Mr. Beveridge	Yes
	Mrs. Weekley	Yes		

2018-002 **Upon Motion** by Mrs. Weekley and seconded by Mr. Freund, the Board elected Mr. Beveridge Board President for the 2018 calendar year.

The vote was:	Mrs. Weekley	Yes	Mrs. Stallard	Yes
	Mr. Freund	Yes	Mr. Beveridge	Yes
	Mr. Gonzalez	Yes		

Treasurer Bradd Stevens administered the Oath of the Office of President to Mr. Beveridge.

Mr. Beveridge nominated Mrs. Weekley, for Board Vice-President, seconded by Mr. Freund. There were no other nominations for Vice-President.

2018-003 **Upon Motion** by Mr. Beveridge and seconded by Mr. Freund, the Board closed the recommendations for Board Vice-President.

The vote was:	Mr. Beveridge	Yes	Mr. Gonzalez	Yes
	Mr. Freund	Yes	Mrs. Stallard	Yes
	Mrs. Weekley	Yes		

2018-004 Upon Motion by Mrs. Weekley and seconded by Mr. Gonzalez, the Board elected Mrs. Weekley Board Vice-President for the 2018 calendar year.

The vote was: Mrs. Weekley Yes Mrs. Stallard Yes
Mr. Gonzalez Yes Mr. Beveridge Yes
Mr. Freund Yes

Treasurer Bradd Stevens administered the Oath of the Office of Vice-President to Mrs. Weekley.

Mr. Beveridge nominated Mrs. Weekley for Board Treasurer Pro-Tempore. There were no other nominations for Treasurer Pro-Tempore.

2018-005 Upon Motion by Mrs. Stallard and seconded by Mr. Freund, the Board closed the recommendations for Treasurer Pro-Tempore.

The vote was: Mrs. Stallard Yes Mr. Gonzalez Yes
Mr. Freund Yes Mr. Beveridge Yes
Mrs. Weekley Yes

2018-006 Upon Motion by Mr. Freund and seconded by Mr. Gonzalez, the Board elected Mrs. Weekley Treasurer Pro-Tempore for the 2018 calendar year.

The vote was: Mr. Freund Yes Mrs. Stallard Yes
Mr. Gonzalez Yes Mr. Beveridge Yes
Mrs. Weekley Yes

2018-007 Upon Motion by Mrs. Stallard and seconded by Mr. Freund, the Board set the regular board meetings for Calendar Year 2018 to be held the second Monday of the month, at 6:30 PM in the HS/MS Media center with the following exceptions listed below:

Exceptions:

February Meeting to be held on the 3rd Monday of the Month, February 19th

The vote was: Mrs. Stallard Yes Mr. Gonzalez Yes
Mr. Freund Yes Mr. Beveridge Yes
Mrs. Weekley Yes

ROUTINE BUSINESS

Upon Motion by Mrs. Weekley and seconded by Mrs. Stallard, the Board:

2018-008 Authorized the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2018 calendar year.

2018-009 Authorized the Treasurer to invest available interim monies, during 2018 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.

2018-010 Authorized the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise have been received and/or services have been performed.

- 2018-011** Authorized the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.
- 2018-012** Authorized the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.
- 2018-013** Authorized the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.
- 2018-014** Authorized the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.
- 2018-015** Authorized the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202
- 2018-016** Authorized the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.
- 2018-017** Authorized the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.
- 2018-018** Established a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.
- 2018-019** Authorized the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- 2018-020** Authorized the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or her designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
- 2018-021** Authorized the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.
- 2018-022** Authorized the Superintendent to employ temporary and/or substitute personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 2018-023** Authorized the Superintendent and Treasurer to use legal counsel as needed for calendar year 2018.

- 2018-024** Authorized the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.
- 2018-025** Authorized the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.
- 2018-026** Approved continuing its membership in OSBA for calendar year 2018. Dues, charges for subscriptions and periodicals are approximately \$4,898.00.
- 2018-027** Approved continuing its membership in the OSBA Legal Assistance Fund for calendar year 2018 at a cost of \$250.00.
- 2018-028** Authorized the administration to apply for and participate in any and all applicable Federally funded and State funded programs and projects for the 2018/2019 and 2019/2020 school years.
- 2018-029** Designated the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator. Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:
- Superintendent Clear Fork Valley Local Schools 92 Hines Avenue, Bellville, Ohio 44813
- Dissemination Procedures: All Staff Handbooks at the beginning of each school year Students Student Handbook & Rules Folder, Parent Newsletters General Public Newspaper, District Web Site.
- 2018-030** Appointed the Assistant High School Principal in conjunction with Director of Physical Facilities to be Safety Director of the District.
- 2018-031** Appointed the Special Education Director to be Coordinator of the Homeless.
- 2018-032** Reviewed (as required by No Child Left Behind) Board Policy IGBL – Parental Involvement in Education
- 2018-033** Authorized the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 2018-034** Authorized the Treasurer to be the designee of the Board Members to attend all required training and seminars to meet the Public Records Law for Elected Officials in accordance with Ohio Revised Code 109.43 (B) and 149.43 (E)(1).
- 2018-035** Authorized the Superintendent to make technical corrections to Board policies that have already been adopted through normal procedures. These technical corrections may include: - renumbering subsections, sections, chapters and titles - corrections or additions for grammatical or typographical errors, - alternations and omissions not affecting the constructions or meaning of those sections, subsections, chapters, titles, or policies as a whole.

2018-036 Authorized the Superintendent during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

2018-037 Authorized the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The vote was:	Mrs. Weekley	Yes	Mr. Gonzalez	Yes
	Mrs. Stallard	Yes	Mr. Beveridge	Yes
	Mr. Freund	Yes		

REGULAR MEETING

Mr. Beveridge requested the minutes to be read in brief before the vote.

2018-038 **Upon Motion** by Mr. Freund and seconded by Mrs. Weekley, the Board approved the minutes of the Regular Meeting of December 14, 2017 and the Special Meeting of December 14, 2017 as written.

The vote was:	Mr. Freund	Yes	Mr. Gonzalez	Yes
	Mrs. Weekley	Yes	Mr. Beveridge	Yes
	Mrs. Stallard	Yes		

PRESENTATIONS

Mr. Bradley Geissman from Adena Corporation gave a construction progress update. At Butler the foundations are 100% complete, underground plumbing is complete and masonry work is progressing. The walls that can be seen up right now are the gymnasium and by the end of the week they should be 100%. Area B, classroom wing is 100%. They have received the structural steel and they will be starting to set steel in area B later this week. They are hoping to mobilize the roofing contractor by the end of the month. Cold temperatures have put a hold on site work. At Bellville the lower level gymnasium walls and all the foundations for the lower levels are complete for area C. The Gymnasium walls are 100% complete. The retaining wall is going in and the second pour on the wall will be this week getting to half way. The plumber is just getting started with the underground installation. There are three bid packages that still need to be bid and that will occur sometime in March.

Mr. Freund extended his appreciation for the efforts the construction workers have made, especially the past few weeks through the brutal weather. Mr. Geissman said that the past few weeks have been the toughest he has seen in his 20 years of experience.

TREASURER'S REPORT

Upon Motion by Mrs. Weekley and seconded by Mrs. Stallard, the Board:

- 2018-039** Approved the December 2017 Financial Report.
- 2018-040** Approved the Fiscal Year 2019 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 29, 2017.
- 2018-041** Accepted the following donations:

Lisa Thornton, \$181.00 to Butler Elementary for student needs.

Marian Bowman, \$25.00 to Butler Elementary Library to purchase a book or books in memory of Roger C. Morgan, Butler High School Class of 1947.

Jerry and Susan Smith, \$1500.00 to Butler Elementary to be used for the purchase of amplification systems or Pen Readers for students who need them.

The vote was:	Mrs. Weekley	Yes	Mr. Gonzalez	Yes
	Mrs. Stallard	Yes	Mr. Beveridge	Yes
	Mr. Freund	Yes		

SUPERINTENDENT'S REPORT

Upon Motion by Mr. Freund and seconded by Mr. Gonzalez, the Board:

- 2018-042** Employed the following certified personnel are on a one (1) year contract for the 2017-18 year, pending completion of requirements.

Angie Peterson – High School Cafeteria Worker/5.5 hours– effective 1/3/2018

Marcie Leedy – High School Cafeteria Worker/3.5 hours– effective 1/3/2018

Crystal Drockton – Handicap Bus Aide – effective 1/3/2018

- 2018-043** Adopted the following resolution:

WHEREAS, Kellie Darby is employed by the Board of Education as a teacher; and

WHEREAS, Mrs. Darby and the Board have agreed that it is desirable for each of them to have the opportunity to pursue new directions and opportunities; and

WHEREAS, in the interest of amicably resolving the issues arising out of the decision to conclude the employment relationship, the parties desire to fully, equitably, and completely settle such issues upon the terms and conditions contained in the Release and Separation agreement which is attached hereto as Exhibit "A" and incorporated herein; and

WHEREAS, the Board desires to approve the terms of the Release and Separation Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the Release and Separation Agreement with Mrs. Darby.

BE IT FURTHER RESOLVED that the Board authorizes the Board President, Superintendent, and Treasurer to execute the Release and Separation Agreement and take any and all action necessary to implement the terms of the Agreement.

The vote was: Mr. Freund Yes Mrs. Stallard Yes
Mr. Gonzalez Yes Mr. Beveridge Yes
Mrs. Weekley Yes

2018-044 **Upon Motion** by Mrs. Weekley and seconded by Mrs. Stallard, the Board enter into a Contracted Service Agreement with the Educational Service Center of Central Ohio for Hearing Impaired Services for the 2017-2018 school year.

The vote was: Mrs. Weekley Yes Mr. Gonzalez Yes
Mrs. Stallard Yes Mr. Beveridge Yes
Mr. Freund Yes

EXECUTIVE SESSION

2018-045 **Upon Motion** by Mrs. Weekley and seconded by Mr. Gonzalez, the Board entered into executive session to consider the sale of property at 6:55 PM.

The vote was: Mrs. Weekley Yes Mrs. Stallard Yes
Mr. Gonzalez Yes Mr. Beveridge Yes
Mr. Freund Yes

2018-046 **Upon Motion** by Mr. Gonzalez and seconded by Mrs. Stallard, the Board resumed the regular meeting at 7:44 PM.

The vote was: Mr. Gonzalez Yes Mrs. Weekley Yes
Mrs. Stallard Yes Mr. Beveridge Yes
Mr. Freund Yes

2018-047 **Upon Motion** by Mr. Gonzalez and seconded by Mrs. Stallard, the Board adjourned from Regular Session at 7:45 PM.

The vote was: Mr. Gonzalez Yes Mrs. Weekley Yes
Mrs. Stallard Yes Mr. Beveridge Yes
Mr. Freund Yes

Kyle Beveridge, Board President

Bradd Stevens, Treasurer