

**CLEAR FORK VALLEY LOCAL SCHOOLS
BOARD OF EDUCATION
Organizational & Regular Meeting
Clear Fork High School Media Center
January 8, 2018
6:30 p.m.**

District Mission Statement: *We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.*

Board of Education Members: Kyle Beveridge
Daniel Freund
Carl Gonzalez
Jennifer Stallard
Amy Weekley, President Pro-Tempore

Employees of the Board: Janice Wyckoff, Superintendent
Bradd Stevens, Treasurer

ORGANIZATIONAL MEETING AGENDA ITEMS

1.0 CALL TO ORDER at _____

2.0 OATH OF OFFICE – Mr. Beveridge, Mrs. Stallard and Mrs. Weekley

3.0 ROLL CALL

Mr. Beveridge ____ Mr. Freund ____ Mr. Gonzalez ____ Mrs. Stallard ____ Mrs. Weekley ____

4.0 INVOCATION

5.0 PLEDGE

6.0 ELECT OFFICERS FOR 2018

6.1 Election of Board President

Nominations need no second.

_____ nominated _____ for Board President

Other nominations: _____

Recommendation for Board President be closed.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

Vote that _____ be elected Board President for the 2018 calendar year.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

6.2 Election of Board Vice-President

Nominations need no second.

_____ nominated _____ for Board Vice-President

Other nominations: _____

Recommendation for Board Vice-President be closed.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

Vote that _____ be elected Board Vice-President for the 2018 calendar year.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

6.3 Election of Board Treasurer Pro-Tempore

Nominations need no second.

_____ nominated _____ for Board Treasurer Pro-Tempore

Other nominations: _____

Recommendation for Board Treasurer Pro-Tempore be closed.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

Vote that _____ be elected Board Treasurer Pro-Tempore for the 2018 calendar year.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

7.0 OATH OF OFFICE – OFFICERS

8.0 SCHEDULE REGULAR BOARD MEETINGS FOR 2018

Moved by _____, Seconded by _____

Day _____ Time _____ Place _____

Exceptions: _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

9.0 ROUTINE BUSINESS

Moved by _____, Seconded by _____

The Superintendent and Treasurer recommends the following actions:

9.1 Recommendation: Authorize the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2018 calendar year.

9.2 Recommendation: Authorize the Treasurer to invest available interim monies, during 2018 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.

9.3 Recommendation: Authorize the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise have been received and/or services have been performed.

9.4 Recommendation: Authorize the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.

9.5 Recommendation: Authorize the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.

9.6 Recommendation: Authorize the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.

9.7 Recommendation: Authorize the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.

9.8 Recommendation: Authorize the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202

9.9 Recommendation: Authorize the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.

9.10 Recommendation: Authorize the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.

9.11 Recommendation: The Board establishes a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.

9.12. Authorize the Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.

9.13. Authorize the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or her designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.

9.14. Authorize the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.

9.15 Recommendation: Authorize the Superintendent to employ temporary and/or substitute personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.

9.16 Recommendation: Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2018.

9.17 Recommendation: Authorize the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.

9.18 Recommendation: Authorize the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.

9.19 Recommendation: The Board approves continuing its membership in OSBA for calendar year 2018. Dues, charges for subscriptions and periodicals are approximately \$4,898.00.

9.191 Recommendation: The Board approves continuing its membership in the OSBA Legal Assistance Fund for calendar year 2018 at a cost of \$250.00.

9.192 Recommendation: Authorize the administration to apply for and participate in any and all applicable Federally funded and State funded programs and projects for the 2018/2019 and 2019/2020 school years.

9.193 Recommendation: The Board designates the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator. Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:

Superintendent Clear Fork Valley Local Schools 92 Hines Avenue, Bellville, Ohio 44813

Dissemination Procedures: All Staff Handbooks at the beginning of each school year
Students Student Handbook & Rules Folder, Parent Newsletters General Public
Newspaper, District Web Site.

9.194 Recommendation: The Board appoints the Assistant High School Principal in
conjunction with Director of Physical Facilities to be Safety Director of the District.

9.195 Recommendation: The Board appoints the Special Education Director to be
Coordinator of the Homeless.

9.196 Annual Review (as required by No Child Left Behind) of Board Policy IGBL –
Parental Involvement in Education

9.197 Recommendation: Authorize the Superintendent or Treasurer to accept all donations
to the school district on behalf of the Board of Education.

9.198 Recommendation: Authorize the Treasurer to be the designee of the Board
Members to attend all required training and seminars to meet the Public Records Law for
Elected Officials in accordance with Ohio Revised Code 109.43 (B) and 149.43 (E)(1).

9.199 Recommendation: Authorize the Superintendent to make technical corrections to
Board policies that have already been adopted through normal procedures. These technical
corrections may include: - renumbering subsections, sections, chapters and titles -
corrections or additions for grammatical or typographical errors, - alternations and
omissions not affecting the constructions or meaning of those sections, subsections,
chapters, titles, or policies as a whole.

9.200 Recommendation: Authorize the Superintendent during periods when this Board is
not in session, to make offers of employment directly to candidates for either teaching or
non-teaching positions on behalf of this Board, and to acknowledge acceptance of such
offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, the
employment shall be deemed effective as of the date and time of the employee's
acceptance of the Superintendent's offer.

9.201 Recommendation: Authorize the Superintendent, on behalf of this Board, to accept
resignations which have been submitted by employees during times when this Board is not
in session, subject to ratification by this Board; provided however, that upon ratification by
this Board, such resignations shall be deemed effective as of the date and time of the
Superintendent's acceptance.

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

REGULAR MEETING AGENDA ITEMS

10.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

December 14, 2017 – Special Meeting
December 14, 2017 – Regular Meeting

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

11.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda per Public Participation at Board Meetings (Policy: KD)

11.1 If any visitor wishes to speak to any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

11.2 If any visitor wishes to speak on an item that is not on the agenda, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

12.0 PRESENTATIONS – Construction Update

13.0 TREASURER’S REPORT

Moved by _____, Seconded by _____ .

13.1 Recommendation: The Board approves the December 2017 Financial Report.

13.2 Recommendation: The Board approves the Fiscal Year 2019 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 29, 2017.

13.3 Recommendation: The Board accepts the following donations:

Lisa Thornton, \$181.00 to Butler Elementary for student needs.

Marian Bowman, \$25.00 to Butler Elementary Library to purchase a book or books in memory of Roger C. Morgan, Butler High School Class of 1947.

Jerry and Susan Smith, \$1500.00 to Butler Elementary to be used for the purchase of amplification systems or Pen Readers for students who need them.

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

14.0 SUPERINTENDENT’S REPORT

14.1 Personnel

Moved by _____, Seconded by _____

14.11 Recommendation: The following certified personnel are employed on a one (1) year contract for the 2017-18 year, pending completion of requirements.

Angie Peterson – High School Cafeteria Worker/5.5 hours– effective 1/3/2018

Marcie Leedy – High School Cafeteria Worker/3.5 hours– effective 1/3/2018

Crystal Drockton – Handicap Bus Aide – effective 1/3/2018

14.12 Recommendation: The Board adopts the following resolution:

WHEREAS, Kellie Darby is employed by the Board of Education as a teacher; and

WHEREAS, Mrs. Darby and the Board have agreed that it is desirable for each of them to have the opportunity to pursue new directions and opportunities; and

WHEREAS, in the interest of amicably resolving the issues arising out of the decision to conclude the employment relationship, the parties desire to fully, equitably, and completely settle such issues upon the terms and conditions contained in the Release and Separation agreement which is attached hereto as Exhibit "A" and incorporated herein; and

WHEREAS, the Board desires to approve the terms of the Release and Separation Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the Release and Separation Agreement with Mrs. Darby.

BE IT FURTHER RESOLVED that the Board authorizes the Board President, Superintendent, and Treasurer to execute the Release and Separation Agreement and take any and all action necessary to implement the terms of the Agreement.

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

14.2 New Business

Moved by _____, Seconded by _____

14.21 Recommendation: The Board enter into a Contracted Service Agreement with the Educational Service Center of Central Ohio for Hearing Impaired Services for the 2017-2018 school year.

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

15.0 EXECUTIVE SESSION

15.1 Recommendation: Motion to enter into executive session to consider the sale of property.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

15.2 Recommendation: The Board resumes the regular meeting at _____.

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____

16.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call: Beveridge ____ Freund ____ Gonzalez ____ Stallard ____ Weekley ____