

# CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

**Buildings and Grounds Meeting  
5:30 p.m.**

## **REGULAR BOARD MEETING**

**May 11, 2017**

**Clear Fork High School Media Center  
6:30 p.m.**

### **District Mission Statement:**

**We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.**

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 6:30 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Jim Klenk, Mr. Dan Freund, Mr. Jason Snyder and Mr. Carl Gonzalez.

2017-108

**Upon Motion** by Mr. Gonzalez and seconded by Mr. Snyder, the Board approved the minutes of the Regular meeting of April 20, 2017 as presented.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Freund</b>	<b>Yes</b>
	<b>Mr. Snyder</b>	<b>Yes</b>	<b>Mr. DeSanto</b>	<b>Yes</b>
	<b>Mr. Klenk</b>	<b>Yes</b>		

### **COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.**

Mr. Bryan Barnard, an attorney from Wooster Ohio addressed the board on behalf of Teacher's Association and requested permission to address the board by reading unto the record and to the board an open letter, which is as follows:

May 11, 2017

Dear Board of Education,

This letter is written to express concern regarding recent school board conduct that has contributed to an atmosphere of uneasiness, distrust, division and negativity throughout the district. As a result, this board's ability to effectively lead the district in its purpose and mission has been brought into question.

School board members have not been supporting or following the chain of command with regard to communication and decision making, at all levels throughout the district.

Board members have been improperly seeking information outside and inside the school buildings by questioning parents, students, teachers, and administrators under the guise of being informed about what is going on in the district, so that they can do their job as a board. We are asking the board to follow guidelines set forth in board policy GBD.

Board member behavior has created a perception of making decisions based on improper influence that has included biased information, hearsay, and social media posts. School board members have made public statements, social media posts and statements to the media that have been described as inappropriate, inaccurate, accusatory, and inflammatory.

The board has been going beyond its intended role of oversight and into the realm of management. We are asking the Board to acknowledge and fulfill its appropriate role of governance as outlined in board policies BA and BBA. We are asking the Board to stop undermining the administration they have hired to conduct the daily business and operations of the schools and stop acting as administration through micromanagement practices. We are asking the Board to recognize its authority and duties as described in board policy BBAA.

School board members have an obligation to those citizens who have elected them and to the teachers and staff employed by the district, to conduct the operation of the district in a legal, ethical, efficient, and responsible manner.

Our district has a history of collaboration between teachers and staff, administration, and the board. The teachers and staff are committed to working together to provide an educational environment and extracurricular opportunities that create productive and successful citizens and future leaders.

This letter is written to serve as a call for action to the Clear Fork Valley School Board to right itself, and return focus on governance and fulfillment of its proper authority, powers and duties for the benefit of all stakeholders in the Clear Fork Valley School District.

Sincerely,

Clear Fork Valley Education Association  
AFT/OFT Local 4109

Mr. DeSanto thanked Mr. Barnard as requested a copy of the letter to be distributed to the board members. Mr. DeSanto responded to the letter and addressed the teachers that were present by stating the board is committed to providing you an excellent working environment so that you can do the best job for our children. He said that they would re-read the letter and take their thoughts into consideration.

## **ITEMS FROM SUPERINTENDENT/BOARD**

Retirement recognition – Mr. Kelly Stanford recognized High School Cafeteria Manager Victoria Balliett for her 30 year of dedication to the Clear Fork Valley district stating that she has had a hand in serving over two point two million meals to students over her career. Mr. Kelly Stanford recognized High School Cafeteria worker Janet Beal who has served over one point two million meals to students and has worked with Mr. Stanford his entire 18 years in the district. Mr. Kevin Carr recognized Ms. Debra Kirkpatrick for her years of service starting in 1993 stating that it is tough because the experience can't be replaced and she has been with him from the start through the good, the bad and the ugly.

Mr. Dan Shaffer, Music Boosters President, presented the board with a request for permission to extend their current concession stand by 6 feet on the East side of the building and add a four by six foot porch on the south side of the building. Mr. Shaffer explained how that addition would help them generate more revenue which in turn will be used to further support the Music department. Mr. Shaffer also shared with the board the extent to which they have been currently supporting the music program by sharing with the board how much the Music Boosters has spent on instruments and how many students benefit from their donations. Mr. Shaffer additionally asked the board to pay for half of the cost for enlarging the small concession stand at the football stadium and provided the board with a proposal from a builder to complete the addition.

Mr. DeSanto asked about the timeline, which was to be done before the football season starts. Mr. Gonzalez asked if it included any additional electric work, the response to which was that the electrical upgrade was completed last summer at the music booster's expense. No board members had an objection to what was being proposed.

2017-109 **Upon** Motion by Mr. Gonzalez and seconded by Mr. Klenk, the Board to approved a contribution of \$1,451.00 toward the Music Booster's project proposal from the permanent improvement fund.

<b>The vote was:</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. Freund</b>	<b>Yes</b>
	<b>Mr. Klenk</b>	<b>Yes</b>	<b>Mr. DeSanto</b>	<b>Yes</b>
	<b>Mr. Snyder</b>			

Math Literacy Initiative / Algebra Project presentation – Dr. Terri Bucci and Jessica Litzenberg shared with the board what the Algebra project is, what is happening in the classroom and how it is implemented. It is based on creating an environment where kids know that they are mathematicians so they feel comfortable using math working on content knowledge and having the students feel empowered to be mathematicians. Ms. Litzenberg explained that she has

been involved with this program for the past three years and next year in moving into the role of math coach. She shared reasons why the district should remain involved with this project noting the content knowledge within the teachers which was described as a mindset shift, changing the culture from being a math teacher to a mathematician. It dives into the standards, networking with teachers in 5-6 other districts unraveling the standards as and focusing on consistency within the grade levels and it gives the teachers a platform to discuss a concept and provides a consistency throughout the grade levels. Ms. Litzenburg then demonstrated how the Algebra project looks in a classroom by sharing an activity that she uses to teach one of the standards called a trip line. Starting with a shared experience like a trip, the students put the stops on the trip in sequential order and in the fourth grade they then related it to fractions. Then the students do a pictorial representation followed by a people talk to write about their shared experience and a featured talk and finally come up with a symbolic representation of the math in their terms.

Mr. DeSanto asked how they are leveraging the investment in time and money into this initiative into a better understanding of math for the kids versus the old way of teaching math and what results is the district getting for our money. Mrs. Litzenburg said that it is a framework that can be used with any book and in her own experience by just having a platform to talk about math it builds her confidence and she is a completely different teacher then she was a year ago and she feels like she understands the standards and she is able to teach the rigor that the new learning standards require. It provide the rigor and the richness that the new standards require. Mr. DeSanto asked if it is was fair to say that this investment in her professional development has made her a better teacher and has provided better outcomes for her students. Mrs. Litzenburg said definitely and she believes that her opinion is shared by the people who have been involved and she would like to see more people become involved. Mr. DeSanto said he was glad and he hopes that it takes off.

Mr. Steve Bloir and Mrs. Kirstin DeVito shared with the board next year's proposed schedule changes for their buildings. Mr. Bloir described the schedule at Butler with one teacher teaching one subject content area in both fourth and fifth grade. Mrs. Kelly Shinnabarger is continuing the gifted identification in the Butler building. Mrs. Devito explained that in the Bellville building there are seven teachers between the fourth and fifth grade. In Bellville, in order to create instructional blocks so they can support programs like the Algebra project and the Literacy Collaborative, to reduce the transition times of the students, and to provide more instructional time to better serve both the gifted students as well as the students with disabilities they are scheduling three teachers to teach two different content subjects in both fourth and fifth grades creating three different teams. One teacher will have a multi-age classroom and all the students identified as gifted will be clustered in that classroom.

Mr. DeSanto shared with the board a summary of what was discussed at the building and grounds meeting prior to the regular Board meeting. He shared a presentation from the Clear Fork Youth Soccer League requesting additional space for their soccer fields and for parking for the property that the league leases from the district. He shared that the committee has been looking into an additional security light at the corner of Dill Road and St. Rt. 97 but right now they are looking into renting a light plant during the times the district may need

additional lighting. He shared that the district is looking into having the track resurfaced/rejuvenated in the next year or two rather than restriping it now. He also shared the district is looking into replacing the van that transports students to Columbus each day and discussed the summer projects.

Ms. Wyckoff then shared where the district is with the new Elementary buildings. She shared that right now the architects are done with the exterior design, except for the color and they are currently working on the interior drawings. She shared that right now the public can go to the website and vote if they would like grey or green building accents. She explained that the district has met with the architects through the computer on interior colors and designs as well as Technology, Music, PE, Art and the Media Center designs.

## **TREASURER'S REPORT**

**Upon** Motion by Mr. Snyder and seconded by Mr. Gonzalez, the Board:

2017-110 Approved the April Financial Report.

2017-111 Approved the revised five-year forecast.

Mr. Freund commented that over 98% accuracy of the projections on a very fluid budget is pretty good. Mr. DeSanto asked about the next fiscal year and stated that we are spending more than we are bringing in and we need to be mindful of our expenditures. He asked about the budget that the board will be receiving in October. Mr. Stevens explained that the October budget will be more accurate because it will be after the state has set their biennium budget and the revenues will be known. It was explained that currently both the Governor's budget and the budget that has passed the House has the district slated to have the foundation or unrestricted aid cut by \$326,000. Though it still has to pass the senate and can be changed, in order to anticipate some reduction, the forecast reflects a \$200,000 reduction in the state foundation unrestricted aid. Mr. DeSanto wants to make sure the administration is working to reduce expenditures and wants a budget come October where expenses don't exceed the revenues to the best of the administration's abilities. Mr. DeSanto wants a budget that doesn't exceed the revenues. He stated that he is not a big fan of deferring purchases of things like busses because they still need replaced at some point. Mr. Klenk said that expenditures can't exceed revenues and once you start going down that road the district will really be in trouble. He said that we have to make adjustments and we have less students then we had in 2012 but our personnel expenditures are higher. He said that speaking as a taxpayer he sees we have less students but are spending more money so the district has to figure out how make the 1% do what we told the community it would do. He said that it is your job to figure it out. Mr. Freund asked about a ballpark figure on how much the district spends on personnel and benefits, which is 75%.

Mr. Stevens responded that part of the board's initiative is to replace busses at 2 per year, at a cost of \$200,000 per year. That is one million dollars of the forecasted expenses. In addition, another one of the board's initiatives is to replace curriculum, over the course of the forecast at \$300,000 per subject there is another \$1 million in expenses. Though it is the treasurer's job to build a

budget, it is also the treasurer’s job to carry out the board’s initiatives. Mr. DeSanto said it was a team effort. Mr. Klenk said that he agreed and he said that going forward if an aid happens to leave us, the administration needs to evaluate if the aid is really needed before we replace them. Ms. Wyckoff said that the board has given the directive not to add staff and if there are areas that attrition can occur we will make that happen.

**The vote was: Mr. Snyder Yes Mr. Freund Yes  
Mr. Gonzalez Yes Mr. DeSanto Yes  
Mr. Klenk**

## **SUPERINTENDENT’S REPORT**

**Upon** Motion by Mr. Klenk and seconded by Mr. Freund, the Board:

2017-112 Employed the following certified personnel on a one (1) year supplemental contract for the 2017-2018 school year.

Assistant Varsity Football	Michael McCorkle
Weight Coach (Aug – Oct)	Nicholas Allerdig
Science Club Advisor	Nicholas Allerdig
7 <sup>th</sup> Grade Girls Basketball	Monica Stillion
Tri-M Advisor	Jason Brasure
Bellville Student Council Advisor	Joy Dials – shared
Bellville Student Council Advisor	Sue Beans - shared

2017-113 In accordance with 3319.22 ORC the Clear Fork Board of Education affirmed that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2017 or April 27, 2017 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2017-2018 school year per the adopted salary schedule:

Flag / Majorette Advisor	Kirsten Cockrell
High School Cheerleading	Brandy Dilgard
7 <sup>TH</sup> Grade Football	Patrick Bailey
Middle School Wrestling	Patrick Bailey

2017-114 Non-renewed the following long-term substitutes for the 2017-2018 school year.

Melissa Kodger	Paige Warga
Lisa Wentling	

2017-115 Employed the following on Three Year Administrative Contracts effective August 1, 2017 through July 31, 2020. Salary and benefits per the administrative salary schedule.

Steven Bloir	Butler Elementary Principal
Brian Brown	High School Principal
Cynthia Kochheiser	Director of Technology Services

2017-116 Employed the following certified personnel on a one year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Jared Beans	Lynn Kneile
Robert Casey	Edward Kossick
Rebecca Clapp	Alison Mayer
Danielle Daniels	Michael McCorkle
Gregory Deckling	Kathryn Metz
Melissa Eickholt	Devyn Renninger
Whitney Golden	Melinda Sansom
Natalie Greer	Kelly Shinabarker
Brandis Hauger	Joseph Staab
Kathryn Israel	Cynthia Truex
Joseph Jancura	Anitra VanHorn - .5 FTE
Jennifer Kahl	Amber Weaver
Gabriel Kennedy	Molly Weyhmeller
Lisa Kerr	Alicia Williams

2017-117 Employed the following certified personnel on a one year limited extended teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Kelly Endsley

2017-118 Employed the following certified personnel on a two year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Matthew Dotson

2017-119 Employed the following certified personnel on a three year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Nicholas Allerdig	Kourtney Kucirek
Meredith Bowman	Jessica Litzenberg
Lindsey Brokaw	Sandra McDaniel
Jennifer Campbell	Laura Parsons
Katie Carney	Randy Pore
Mackenzie Cox	Jefferson Proto
Laura Feldner	Paula Slezak
Valerie Gerhardt	

2017-120 Employed the following certified personnel on a Continuing teaching contract beginning with the 2017-2018 school year per the adopted salary schedule.

Rachel Bieri	Billie Jo Keen
Judy Golden	Tara Ludwig
Danielle Haydocy	Denette Mottayaw
Jennifer Irwin	Rachel Schag
Heather Keating	

2017-121 Employed the following classified staff on a one (1) year limited contract beginning with the 2017-2018 school year per the adopted salary schedule.

Christopher Bailey	Nicole Myers
Michelle Beveridge	Sara Saxton
Joshua Dunn	Ronda Shafer
Alan Hayes	Tina Weaver

2017-122 Employed the following classified staff on a continuing contract beginning with the 2017-2018 school year per the adopted salary schedule.

Peggy Bechley	Joshua Hicks
Jennifer Siefert	

2017-123 Employed Jeff McBride as Drug Prevention Officer for 15 hours per week at \$15.25 per hour for the 2017-2018 school year.

2017-124 Approved the following certified staff member to participate in the following summer camps. To be paid Professional Development \$50.00 per day for 5 days / Teaching \$100.00 per day for 5 days, pending number of students signing up for the camp.

Math Professional Development July 10-14

Jennifer Kahl	Kelly Stephens
Billie Jo Keen	

Literacy Professional Development June 5 – 9

Jennifer Kahl	Rachel Schag
Laura Feldner	

Literacy Camp July 12 – 16

Laura Feldner

2017-125 Accepted the resignation of:

Janet Beal – retirement effective June 1, 2017

2017-126 Approved the following students to be hired as custodial and maintenance workers at a rate of \$8.15 per hour, not to exceed \$9,000.00, for the summer of 2017, pending completion of requirements.

Hayley Brown	Grace Ehrmantraut
Joseph Potoczny	Tayah Lindsay
Nickolas Elliott	Alexis Salyers
John Kuelling	Kelly Armstrong
Macy Wade	Jayden Wynn
Mackenzie Wade	Bailey Police
Maleah Garrabrant	

2017-127 Approved the hiring of classified substitutes on an as needed basis for the 2017-2018 school year from the attached list and any updated lists throughout the school year.

2017-128 Granted Susan Haring an unpaid leave of absence for the 2017-2018 school year.

2017-129 Employed the following certified staff members on a one (1) year supplemental contract for extended service for the 2017-2018 school year:

Matthew Dotson	10 days
Danielle Haydocy	20 days
Kourtney Kucirek	5 days
Cynthia Truex	20 days

<b>The vote was:</b>	<b>Mr. Klenk</b>	<b>Yes</b>	<b>Mr. Gonzalez</b>	<b>Yes</b>
	<b>Mr. Freund</b>	<b>Yes</b>	<b>Mr. DeSanto</b>	<b>Yes</b>
	<b>Mr. Snyder</b>	<b>Yes</b>		

Mr. Gonzalez asked if the Seventh Grade Girls' Basketball coach was allowed to have a volunteer help. It was explained that volunteers are required by the state to take the same process and training as a coach and have the same qualifications. If the volunteer has met all the requirements by law and is approved by the board of education then it is allowed.

**Upon** Motion by Mr. Snyder and seconded by Mr. Gonzalez, the Board:

2017-130 Adopted the 2017-2018 school calendar.

2017-131 Approved the following student handbooks:

Preschool	Middle School
Bellville Elementary	High School
Butler Elementary	Transportation

The change for next year is the allowance of leggings as long as there is a garment that covers down to the fingertips just like shorts.

2017-132 Approved the Local Professional Development Handbook for 2017-2018.

2017-133 Approved the following health insurance renewal rates effective July 1, 2017 to be paid in June, 2017.

	<b>(Current) 2016-2017</b>	<b>(Proposed) 2017-2018</b>	<b>Increase of:</b>
Medical Single	\$ 642.00	<b>\$ 658.19</b>	2.52%
Medical Family	1,449.03	<b>1,485.57</b>	2.52%
Prescription Single	78.45	<b>79.99</b>	1.97%
Prescription Family	177.04	<b>180.52</b>	1.97%
Dental Single	31.01	<b>31.01</b>	0.00%
Dental Family	91.02	<b>91.02</b>	0.00%
Vision Single	17.41	<b>17.69</b>	1.59%
Vision Family	52.87	<b>53.71</b>	1.59%
Older Age Child Rate	649.94	<b>665.94</b>	2.46%

**Composite Increase all coverages: 2.31%**  
**Last Year's composite Increase: 2.45%**

2017-134 Approved the list of senior candidates as recommended by Mr. Brian Brown to receive a diploma at graduation on May 21, 2017, provided all local and state requirements have been satisfied prior to graduation. (See attached list)

2017-135 Entered into contract with Imperial Autism Connections, LLC to provide extended school year services for 6 weeks not to exceed \$2,400.00.

**The vote was:** Mr. Snyder Yes Mr. Freund Yes  
Mr. Gonzalez Yes Mr. DeSanto Yes  
Mr. Klenk Yes

2017-136 **Upon** Motion by Mr. Gonzalez and seconded by Mr.Klenk, the Board entered into a contract with Lucas Local Schools to provide payroll services to them at cost for the period of July 1, 2017 through June 30, 2018.

**The vote was:** Mr. Gonzalez Yes Mr. Freund Abstain  
Mr. Klenk Yes Mr. DeSanto Yes  
Mr. Snyder Yes

**Upon** Motion by Mr. Snyder and seconded by Mr. Gonzalez, the Board:

2017-137 Approved the purchase of K-5 Math materials from Pearson enVision 2.0 at a cost of \$101,980.02.

2017-138 Approved Adam Staley and FFA students to take an out of state trip to Texas for a Horse Equine judging in July 2017.

2017-139 Entered into an Agreement with North Central State College to offer College Credit Plus courses for the 2017-2018 school year.

The vote was: Mr. Snyder Yes Mr. Freund Yes  
Mr. Gonzalez Yes Mr. DeSanto Yes  
Mr. Klenk Yes

Mr. Klenk thanked Mr. Jason Snyder for his service on the board since 2012, his efforts for serving as a Bellville PTA president, his service and his involvement in the Clear Fork Youth Soccer Association and everything he has done. He has put in a lot of time volunteering. He thanked the community and felt privileged to serve and said that he has always felt welcome and has always felt at home. He said that it has been a privilege to be part of the community and part of the school system for so long. All the other board members said they enjoyed working with him.

## EXECUTIVE SESSION

2017-140 **Upon** Motion by Mr. Snyder and seconded by Mr. Klenk, the Board entered into executive session for the purpose of the appointment of a public official at 7:47 PM.

The vote was: Mr. Gonzalez Yes Mr. Freund Yes  
Mr. Klenk Yes Mr. DeSanto Yes  
Mr. Snyder Yes

2017-141 **Upon** Motion by Mr. Klenk and seconded by Mr. Gonzalez, the Board resumed the regular meeting at 9:12 PM.

The vote was: Mr. Klenk Yes Mr. Gonzalez Yes  
Mr. Freund Yes Mr. DeSanto Yes

2017-142 **Upon Motion** by Mr. Klenk and seconded by Mr. Gonzalez, the Board adjourned from Regular Session at 9:13PM.

The vote was: Mr. Klenk Yes Mr. Gonzalez Yes  
Mr. Freund Yes Mr. DeSanto Yes

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Jim DeSanto, Board President

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Bradd Stevens, Treasurer