

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

March 9, 2017

Clear Fork High School Media Center

6:30 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 6:30 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Jim Klenk, Mr. Dan Freund, Mr. Jason Snyder and Mr. Carl Gonzalez.

Following roll call, the Board requested the Presentation from the Clear Fork Valley FFA Students regarding their recent trip to Denver occur prior to the executive session so the students could attend the Band Banquet that was occurring simultaneously.

Mr. Adam Staley presented the board with an itinerary for a motion that will be on April's agenda requesting permission to take a group of students to Honduras over the summer. He also announced that the district's FFA students competed in the State Ag Sales Contest and State Public Speaking Contest and of the 26,000 members in Ohio, the district's Ag Sales team ended up 8th in the state and a student, Ms. Malory Kinney won the State Public Speaking Contest this year which was the first State winner Clear Fork has had in that contest. Ms. Kinney will be speaking at the State Convention in May.

Three Clear Fork FFA students that attended the Denver trip in January, Ms. Haley Brown, Ms. Page Walker and Ms. and Kaitlyn Wertz spoke about their biennial trip to Denver Colorado to visit industry in the Ag sector and to expose students to a wide range of opportunities in careers in Science, Technology, Engineering and Mathematics. They started their presentation speaking about the hard work they had to do over a two year period to earn their place on the trip, including but not limited to fruit sales, attending public events and participating in contests. The three students presented their daily itinerary and discussed where they went and what they learned each day of their trip. They each shared how what they saw connected to what they are learning in their other subjects, how it impacted them individually and how other members of their trip were impacted. They explained how the industries they visited impact everyone's lives on a daily basis and the career opportunities they discovered each day on this trip. They also shared how they were exposed to different cultures and how interesting and inspiring it was to see unique events that they are not exposed to locally. Some of the places/industries they visited and explained were; Hornady, John Deere Seeding Group, John Deere Harvester Works, Anheuser Busch, Kansas State University, Tyson Meat Processing, Steamboat Arabia Museum, Willis Tower in Chicago, the Foothills Discovery Center, Nebraska State

University, Midwest Labs and Hawkeye Breeder Services, Fair Oaks Farms and the National Western Stock Show in Denver Colorado.

2017-057 **Upon Motion** by Mr. Snyder and seconded by Mr. Gonzalez, the Board entered into executive session for the purpose of the employment of public employees at 7:05 PM.

The vote was:	Mr. Snyder	Yes	Mr. Freund	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

2017-058 **Upon Motion** by Mr. Snyder and seconded by Mr. Gonzalez, the Board resumed the regular meeting at 7:19 PM.

The vote was:	Mr. Snyder	Yes	Mr. Freund	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

2017-059 **Upon Motion** by Mr. Gonzalez and seconded by Mr. Snyder, the Board approved the minutes of the Regular meeting of February 9, 2017 as presented.

The vote was:	Mr. Gonzalez	Yes	Mr. Freund	Yes
	Mr. Snyder	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

Superintendent, Ms. Janice Wyckoff, brought to the board's attention that Mrs. Jenessa Luzader has returned to the classroom and was in the audience. Mr. Jason Snyder expressed his children's pleasure with her return and the board as a whole welcomed her back.

ITEMS FROM SUPERINTENDENT/BOARD

Literacy Collaborative Coaches Alison Mayer and Mindy Sansom presented to the board the Literacy Collaborative framework in the classroom which is an approach to teaching reading and writing. They shared with them what they are doing as coaches and what their role is within the schools. They presented what Literacy Collaborative is, why Clear Fork has invested in it for the students and an outline of what they are required to do in training to be coaches. They described the methods they are using to teach reading and writing along with the student progress and the other effects of those methods. They showed samplings of the framework in action demonstrating things like writing centers with videos of their students creating stories and writing books. With videos they demonstrated the work their students are doing through student centered inquiry based techniques. They showed how they are connecting literacy with other subjects, how they are promoting social learning and peer group collaboration and student team work. They explained how the framework takes things that mean something to the students that are authentic and meaningful and turns them into learning opportunities. They shared with the board a book that they wrote as a class and had published and the success of their presentation for the Senior Citizen Breakfast and shared with the board the feedback the students

received from the community members that attended. The ended the presentation by thanking the board for their support and for believing in the program and in them and bringing Literacy Collaborative to the district.

Mr. Carl Gonzalez commented on how they were using peers as a positive pressure rather than a negative pressure, and Mrs. Sansom described her classroom as a big family were they support and help each other.

Mr. Jim DeSanto asked what they did if the students were going down the wrong path when they were helping each other and it was explained that it there is a lot of modeling that occurs and when the teacher notices that something is not going right they can stop the groups and the teacher can do a mini-lesson, a role play, or have a group discussion to get them back on track. The two teachers then described the student's excitement.

Mr. DeSanto then asked how they saw Literacy Collaborative making an impact on our test results and the upper grades. Ms. Mayer explained the three types of questioning that are associated with the framework called the continuum of literacy learning which are, within the text, about the text and beyond the text. She explained how the questions about the text are what is on the state common core tests but the questions that are beyond the text are higher level thinking questions and are about things like author intent and author's message. Mrs. Sansom explained that the fashion of how they have the students thinking is going to help them progress and perform at a higher level without even knowing that it is more difficult because it will be a natural thing for them.

Board member Mr. Jason Snyder read his resignation letter to the Board and the public, which is as follows:

Dear Fellow Board Members, Superintendent Wyckoff,
Treasurer Stevens and Clear Fork Valley Community,

I am writing this letter to inform you that I am resigning my position as school board member for the Clear Fork Valley Local Schools effective Friday, May 26, 2017. Bishop Tracey Smith Malone and her cabinet of the East Ohio Conference of the United Methodist Church has appointed me to Utica United Methodist Church to serve as their senior pastor.

It has been a privilege to call the Clear Fork Valley our home for the past fourteen years. Even though I was technically a "move-in," my family and I were always treated as though we had lived here forever. It has been a tearful decision to step out in faith and move from a place that we love so dearly, and where we have poured our hearts and souls (and even a little blood, sweat and tears) into. But I must go where God has called me to go, regardless. So I will trust in His vision, rather than my own.

It truly has been a privilege and an honor serving this community, the parents, the teachers, the staff, the administration, and most importantly, our children.

A friend of mine shared with me something when I was appointed to this position nearly 6 years ago that I hope I have lived up to. He said, "Jason, as long as you keep the children the focus in all that you do, and in all of your decisions, you will do great!" I want to share that with the rest of the board today. In all of your decisions, continue to keep the children the focus in all that you do.

May God continue to bless this community, the schools and our children!

Mr. Klenk expressed that Mr. Snyder has done a great job, which Mr. DeSanto agreed and expressed his enjoyment of working with Mr. Snyder and how his presence will be missed.

Mr. Freund expressed his appreciation of Mr. Snyder's commitment to the board and to students sharing that his departure will leave a big void as he always puts the kids first and is a stabilizing influence on the board and thanked him for his service.

2017-060 **Upon Motion** by Mr. Klenk and seconded by Mr. Gonzalez, the Board reluctantly accepted the resignation of Mr. Snyder effective Friday, May 26, 2017.

The vote was:	Mr. Klenk	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes	Mr. Snyder	Abstained
	Mr. Freund	Yes		

TREASURER'S REPORT

Upon Motion by Mr. Snyder and seconded by Mr. Freund, the Board:

2017-061 Approved the February Financial Report.

2017-062 Accepted the following donations:

\$700.00 to Butler Elementary from the Butler Parent's Club to pay part of the cost of the speaker for Right to Read week

\$500.00 to Butler Elementary from Jerry and Susan Smith to be used for new library books

The vote was:	Mr. Snyder	Yes	Mr. Klenk	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes		

Mr. DeSanto explained to the public the procedure that was going to occur at the June meeting to fill the vacancy that will be left on the board due to Mr. Snyder's resignation. He explained that the board will accept applications for his vacancy but will most likely not start accepting the applications until April. He explained that they will interview candidates that are interested in being on the Board and Mr. Snyder's replacement will only be until the end of the calendar year and should they want to continue to serve on the board they

would have to run for reelection in November. The intention is to accept applications in April and May, go through an interview process at the end of May, first of June and have an appointment at the June Board meeting. By law the board has 30 days to fill the position after the resignation and the candidate would have to be qualified, which means they have to be 18 year of age or older, a resident of the district, and a registered voter. He also added that OSBA has additional information and guidance about board membership.

SUPERINTENDENT'S REPORT

2017-063 **Upon Motion** by Mr. Snyder and seconded by Mr. Freund, the Board approved the reinstatement of the supplemental positions of Assistant High School Track Coaches at Level VIII in the Agreement between the Clear Fork Valley Local Board of Education and the Clear Fork Valley Education Association due to inadvertent omission at the finalization of negotiations.

The vote was:	Mr. Snyder	Yes	Mr. Klenk	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes		

Upon Motion by Mr. Gonzalez and seconded by Mr. Snyder, the Board:

2017-064 Accepted the following resignations:

Debra Kirkpatrick, retirement, effective July 1, 2017
Joseph Petty, effective 2/24/2017

2017-065 Accepted the resignation of Joe Tresey as Activities Director as of February 24, 2017 in order to fill the position.

2017-066 Approved 2 weeks of unpaid maternity leave for Laura Parsons following the use of 30 days paid time off, estimated due date of August 8, 2017.

2017-067 Approved Charles Schmitt as Interim Activities Director to be paid \$11,550.00 from February 25, 2017 through June 16, 2017. This position is not eligible for any benefits other than SERS retirement.

2017-068 Approved James L. Watson for the hourly position of grounds care with an hourly rate of \$10.00 for potential work during the time frame of April 1, 2017 through November 30, 2017 pending completion of employment requirements. This position is not eligible for any benefits other than SERS retirement.

2017-069 Approved the hiring of high school students for custodial and maintenance work at an hourly rate of \$8.15 per hour not to exceed \$9,000.00 for the months of June, July and August of 2017. Work schedule is determined by the Facilities Director.

2017-070 Employed the following certified personnel on a one (1) year supplemental contract for the 2016-2017 school year.

Melissa Eickholt	High School Girls Basketball
Judy Golden	Assistant High School Track

Matthew Reffel Assistant High School Track
Adam Staley Middle School Track – due to numbers

2017-071 In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2016 or November 23, 2016 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2016-2017 school year per the adopted salary schedule:

Richard Beans Assistant High School Track
Nathaniel Tackett Assistant High School Track

2017-072 Advanced the following certified personnel on the salary schedule effective March 20, 2017.

Cynthia Ridenour Master + 30

The Board offered their congratulations to Cynthia for obtaining that milestone. Mr. Gonzalez expressed how great of a teacher she is and how his children learned a lot from her.

The vote was: Mr. Gonzalez Yes Mr. Klenk Yes
Mr. Snyder Yes Mr. DeSanto Yes
Mr. Freund Yes

Upon Motion by Mr. Snyder and seconded by Mr. Gonzalez, the Board:

2017-073 Entered into a Memorandum of Understanding (Agreement) with Ashland University to offer College Credit Plus courses for the 2017-2018 school year.

2017-074 Approved Pat Gordon as Literacy Consultant for Professional Development during the 2017-18 school year at a rate of \$46.00 per hour not to exceed \$2,000.00.

2017-075 Entered into the attached contract with Front & Center Turf beginning March 15, 2017 and ending December 31, 2018.

2017-076 Adopted the following resolution:

Approval of Allied Environmental Services, Inc. by Gilbane Building Company as the environmental consultant to provide services for abatement required as part of the demolition of existing buildings included in the CFAP Segment 1 project.

1. The Board selected Gilbane Building Company (Gilbane) as the construction manager at risk (CMR) for the Project, following the process outlined in the Ohio Revised Code and Ohio Administrative Code for

construction managers at risk applicable to public school districts in cooperation with the Ohio Facilities Construction Commission (OFCC) and entered into an agreement with Gilbane for the Project, using the OFCC form of agreement, with exhibits, for co-funded OSFC program projects; and

2. Gilbane was requested by OFCC to contract with an environmental consultant to provide abatement services for demolition included in the project, and Gilbane solicited qualifications from qualified firms and selected Allied Environmental Services, Inc. to provide the services.
3. Gilbane requests the Board's approval to use Allied Environmental Services as the environmental consultant for abatement services required for the CFAP Segment 1 project.

2017-077 Adopted the following resolution:

Approval of the schematic design stage submission prepared for the Project.

Background:

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board (the Project).
2. Garmann/Miller & Associates, Inc. (GMAI) prepared the schematic design stage documentation for the new elementary school buildings, and Gilbane Building Company, the Construction Manager at Risk for the Project (CMR), reviewed the documents prepared by GMAI, including estimated costs and a preliminary schedule for the work, and provided comments on the documents, which GMAI has reviewed and considered in preparing the final schematic design stage submission.
3. GMAI assembled the schematic design stage submission for the Project, in collaboration with the CMR, including the LFI MOU document to track costs associated with locally funded initiative improvements included in the Project.

4. The Board wishes to approve the schematic design stage submission, prepared for the Project and to authorize GMAI and the CMR to proceed with the design development stage documents for the Project, subject to approval of the OFCC, including the documents required to track locally funded initiative improvements included in the Project.

The Clear Fork Valley Local Board of Education resolves as follows:

1. The Board approves the schematic design stage submission documents for the two (2) new elementary school buildings for the CFAP Segment 1 project, and the Superintendent and Treasurer are authorized to sign the design stage submission form provided by the OFCC Project Manager and GMAI for this design stage for the Project.
2. The Superintendent and Treasurer are also authorized to sign the LFI MOU document for the schematic design stage included in the design phase submission notebook prepared for the Project.
3. The Board authorizes GMAI and the CMR to continue with the preparation of the design development stage documents for the new elementary school buildings.

The vote was: Mr. Snyder Yes Mr. Klenk Yes
 Mr. Gonzalez Yes Mr. DeSanto Yes
 Mr. Freund Yes

INFORMATION AND PROPOSALS

The Board discussed the second reading of the following Board Policies, no vote is necessary

AA	School District Legal Status
AFC-1	Evaluation of Professional Staff
AFCA	Evaluation of School Counselors
BB	School Board Legal Status
BBA	Board Member Qualifications
DJC	Bidding Requirements
DN	School Properties Disposal
EBCD	Emergency Closings
EFG	Student Wellness Program
GBCB	Staff Conduct
GCN-1	Evaluation of Professional Staff
GCNA	Evaluation of School Counselors
IGAE	Health Education

IGCH	College Credit Plus
IGCH-R	College Credit Plus
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IKF	Graduation Requirements
IL	Testing Programs
JED	Student Absences and Excuses
JEDA	Truancy
JED-R	Student Absences and Excuses
JF	Student Rights and Responsibilities
JFC	Student Conduct
JG	Student Discipline
JGD	Student Suspension
JGE	Student Expulsion
KGB	Public Conduct of District Property
KJ-R	Advertising in the Schools
KJ	Advertising in the Schools
LBB	Cooperative Educational Programs
LEC	College Credit Plus
LEC-R	College Credit Plus

Mr. DeSanto offered good luck to the Boys' Basketball team who was playing in a tournament game at the time of the meeting.

Mrs. Wyckoff reminded the board and the public that next month's Board meeting will be held on the third Thursday of the month, April 20th due to spring break.

2017-078 **Upon Motion** by Mr. Snyder and seconded by Mr. Gonzalez, the Board adjourned from Regular Session at 8:13 PM.

The vote was:	Mr. Snyder	Yes	Mr. Klenk	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Freund	Yes		

Jim DeSanto, Board President

Bradd Stevens, Treasurer