

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

June 8, 2017

Clear Fork High School Media Center

6:30 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 6:30 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Jim Klenk, Mr. Dan Freund, and Mr. Carl Gonzalez.

2017-146 **Upon Motion** by Mr. DeSanto and seconded by Mr.Klenk, the Board appointed Mrs. Amy Weekley to replace Mr. Jason Snyder.

The vote was:	Mr. DeSanto	Yes	Mr. Gonzalez	Yes
	Mr. Klenk	Yes	Mr. Freund	Yes

Treasurer Bradd Stevens administered the Oath of Office to Mrs. Amy Weekley.

2017-147 **Upon Motion** by Mr. Freund and seconded by Mr. Klenk, the Board elected Mr. Gonzalez as Vice-President.

The vote was:	Mr. Freund	Yes	Mrs. Weekley	Yes
	Mr. Klenk	Yes	Mr. Gonzalez	Abstain
	Mr. DeSanto	Yes		

Treasurer Bradd Stevens administered the Oath of the Office of Vice-President to Mr. Gonzalez.

2017-148 **Upon Motion** by Mr. Freund and seconded by Mr. Gonzalez, the Board approved the minutes of the Regular meeting of May 11, 2017 and the Special Meeting of May 22, 2017 as presented.

The vote was:	Mr. Freund	Yes	Mrs. Weekley	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

ITEMS FROM SUPERINTENDENT/BOARD

Mr. Brad Snyder and Mr. Kyle Beverage presented information about Clear Fork Valley Foundation Scholarships. They shared with the board a brief history and

explanation of the Clear Fork Valley Foundation and their mission. They approached the board because they feel that they could work with the school system in a better way to administer scholarships in the ways of new monies and scholarships that come directly to the school. They explained that currently the district only manages one scholarship fund and presents it on an annual basis while the Clear Fork Valley Foundation manages 18 scholarships that are presented on an annual basis. Mr. Snyder explained that they thought that if it would be in the best interest of everybody involved they would propose a change to district policy to direct or funnel any funds that would come to the school from outside sources to the foundation and let them manage those for scholarships. Mr. Beverage further went on to explain that basically they are asking for a new policy that would direct any scholarships that would be endowed to be run through the Clear Fork Valley Foundation rather than having the school administer them. He used the returns that the district is able to receive on investments due to the strict regulations compared to the returns that the foundation is able to receive on the investments without the regulations as support. He explained that the foundation has a written investment policy, has a graduate of Clear Fork managing the money and the extent of the foundation's portfolio. He explained that the foundation was able to give away over \$18,000 in scholarships. He wants to increase all \$500 scholarships to \$1,000 and the \$1,000 to \$2,000 because \$500 doesn't pay form much in college. He explained that 98.5% of the money that is given to the foundation goes to scholarships, no one on staff takes a salary and they have extremely low overhead costs and the foundation allocates its money to Clear Fork Graduates. His purpose is the increase the earnings on the endowment so the scholarship can give more money each year to the recipients. He requested that the district transfer the Myers Scholarship that the district currently manages which has around \$25,000 to the foundation and allow them to invest the money and try to increase that scholarship.

Mr. DeSanto thanked them and extended his appreciation for their efforts and for their suggestion and presentation. Mr. Beverage explained that with the ability to earn so little, that eventually the principle will have to be used to provide scholarships and then would earn even less and eventually the principle would be used up and nothing would be available. Mr. Klenk asked about a few specific scholarships that the foundation gave out and how they are administered though the Richland County Foundation. Mr. Freund asked about the Richland County Foundation and asked about the administration and earnings between the two foundations. Mr. Beverage explained how the Richland County Foundation handled the dividends and returns given to the Clear Fork Valley Foundation and how the funds are managed and distributed.

Mr. Klenk said that he didn't have a problem with it and then asked when the Meyers scholarship started. The date it was started was not known at that time but Mr. Stevens requested board give the treasurer time to check with the auditor to make sure it is legal to take monies out of an endowment fund and transfer them to a foundation that is not administered by the school and contact the Meyers family to make sure that they don't have any issues with the change. Mr. DeSanto said that he didn't have any problem with that and Mr. Gonzalez asked if I could have it ready by next month. It was explained that the policy will be written by an attorney or OSBA so it when the actual policy is completed is out of the district's control but the information will be ready by the next regular meeting.

Retirement recognition – Ms. Wyckoff had Lisa Yarger say a few kind words about Ms. Pam Noblet who is retiring after driving bus for Clear Fork for 11 years. Ms. Noblet shared stories with the board and the audience and expressed her compassion for the students and said she would miss it. Ms. Wyckoff said a few kind words about Mr. Steve Bloir who is retiring from being a principal in the district for the past 16 years. Mr. Bloir thanked everyone for the opportunity he was given.

TREASURER’S REPORT

Upon Motion by Mr. Klenk and seconded by Mrs. Weekley, the Board:

2017-149 Approved the May Financial Report.

Mr. Stevens shared with the board some changes that had been worked on by the administration and the unions to balance the expenditures and revenues for the next fiscal year. Upon request by the Board on May 27th to present a budget with revenues exceeding expenses for FY18 the Administration and the both Unions met on May 31st to discuss what future expenditures could be reduced in order to balance next year's budget. Below are the changes that were included next year to reduce the expenditures. For Fiscal Year 2018 only a single bus purchase is shown to be budgeted. For Fiscal Year 2018 the curriculum purchase is not budgeted. For Fiscal Year 2018 a second Insurance Premium Holiday is budgeted. For the remaining Fiscal Years the reduction in supplies is increased to 7.5%. A reduction in salary for the Activities Director and the Elementary Principal was realized due to the position being replaced by a person with less experience. A reduction in salary was realized due to a year leave of absence being replaced with a long term substitute. The district did not replace a Bus Mechanic position, a Technology Support Analyst Position and two kitchen staff positions. It was explained that by taking these steps the expenses should be less than the revenues for fiscal year 2018.

Mr. DeSanto expressed he appreciation for the work that went into balancing the budget.

2017-150 Accepted donations from New Life Church to Bellville Elementary for \$500 and to the Bellville Elementary Food Service for \$274

2017-151 Approved the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$400,000.00 per order for Fiscal Year 2018.

2017-152 Authorized the Treasurer to make the necessary appropriation modifications, transfers and advances and to request from the County Auditor an amended certificate for the purpose of closing out fiscal year 2017.

2017-153 Acknowledged that on May 24, 2017 a notice was faxed to the Media and posted on the District Web Page under Announcements soliciting input for use of IDEA funds for Fiscal Year 2018 and that no input has been received by June 08, 2017.

The vote was:	Mr. Klenk	Yes	Mr. Freund	Yes
	Mrs. Weekley	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes		

2017-154 **Upon Motion** by Mr. DeSanto and seconded by Mr. Gonzalez the Board approved to hold a Special Board meeting on Thursday June 22, 2017 at 6:30 PM at the High School Media Center for the purpose of closing out the end of the fiscal year.

The vote was:	Mr. DeSanto	Yes	Mr. Freund	Yes
	Mr. Klenk	Yes	Mrs. Weekley	Yes
	Mr. Gonzalez	Yes		

Mr. Jim Klenk expressed his gratification and recognition for Mr. Jim Riddle who is retiring from Clear Fork Valley Local Schools after close to 30 years of service but was not able to be present at the meeting to be recognized.

SUPERINTENDENT’S REPORT

Upon Motion by Mr. Gonzalez and seconded by Mrs. Weekley, the Board:

2017-155 Accepted the resignation of:

Steven Bloir – retirement effective June 30, 2017 at the end of the business day
Pamela Noblet – retirement effective July 2, 2017

2017-156 Employed the following certified personnel on a one (1) year supplemental contract for the 2017-2018 school year.

Jeremy Riddle	Varsity Boys Golf
Ashley Tweedt	Varsity Girls Golf
Jeff Gottfried	Activities Coordinator

2017-157 In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2017 or April 27, 2017 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2017-2018 school year per the adopted salary schedule:

Sarah Jancura	Marching Band Percussion Instructor
Chris Laux	Girls Assistant Soccer

2017-158 Employed the following certified personnel on a one year limited teaching contract beginning with the 2017-2018 school year per the adopted salary schedule, pending completion of requirements.

Melissa Kodger	Integrated Science
Taylor Haught	Special Education
Cassandra Hoagland	Special Education

2017-159 Employed the following certified personnel on a (1) year long-term substitute teacher contract for the 2017- 2018 school year.

Jenna Bollinger	Spanish Teacher
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2017-160 Employed the following certified personnel on a three year limited administrative contract beginning with the 2017-2018 school year per the adopted administrative salary schedule.

Libby Nickoli	Principal – Butler Elementary
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2017-161 Employed the following certified personnel on a one year limited administrative contract beginning with the 2017-2018 school year per the adopted administrative salary schedule.

Charles Schmitt	District Activities Coordinator
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2017-162 Employed the following certified personnel on a one year limited administrative contract beginning with the 2018-19 school year per the adopted administrative salary schedule.

Jeff Gottfried	District Activities Coordinator
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2017-163 Approved the following certified personnel advance on the salary schedule effective August 1, 2017 in accordance with the Clear Fork Valley Education Association, AFT/OFT agreement.

Cynthia Truex	Master + 15
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2017-164 Employed the following certified personnel to teacher middle school summer school from June 12, 2017 to July 13, 2017 (Monday through Thursday excluding holidays) on an as needed basis paid at Friday School rates.

Bev Knell
Erin Blubaugh
Sonia Kelly
Denette Mottayaw
June Popa

2017-165 Approved the following certified staff member for Extended School Year Services at the Board approved tutor rate, effective May 20, 2017.

Monica Stillion – not to exceed 60 hours

2017-166 Approved the following Classified staff member for Extended School Year Services at the Board approved hourly rate, effective May 20, 2017.

Sandra Pfeifer - not to exceed 60 hours

2017-167 Approved the following certified Speech Therapist for Extended School Year Services at the Board approved at contracted rate, effective May 20, 2016.

Lynn Kneile – not to exceed 60 hours

The vote was: Mr. Gonzalez Yes Mr. Freund Yes
Mrs. Weekley Yes Mr. DeSanto Yes
Mr. Klenk Yes

Mr. DeSanto recognized and welcomed the new staff members that were present at the meeting. Mr. Gonzalez asked that the new employees share a little about themselves with the board.

2017-168 **Upon Motion** by Mr. Klenk and seconded by Mr. Gonzalez, the Board approved an administrative supplemental contract effective July 1, 2017 through June 30, 2018 for Tamara Ludwig for processing payroll for Lucas Local Schools at an annual amount of Five Thousand Five Hundred Eighty Two Dollars and Fifty Cents (\$5,582.50).

The vote was: Mr. Klenk Yes Mr. Freund Abstain
Mr. Gonzalez Yes Mr. DeSanto Yes
Mrs. Weekley Yes

Upon Motion by Mr. Gonzalez and seconded by Mr. Freund, the Board:

2017-169 Approved the following fee schedule for 2017-18 school year:

Grades Kindergarten – 5th	\$50.00
<i>If paid in full prior to 9/30/2017</i>	\$40.00
Grades 6-8	\$55.00
<i>If paid in full prior to 9/30/2017</i>	\$45.00
MS Elective Fees:	
Vo Ag	\$30.00
Technology Usage /Insurance Fee	\$25.00

CLEAR FORK HIGH SCHOOL FEE SCHEDULE

Art Department

Art classes 25.00

Business Department

Office Applications 5.00

Advance Office Applications 5.00

Foreign Language Department

French I 25.00 Spanish I 12.50

French II 25.00 Spanish II 12.50

French III 25.00 Spanish III 20.00

French IV 25.00 Spanish IV 20.00

PE Department

Girls/Boys PE class 5.00

Science Department

Biology I and Biology II 16.00

Chemistry I, Chemistry II, and Physics 16.00

Anatomy & Zoology 16.00

Physical Science 16.00

Ag Department

Agricultural Science I, II, III 5.00

Agricultural Business 5.00

Drafting 30.00

Welding I, II 20.00

Construction 35.00

Woods I, II 30.00

Family and Consumer Science

Independent Living 30.00

Food Power 25.00

Additional Fees

Lock Fee (optional) 5.00

Parking Fee (includes drug testing fee) 30.00

**Fees are subject to change prior to the start of the school year.*

2017-170 Entered into a service agreement with the Ohio School Boards Association for Ohio Policy Service (OPS) updates from July 1, 2017 through June 30, 2018 at a cost of \$675.00.

2017-171 Entered into an agreement with the Village of Bellville for the use of a private driveway/public alley located south of the Bellville Elementary Annex building.

2017-172 Entered into contract with Imperial Autism Connections, LLC to provide extended school year services for 6 weeks not to exceed \$3000 (correction to cost limit).

Adopted the following resolution:

2017-173 WHEREAS, Clear Fork Valley Local Schools of 92 Hines Avenue Bellville, Richland County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit: and

WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that all schools listed on the reverse side of this card do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OSHAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athletic eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and the interpretations and rulings rendered by the Commissioner's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

2017-174 Entered into the attached Ohio School Consortium Master Supply Agreement.

2017-175 Entered into an agreement with Richland Public Health for the purpose of school nursing services for the 2017-18 school year.

2017-176 Approved using Ohio School Plan for the District's Property/Liability Insurance renewal for the 2017-2018 school year at a cost of \$61,067.00 (1.75% increase over last year).

Mr. Klenk asked about any changes in insurance when the new buildings are built but it was explained that when the insurance provider visited the district to provide us with the quote that question was asked but the change couldn't be determined until we have the buildings and they can see what they are insuring.

The vote was: Mr. Gonzalez Yes Mr. Klenk Yes
 Mr. Freund Yes Mr. DeSanto Yes
 Mrs. Weekley Yes

Upon Motion by Mr. Klenk and seconded by Mrs. Weekley, the Board:

- 2017-177 Contracted with Renee L. Freund to provide speech/language services beginning August 17, 2017 through May 31, 2018 based upon the attached contract not to exceed 840 hours.

- 2017-178 Entered into a service agreement with The Ohio State University at Mansfield for Mathematic Literacy Initiative services from July 1, 2017 through June 30, 2018.

The vote was: Mr. Klenk Yes Mr. Freund Abstain
 Mrs. Weekley Yes Mr. DeSanto Yes
 Mr. Gonzalez Yes

- 2017-179 **Upon Motion** by Mr. Gonzalez and seconded by Mr. Freund, the Board affirms the elementary schools building project color survey results of green but requested that the windows have grey frames rather than the green that was proposed.

The vote was: Mr. Gonzalez Yes Mrs. Weekley Yes
 Mr. Freund Yes Mr. DeSanto Yes
 Mr. Klenk Yes

INFORMATION AND PROPOSALS

The board held their 1st Reading/Discussion of the following Board Policies:

Revision:	DECA	Administration of Federal Funds
	DI	Fiscal Accounting and Reporting
	DID	Inventories (Fixed Assets)
	DJF	Purchasing Procedures
	DN	School Properties Disposal
	EF/EFB	Food Service Management/Free and Reduced Price Food Services
	IGBB	Programs for Students Who Are Gifted
	IGBI	English Learners
	IGBJ	Title I Programs
	IGBL	Parent and Family Involvement in Education
	JN	Student Fees, fines and Charges
	DJC	Bidding Requirements
	DJF-R	Purchasing Procedures

EBC Emergency Management and Safety Plans
EBC-R Emergency Management and Safety Plans

Mr. Klenk inquired about the notice that was put out by the Health Department regarding Meningitis vaccinations for all 7th and 12th graders and notification to parents. He asked if it will be followed up with a newsletter. He asked if students would be able to attend if students didn't get the vaccination. Mr. Klenk asked that the memo be reviewed.

2017-180 **Upon Motion** by Mr. Freund and seconded by Mr. Klenk, the Board adjourned from Regular Session at 7:36 PM.

The vote was: **Mr. Freund Yes Mrs. Weekley Yes**
 Mr. Klenk Yes Mr. DeSanto Yes
 Mr. Gonzalez Yes

Jim DeSanto, Board President

Bradd Stevens, Treasurer