

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

**Organizational / Regular Board Meeting
January 10, 2017
6:00 p.m.**

CLEAR FORK HIGH SCHOOL MEDIA CENTER

**Mr. Jim DeSanto
Mr. Dan Freund
Mr. Carl Gonzalez
Mr. Jim Klenk
Mr. Jason Snyder**

**Mr. Bradd Stevens
Treasurer**

**Ms. Janice Wyckoff
Superintendent**

PUBLIC PARTICIPATION AT BOARD MEETINGS (File: KD)

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

ORGANIZATIONAL / REGULAR BOARD MEETING

January 10, 2017

Clear Fork High School Media Center

6:00 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

DeSanto ____ Klenk ____ Freund ____ Gonzalez ____ Snyder ____

3.0 INVOCATION

4.0 PLEDGE

5.0 ELECT OFFICERS FOR 2017

Nominations need no second.

Moved by _____

6.1 President _____

Roll Call: _____ _____ _____ _____ _____
 JK DF CG JS JD

Moved by _____

6.2 Vice President _____

Roll Call: _____ _____ _____ _____ _____
 JK DF CG JS JD

6.0 OATH OF OFFICE – OFFICERS

7.0 SCHEDULE REGULAR BOARD MEETINGS FOR 2017

Moved by _____, Seconded by _____

Day _____ Time _____ Place _____

Exceptions:

September Meeting at Butler Elementary Library

October Meeting at Bellville Elementary Library

Roll Call:

JK

DF

CG

JS

JD

8.0 ROUTINE FINANCIAL BUSINESS

Moved by _____, Seconded by _____

The Treasurer recommends the following actions:

- 8.1 Recommendation: Authorize the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2017 calendar year.
- 8.2 Recommendation: Authorize the Treasurer to invest available interim monies, during 2017 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.
- 8.3 Recommendation: Authorize the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise has been received and/or services have been performed.
- 8.4 Recommendation: Authorize the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.
- 8.5 Recommendation: Authorize the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.
- 8.6 Recommendation: Authorize the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.
- 8.7 Recommendation: Authorize the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.
- 8.8 Recommendation: Authorize the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202
- 8.9 Recommendation: Authorize the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.

- 8.10 Recommendation: Authorize the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.
- 8.11 Recommendation: The Board establishes a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.

Roll Call:
 JK DF CG JS JD

9.0 OTHER ROUTINE BUSINESS

Moved by _____, Seconded by _____

- 9.1 Recommendation: Authorize the Superintendent to employ temporary personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 9.2 Recommendation: Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2017.
- 9.3 Recommendation: Authorize the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.
- 9.4 Recommendation: Authorize the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.
- 9.5 Recommendation: The Board approves joining OSBA for calendar year 2017. Dues, changes for subscriptions and periodicals are approximately \$4,638.00.
- 9.6 Recommendation: The Board approves joining the OSBA Legal Assistance Fund for calendar year 2017 at a cost of \$250.00.
- 9.7 Recommendation: Authorize the administration to apply for and participate in Federally funded and State funded programs and projects for the 2016/2017 and 2017/2018 school years. Programs included are: Title I, Title II-A, Title II-D, Title IV, IDEA-B, Early Childhood Special Education, Disadvantaged Pupil Program Funds and School Food Service program.
- 9.8 Recommendation: Authorize the administration to enact the following nondiscrimination policy as required by the Office of Civil Rights:

NONDISCRIMINATION

The Clear Fork Valley Local School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be

excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquires concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator.

Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:

Superintendent
Clear Fork Valley Local Schools
92 Hines Avenue
Bellville, Ohio 44813

Dissemination Procedures:

All Staff	Handbooks at the beginning of each school year
Students	Student Handbook & Rules Folder, Parent Newsletters
General Public	Newspaper, District Web Site

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII
Executive Order 11246, 1965, as amended by Exec. Order 11375
Equal Employment Opportunity Act of 1972, Title VII
Education Amendments of 1972, Title IX (P.L. 92-318)
45 CFR, parts 81, 86 (Fed Reg June 4, 1985, August 11, 1975)
Public Law 93-162 (Section 504)

- 9.9 Recommendation: The Board appoints the Director of Physical Facilities to be Safety Director of the District.
- 9.10 Recommendation: The Board appoints the Special Ed Director to be Coordinator of the Homeless.
- 9.11 Recommendation: Edit and/or approve the following committee structure (and any additional committees the Board would like to create) and Board Member appointments (names in parenthesis indicate assignments for 2016):

Legislative Liaison (Mr. Freund) _____

Athletic Council (Mr. Gonzalez) _____

Student Achievement Liaison (Mr. Snyder) _____

Buildings & Grounds (Mr. DeSanto, Mr. Gonzalez) _____

Knox County Career Center Representation:

- February _____
- March _____
- April _____
- May _____
- June _____
- July _____
- August _____
- September _____
- October _____
- November _____
- December _____

9.12 Annual Review (as required by No Child Left Behind) of Board Policy IGBL – Parental Involvement in Education

Roll Call: _____
 JK DF CG JS JD

10.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

December 8, 2016 – Work Session
December 8, 2016 – Regular Meeting

Roll Call: _____
 JK DF CG JS JD

11.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

- 11.1 If any visitor wishes to speak to any **agenda item**, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.
- 11.2 If any visitor wishes to speak on an **item that is not on the agenda**, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

12.0 ITEMS FROM SUPERINTENDENT/BOARD

13.0 PRESENTATIONS

14.0 TREASURER'S REPORT

Moved by _____, Seconded by _____

- 14.1 Recommendation: The Board approves the December Financial Report.
- 14.2 Recommendation: The Board approves the Fiscal Year 2018 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 29, 2016.
- 14.3 Recommendation: The Board accepts the donation of \$531.75 from the Butler Parents Club to Butler Elementary School to be used for the purchase of staff shirts.
- 14.4 Recommendation: The Board accepts the donation of \$125.00 from the Butler Lions Club to Butler Elementary School to be used towards the cost of field trips.
- 14.5 Recommendation: The Board accepts the donation of \$667.00 from the Athletic Boosters to cover half of the cost of the Cheerleading warm ups.

Roll Call: _____ _____ _____ _____ _____

 JK DF CG JS JD

15.0 SUPERINTENDENT'S REPORT

15.1 Personnel

Moved by _____, Seconded by _____

- 15.11 Recommendation: The Board accepts the resignation of Larry Weirich, Bus Driver, effective 12/30/2016.
- 15.12 Recommendation: Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2016 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the **2016-2017** school year per the adopted salary schedule:

Kyle Wirick Assistant Varsity Football

15.13 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning with the 2016-2017 school year per the adopted salary schedule.

Sara Saxton – Bus Driver – effective January 3, 2017

15.14 Recommendation: The following be approved for payment once the Activities Director submits the number of contests worked; these staff members may be utilized as Site Managers to assist the Activities Coordinator when 2 events are occurring at the same time, paid at a rate of \$50.00 per event.

Judy Golden

15.15 Recommendation: The following be approved for payment once the Activities Director submits the number of contests worked.

Judy Golden Game Worker \$25/contest

Roll Call:
 JK DF CG JS JD

15.2 Old Business

Moved by _____, Seconded by _____

15.21 Recommendation: The Board approves the following Board Policy as discussed at the November 10, 2016 and the December 8, 2016 Board of Education meetings:

- | | |
|--------------|--|
| AC | Nondiscrimination |
| ACA/ACAA | Nondiscrimination |
| ACA-R/ACAA-R | Nondiscrimination on the basis of sex/sexual harassment grievance procedures |
| IIBH | District Websites |
| JEC | School Admission |
| JECAA-R | Admission of Homeless Students |
| JECAA | Admission of Homeless Students |
| JFCF-R | Hazing and Bullying |
| JFCF | Hazing and Bullying |
| JFG-R | Interrogations and Searches |
| JFG | Interrogations and Searches |
| JHCB | Immunizations |
| JO-R | Student Records |
| JO | Student Records |

Roll Call:
 JK DF CG JS JD

15.3 New Business

Moved by _____, Seconded by _____

15.31 Recommendation: The Board adopts the following resolution:

APPROVING PROGRAM VERIFICATION STAGE SUBMISSION, INCLUDING THE PROGRAM OF REQUIREMENTS FOR THE NEW ELEMENTARY SCHOOL BUILDINGS

The Superintendent recommends approval of the program verification stage submission prepared for the Project, including the program of requirements included in the stage submission.

Background:

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board (the Project).
2. Garman/Miller & Associates, Inc. (GMAI) prepared the program of requirements documentation for the new elementary school buildings, and Gilbane Building Company, the Construction Manager at Risk for the Project (CMR), reviewed the program of requirements documents prepared by GMAI, including estimated costs and a preliminary schedule for the work, and provided comments on the documents, which GMAI has reviewed and considered in preparing the final POR documents and the overall program verification stage submission.
3. GMAI assembled the program verification stage submission for the Project, in collaboration with the CMR, including the LFI MOU document to track costs associated with locally funded initiative improvements included in the Project.
4. The Board wishes to approve the program verification stage submission, including the program of requirements documents, prepared for the Project and to authorize GMAI and the CMR to proceed with the schematic design stage documents for the Project, subject to approval of the OFCC, including the documents required to track locally funded initiative improvements included in the Project.

The Clear Fork Valley Local School District Board of Education resolves as follows:

1. The Board approves the program verification stage submission, including the program of requirements documents for the two (2) new elementary school buildings, for the CFAP Segment 1 project, and the Superintendent and Treasurer are authorized to sign the design stage submission form provided by the OFCC Project Manager and GMAI for this design stage for the Project.
2. The Superintendent and Treasurer are also authorized to sign the LFI MOU document for the program verification stage included in the design phase submission notebook prepared for the Project.
3. The Board authorizes GMAI and the CMR to continue with the preparation of the schematic design stage documents for the new elementary school buildings.

15.32 Recommendation: The Board accepts the bus bids opened on October 20, 2016 by the META Solutions.

15.33 Recommendation: The Board enters into an Educational Service contract with Silver Lining Goup-Mansfield.

Roll Call:
 JK DF CG JS JD

16.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call:

JK

DF

CG

JS

JD