

# CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

## Buildings and Grounds

February 9, 2017

Clear Fork High School Media Center

5:30 p.m.

## REGULAR BOARD MEETING

February 9, 2017

Clear Fork High School Media Center

6:30 p.m.

### District Mission Statement:

**We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.**

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 6:34 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Jim Klenk, Mr. Dan Freund, Mr. Jason Snyder and Mr. Carl Gonzalez.

2017-043 **Upon Motion** by Mr. Freund and seconded by Mr. Klenk, the Board approved the minutes of the Organizational/Regular meeting of January 12, 2017 as presented.

<b>The vote was:</b>	<b>Mr. Freund</b>	<b>Yes</b>	<b>Mr. Snyder</b>	<b>Yes</b>
	<b>Mr. Klenk</b>	<b>Yes</b>	<b>Mr. DeSanto</b>	<b>Yes</b>
	<b>Mr. Gonzalez</b>	<b>Yes</b>		

### ITEMS FROM SUPERINTENDENT/BOARD

Mandy Niekamp from Garmann Miller introduced Kelsey Keller with K.E. McCartney and Associates who are the civil designer for the project. Ms. Keller spoke about the School Street portion of the project. She showed a drawing with the profile of the road and discussed the concerns regarding the sight distance on that road. She explained the two types of sight distance, stopping sight distance and intersection sight distance and discussed what improvements would need to be made to the road to make those sight distances fall within the standards. She showed, on a profile view, the cut that would need to be made to either side of the existing hill to make the road in compliance with the stopping sight distance and she showed, on a layout view of the sight, the recommended right turn only from drive exiting the school to satisfy the intersection sight distance requirement.

Ms. Niekamp further went on to show the actual buildable area of the entire sight illustrating how little of the area is actually buildable which determined the building design. She explained that of the options available to fix the sight distance problems this was the one that was the least costly and worked the best.

Ms. Wyckoff injected that this particular option is the one that the Village of Bellville was most interested in to fix the sight distance problem when the Village Counsel was approached. She also pointed out that this is the option that is recommended by the Core team to the board on how to handle the School Street issue and it is projected to fall within the \$300,000 budget that the OFCC has set aside for improvements like traffic issues, signs and sidewalks.

Ms. Niekamp pointed out that there are utilities that will need to be relocated.

Mr. Freund asked how deep the cuts would be to School Street and whether or not it would impact the alleys that are on the street and the length of the cut. Ms. Keller explained that on the northern part of the hill the cut would be down about 2 feet and on the southern part of the hill the cut would be down at the most 1 ½ feet which will only require a slight re-grade of the alleys. She also said the length of the cut is around 300 feet as far as the reconstruction section.

Mr. DeSanto interjected that the drive had to come out at the location it is designed to because the new parking lot will be several feet lower than the street and it wasn't practical to exit straight out on the road.

Mr. Klenk asked how long the street will be closed. Chad Stevers, the Lead Project Manager from Gilbane, the district's Construction Manager said he anticipated it would be a couple of months and it would probably be next summer, not this summer.

Ms. Wyckoff asked Mr. Stevers how long the district has from the time we get moved out to go through the old buildings to select items that we as a district want to keep or auction. Mr. Stevers initially indicated 3-4 weeks to two months but it would be what the district needed.

Ms. Wyckoff brought up the setback variances that Garmann Miller would be approaching the Village Counsel with. Ms. Niekamp showed the board and the public on the site where those setback variances are located and showed 3D renderings of the Bellville building design from 4 different angles. She also explained the style and materials are the same that are proposed to be used in the Butler facility, standing seam metal roof, brick and split faced block as a wainscot base around the building and cast-stone limestone sills.

Mr. Gonzalez asked about the location of the playground area and fencing around it, Ms. Niekamp showed where the playground will be located. Mr. Gonzalez asked how close the end of the building will be to School Street, the answer to which was a little under 25 feet.

Mr. DeSanto asked if the drive will continue to be connected to the existing drive to the soccer fields, the answer to which was yes.

Mr. Gonzalez asked about the elevation of the drive to the parking lot. Ms. Keller explained the grade of the drive is 5%.

Ms. Niekamp reviewed what has been happening with the Core Team meetings here they are in the process. Currently we are in what is referred to as the Schematic Design phase and we are moving into Design Documents. She

explained why we are a bit further along with the Butler facility due to the site constraints. Mr. Chad Stevers from Gilbane interjected that they anticipate having the estimate for Bellville complete by next week and that will complete the Schematic Design Phase. He explained that there are a lot of things happening like building schedules, bid package plans and prequalifying bidders so lots of things are happening even though construction hasn't started. He is hopeful that by May to have a design development package and possibly some site package ready so they can get some work done this summer. He explained that they would like to have some utilities and some site grading and some mass excavation (cut and fill, grading, turf work, cutting in roads and parking lots that are used for lay down and site access and storm drainage) done in the summer before the building trades start in the fall.

Mr. DeSanto asked about the project development and timeline. It was explained by Mr. Stevers that it is anticipated to have a little lag time, a few weeks between Bellville and Butler so as a contractor completes one site they can move to the other which is efficient and cost effective. Mr. Stevers explained that as far as the budget, Butler in round numbers is a \$13 million project and we are on budget right now and Bellville's budget should be completed next week. He explained the difference between hard costs and soft costs. Hard costs are anything that is construction and soft costs are design fees, permit costs and anything that isn't actually building. He explained that there are contingencies put back which is included in the \$13 million but the soft costs are not included in that budget. He also described the back and forth process between the Construction Manager and the Architect to refine an estimate and fill in details that aren't quite there yet. Mr. Stevers also described the bidding process and how they are going to break up the bid package. He explained that both projects will be bid simultaneously but in about 20 different bid packages. They try to get 3-5 bidders for each package and by bidding the buildings together we get an economy of scale making it more attractive to bidders and suppliers, helping us stay on budget and ensuring that both buildings have the same controls. They are anticipating going out for the first bid in May and not all bids go out at the same time.

Mr. DeSanto asked about getting information to the public and the ground breaking date. Currently the target is doing a groundbreaking in May, before school is out while students are still in session and after the first bid is out. The goal is to have one in each community but it was explained that it is important to not do a groundbreaking too early because if there is a ground-breaking and the construction doesn't start for several months then the ground-breaking is anticlimactic. The Core team will fine tune the date and publicize it as soon as it is set. Ms. Wyckoff explained that there a construction tab has been added to the district web site which has bidding information and prequalifying information and information on the package being bid. There has already been some contact made to Gilbane from the information that is posted.

Mr. DeSanto also asked if the district could get some renderings of the new buildings for the general public to see. Mandy Neikamp recently met with brick companies to get color samples and she advised waiting until accurate colors are determined and Mr. Brad Geissman from Adena who is working in conjunction with Gilbane as the Construction Manager cautioned that the renderings shouldn't be released until after we get the budget set for both

buildings, which should be in a week or so. Mr. Klenk agreed with the Construction Manager and the Architect that waiting a week is better than showing a building with a feature that may disappear because of budget constraints. It was determined that the architects would provide for publication site plans and the rough black and white wire frame 3D renderings without any extra features that are for aesthetics (like a copula).

Mr. Gonzalez reported on the Senior breakfast that occurred on Thursday Morning. He described the program that Mrs. Kirsten Devito, the Bellville Elementary Principal and Mrs. Stephens Bellville First Grade teacher and Mrs. Mayer, Bellville Literacy Collaborative coach had their students put on. He said how impressed he and the other seniors that he met with were with the skills of the students. He said that it was rewarding to see the better points of the things that are happening. Those breakfasts occur the same day of the board meeting. Ms. Wyckoff explained that there are usually between 50 and 75 seniors that usually show up but attendance was down to 50 because so many typical participants are vacationing in Florida. Mrs. Wyckoff also explained the building rotation schedule of the breakfast.

Mr. Freund commended the staff for their involvement in the Mathematics Literacy Initiative, which is a growing initiative in North Central Ohio. Mrs. Stacy Swank will be traveling to St. Louis Missouri courtesy of the algebra project, of which Mr. Freund is on the planning committee. He explained that this area is a leading area in this methodology and people are very interested in the work that is being done here. He spoke about the projects grants that were received.

Mr. DeSanto asked about the FFA Banquet that is coming up which is March 2<sup>nd</sup> and ask Mr. Brian Brown when the board could expect a report from the FFA regarding their recent trip to Denver. Mr. Brown explained that they have been preparing for some large contests and that could possibly present at the next board meeting which is after the banquet.

Ms. Wyckoff explained that the Literacy Collaborative Coaches will be sharing what they have been working on at next board meeting.

## **TREASURER'S REPORT**

**Upon** Motion by Mr. Snyder and seconded by Mr. Gonzalez, the Board:

- 2017-044 Approved the January Financial Report.
- 2017-045 Approved the attached revision to the Permanent Appropriations for Fiscal Year 2017.
- 2017-046 Extended the contract with Direct Energy as our Natural Gas provider through June 30, 2019.

<b>The vote was:</b>	<b>Mr. Snyder</b>	<b>Yes</b>	<b>Mr. Freund</b>	<b>Yes</b>
	<b>Mr. Gonzalez</b>	<b>Yes</b>	<b>Mr. DeSanto</b>	<b>Yes</b>
	<b>Mr. Klenk</b>	<b>Yes</b>		

Mr. Jim DeSanto addressed the board and the public with a follow-up of the topics of discussion that occurred at the Buildings and Grounds that occurred prior to the regular board meeting. Discussions centered around; obtaining bids for parking lot crack sealing at the High School, getting bids on the field maintenance and discussions about what happened with the athletic fields last year, obtaining bids on roof repairs, the direction the district would like to take with respect to seasonal mowing and utilizing students as seasonal helpers over the summer and getting a light at the intersection of Dill Road and State Route 97 to improve safety. Mr. Gonzalez reported that he and Mr. DeSanto felt satisfied with the explanation that was given for the reasons the athletic fields were in such bad shape last year and he felt confident that issue would not happen again.

## **SUPERINTENDENT’S REPORT**

**Upon** Motion by Mr. Gonzalez and seconded by Mr. Snyder, the Board:

2017-047 Accepted the resignation of Matt Reffel as Varsity Track Coach for the 2016-2017 school year.

2017-048 Employed the following certified personnel on a one (1) year supplemental contract for the 2016-2017 school year.

Brandon Baumgardner	High School Boys Basketball
David Carroll	Varsity Track
Matthew Dotson	Varsity Track
Danielle Haydocy	Middle School Track
Richard Hoover	Middle School Track
Joseph Jancura	Musical Director
Joseph Staab	Assistant Baseball
Thomas Staab	Varsity Baseball
Kelly Staley	Middle School Track

2017-049 In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2016 or November 23, 2016 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2016-2017 school year per the adopted salary schedule:

Chris Hollar	Assistant Baseball
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2017-050 Approved the following volunteer coaches for the 2016-2017 season.

Charlton Brown	Boys Tennis
Larry Dill	Boys Baseball
Mark Lind	Boys Baseball
Rachel Wilson	Girls Softball

2017-051 Approved Debra Kirkpatrick an unpaid leave of absence after the use of all paid leave.

2017-052 Approved Lindsey Brokaw for 60 days of FMLA, per the negotiated agreement.

**The vote was:** Mr. Gonzalez Yes Mr. Freund Yes  
Mr. Snyder Yes Mr. DeSanto Yes  
Mr. Klenk Yes

**Upon** Motion by Mr. Snyder and seconded by Mr. Freund, the Board:

2017-053 Authorized the Treasurer to advertise the sale of a 1994, 78 passenger Bluebird bus with 203,259 miles...

**The vote was:** Mr. Snyder Yes Mr. Gonzalez Yes  
Mr. Freund Yes Mr. DeSanto Yes  
Mr. Klenk Yes

## **INFORMATION AND PROPOSALS**

The board discussed the (1<sup>st</sup> reading) of the following Board Policies:

AA	School District Legal Status
AFC-1	Evaluation of Professional Staff
AFCA	Evaluation of School Counselors
BB	School Board Legal Status
BBA	Board Member Qualifications
DJC	Bidding Requirements
DN	School Properties Disposal
EBCD	Emergency Closings
EFG	Student Wellness Program
GBCB	Staff Conduct
GCN-1	Evaluation of Professional Staff
GCNA	Evaluation of School Counselors
IGAE	Health Education
IGCH	College Credit Plus
IGCH-R	College Credit Plus
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IKF	Graduation Requirements
IL	Testing Programs
JED	Student Absences and Excuses
JEDA	Truancy
JED-R	Student Absences and Excuses
JF	Student Rights and Responsibilities
JFC	Student Conduct
JG	Student Discipline
JGD	Student Suspension
JGE	Student Expulsion
KGB	Public Conduct of District Property
KJ-R	Advertising in the Schools
KJ	Advertising in the Schools

LBB Cooperative Educational Programs  
LEC College Credit Plus  
LEC-R College Credit Plus

## EXECUTIVE SESSION

2017-054 **Upon** Motion by Mr. Gonzalez and seconded by Mr. Klenk, the Board entered into executive session for the purpose of the employment of public employees at 7:42 PM.

The vote was: Mr. Gonzalez Yes Mr. Freund Yes  
Mr. Klenk Yes Mr. DeSanto Yes  
Mr. Snyder Yes

2017-055 **Upon** Motion by Mr. Klenk and seconded by Mr. Freund, the Board resumed the regular meeting at 9:50 PM.

The vote was: Mr. Klenk Yes Mr. Snyder Yes  
Mr. Freund Yes Mr. DeSanto Yes  
Mr. Gonzalez Yes

2017-056 **Upon Motion** by Mr. Klenk and seconded by Mr. Freund, the Board adjourned from Regular Session at 9:51 PM.

The vote was: Mr. Klenk Yes Mr. Snyder Yes  
Mr. Freund Yes Mr. DeSanto Yes  
Mr. Gonzalez Yes

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Jim DeSanto, Board President

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Bradd Stevens, Treasurer