

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

ORGANIZATIONAL / REGULAR BOARD MEETING

January 7, 2016

Clear Fork High School Media Center

6:00 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

The Organizational/Regular Meeting of the Clear Fork Valley Local School board was called to order at 6:00 PM by Board President Pro Tempore Mr. Jason Snyder.

Treasurer Bradd Stevens administered the Oath of Office to Mr. Dan Freund, and Mr. Carl Gonzalez.

Roll call was taken and the following members were present: Mr. Dan Freund, Mr. Jason Snyder, Mr. Jim DeSanto, Mr. Carl Gonzalez, and Mr. Jim Klenk.

Mr. Gonzalez nominated Mr. DeSanto for Board President. There were no other nominations for President.

Mr. Klenk nominated Mr. Snyder for Board Vice-President. There were no other nominations for Vice-President.

2016-001 **Upon Motion** by Mr. Gonzalez, the Board elected Mr. DeSanto as Board President.

The vote was:	Mr. Freund	Yes	Mr. Snyder	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

2016-002 **Upon Motion** by Mr. Klenk, the Board elected Mr. Snyder as Vice-President.

The vote was:	Mr. Freund	Yes	Mr. Klenk	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Snyder	Yes		

Treasurer Bradd Stevens administered the Oath of the Office of President and Vice-President to Mr. DeSanto and Mr. Snyder respectively.

2016-003 **Upon Motion** by Mr. DeSanto and seconded by Mr. Snyder, the Board set the regular board meetings to be held the first Thursday of the month in February (4th) at 7 PM and March through December of 2016 the second Thursday of the month, at 6:30 PM in the HS/MS Media center on the following dates:

Exceptions:

September Meeting at Butler Elementary Library
October Meeting at Bellville Elementary Library

The vote was:	Mr. DeSanto	Yes	Mr. Freund	Yes
	Mr. Snyder	Yes	Mr. Klenk	Yes
	Mr. Gonzalez	Yes		

ROUTINE FINANCIAL BUSINESS

Upon Motion by Mr. Freund and seconded by Mr. Gonzalez, the Board:

2016-004 Authorized the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2016 calendar year.

2016-005 Authorized the Treasurer to invest available interim monies, during 2016 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.

2016-006 Authorized the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise has been received and/or services have been performed.

2016-007 Authorized the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.

2016-008 Authorized the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.

2016-009 Authorized the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.

2016-010 Authorized the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.

2016-011 Authorized the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202

2016-012 Authorized the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.

- 2016-013 Authorized the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.
- 2016-014 Established a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.

Mr. Gonzalez asked about the disposal of the old lockers that were replaced over the winter break fell under the board policy DN that was part of the resolutions that were just voted on. Ms. Wyckoff explained that the revenue from the sale of the old lockers was under the \$2,000 value that it did fall under that provision of the Board Policy.

The vote was:	Mr. Freund	Yes	Mr. Snyder	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

Upon Motion by Mr. Gonzalez and seconded by Mr. Freund the Board:

- 2016-015 Authorized the Superintendent to employ temporary personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 2016-016 Authorized the Superintendent and Treasurer to use legal counsel as needed for calendar year 2016.
- 2016-017 Authorized the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.
- 2016-018 Authorized the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.
- 2016-019 Approved joining OSBA for calendar year 2016. Dues, changes for subscriptions and periodicals are approximately \$4,775.00.
- 2016-020 Approved joining the OSBA Legal Assistance Fund for calendar year 2016 at a cost of \$250.00.
- 2016-021 Authorized the administration to apply for and participate in Federally funded and State funded programs and projects for the 2015/2016 and 2016/2017 school years. Programs included are: Title I, Title II-A, Title II-D, Title IV, IDEA-B, Early Childhood Special Education, Disadvantaged Pupil Program Funds and School Food Service program.

2016-022 Authorized the administration to enact the following nondiscrimination policy as required by the Office of Civil Rights:

NONDISCRIMINATION

The Clear Fork Valley Local School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquires concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator.

Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:

Superintendent
Clear Fork Valley Local Schools
92 Hines Avenue
Bellville, Ohio 44813

Dissemination Procedures:

All Staff	Handbooks at the beginning of each school year
Students	Student Handbook & Rules Folder, Parent Newsletters
General Public	Newspaper, District Web Site

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII
Executive Order 11246, 1965, as amended by Exec. Order 11375
Equal Employment Opportunity Act of 1972, Title VII
Education Amendments of 1972, Title IX (P.L. 92-318)
45 CFR, parts 81, 86 (Fed Reg June 4, 1985, August 11, 1975)
Public Law 93-162 (Section 504)

2016-023 Appointed the Director of Physical Facilities to be Safety Director of the District.

2016-024 Appointed the Superintendent to be Coordinator of the Homeless.

2016-025 Approved the following committee structure:

Legislative Liaison	Mr. Freund
Athletic Council	Mr. Gonzalez
Student Achievement Liaison	Mr. Snyder
Building & Grounds	Mr. DeSanto, Mr. Gonzalez

Knox County Career Center Representation:

February	Mr. Gonzalez
March	Mr. Gonzalez
April	Mr. DeSanto
May	Mr. Gonzalez
June	Mr. Gonzalez
July	Mr. Gonzalez
August	Mr. Klenk
September	Mr. Gonzalez
October	Mr. Freund
November	Mr. Snyder
December	Mr. Gonzalez

2016-026 Reviewed (as required by No Child Left Behind) Board Policy IGBL – Parental Involvement in Education

The vote was:	Mr. Gonzalez	Yes	Mr. Klenk	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Snyder	Yes		

2016-027 **Upon Motion** by Mr. Snyder and seconded by Mr. Klenk, the Board approved the minutes of the Regular Meeting of December 10, 2015 and the Special Meeting of December 22, 2015 as written.

The vote was:	Mr. Snyder	Yes	Mr. Freund	Yes
	Mr. Klenk	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes		

COMMUNICATIONS FROM THE PUBLIC

The High School Principal, Mr. Brian Brown thanked the board for buying the new lockers for the High School. The Students had to get used to new traffic patterns but everything has gone well so far.

ITEMS FROM BOARD MEMBERS

Mr. Carl Gonzalez inquired about having a student liaison to the board, nominating a student to be an alternate board member from the high school or to have a board member be a liaison to the students so the students can have a direct input to the board on things that concern them or things they might want to change. He inquired about having the students getting involved with the civic process on how to make changes. High School Principal Brian Brown explained that currently we have Student Delegation, various student organizations, Class

presidents and Student Government where students have the opportunity to get involved, meet collectively, do community service, fundraisers and activities. Through Student Leadership there is currently something in place. The Student Liaison on the board, Mr. Jason Snyder, said he would meet with the Class officers who were elected by their class to represent them to be their voice and discuss the issues they have a concern about. Mr. DeSanto also said that he enjoys the students coming to the board meeting and presenting their ideas to them.

PRESENTATIONS

Mr. Thomas Staab, Middle School Teacher and Head Baseball Coach requested the board name the Baseball Field, Legion Park after the American Legion. He explained how much the American Legion has supported the Baseball Program at Clear Fork and how much they have donated in money and time and explained why they deserve having the baseball field named in their honor. He explained that this would consist of a banner in Center Field saying Welcome to Legion Park, a banner with Post 535 down the right field line and having a six foot diameter sign on the press box. He would like to have a member of the Legion throw out a ceremonial first pitch and have them raise the flag to the national anthem like they do at the football games. Mr. Klenk added that the Legion has donated to much more than baseball and has been very generous with the school system and he felt this recognition was deserved. Ms. Wyckoff suggested that the district place a motion on the next agenda and invite members from the American Legion to the Board meeting to accept the presentation and provide them with something that they can take back to their meeting place and hang on the wall. Mr. Staab said that he has resources to fund the creation of the signs to name the field Legion Park.

Mr. Bill Prenosil of the Ohio Facilities Construction Commission presented to the board the various options of construction delivery methods that are available to build the projects with the OFCC and the next steps that will occur in the process as well as a timeline. Mr. Prenosil shared that the next event is the January 28 commission meeting and the school board needs to start the process of deciding which additional locally funded initiatives it would like to consider as well as decide which project delivery method the district would like to utilize in the construction of the new facilities. After the ballot initiative passes, the board and the OFCC can immediately begin the process of selecting an architect. Mr. Prenosil went on to describe, explain the differences, advantages and disadvantages in the four project delivery methods, Multi-Prime, General Contracting, Cm at Risk and Design Build.

Mr. Jim Klenk excused himself from the meeting at 7:02PM.

TREASURER'S REPORT

Upon Motion by Mr. Gonzalez and seconded by Mr. Freund the Board:

2016-028 Approved the December Financial Report.

2016-029 Approved the Fiscal Year 2017 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 29, 2015.

2016-030 Adopted the following resolution authorizing the Board of Education of the Clear Fork Valley Local District, Richland and Knox Counties, Ohio to Participate in the State of Ohio Cooperative Purchasing Program.

WHEREAS, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED by the Clear Fork Valley Local Schools Board of Education

Section 1. That the Clear Fork Valley Local Schools Board of Education hereby requests authority in the name of the Clear Fork Valley Local Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Clear Fork Valley Local Schools to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Clear Fork Valley Local Schools participation in the contract. Further, that the Treasurer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Treasurer is hereby authorized to agree in the name of the Clear Fork Valley Local Schools to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Treasurer does hereby agree to directly pay the vendor.

2016-031 Revised item 9.2 approved at the November 12, 2015 Board Meeting to read as follows:

Recommendation: The Board accepts the following donations:
school supplies to Bellville Elementary from Curves in Lexington
\$500.00 to the Clear Fork High School Band from **Century Link**

The vote was: Mr. Gonzalez Yes
Mr. Freund Yes Mr. DeSanto Yes
Mr. Snyder Yes

SUPERINTENDENT'S REPORT

Upon Motion by Mr. Snyder and seconded by Mr. Gonzalez the Board:

2016-032 Advanced the following certified personnel on the salary schedule effective January 11, 2016.

Erin Blubaugh Masters + 30

2016-033 Employed the following certified personnel on a one (1) year supplemental contract for the 2015-2016 school year.

Adam Brown Weight Coach (February - April)

2016-034 Approved the following volunteer coach for the 2015-2016 season.

Alex Tuttle High School Wrestling

2016-035 Approved Lisa Kvochick as a home tutor on an as needed basis for the 2015-2016 school year.

2016-036 Approved a long term substitute, pending completion of requirements, for:

Spanish Amber Towner

The vote was: Mr. Snyder Yes
Mr. Gonzalez Yes Mr. DeSanto Yes
Mr. Freund Yes

Upon Motion by Mr. Freund and seconded by Mr. Snyder the Board:

2016-037 Approved the following Board Policy as discussed at the November 12, 2015 and the December 10, 2015 Board of Education meetings:

Revision:

EEA	Student Transportation Services
EEAA	Eligibility Zones for Pupil Transportation
EEAC	School Bus Safety Program
EEACC	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
EEAD	Non-Routine Use of School Buses
EEAE	Student Transportation in Private Vehicles
IGBEA-R	Reading Skills Assessments and Intervention
IKE	Promotion and Retention of Students
JEA	Compulsory Attendance Age
JECAA	Admission of Homeless Students
JFCC	Student Conduct on District Managed Transportation
JFCC-R	Student Conduct on District Managed Transportation

New:

EEACC-R	Student Conduct of District Managed Transportation
JECAA-R	Admission of Homeless Students

The vote was: Mr. Freund Yes
Mr. Snyder Yes Mr. DeSanto Yes
Mr. Gonzalez Yes

Upon Motion by Mr. Gonzalez and seconded by Mr. Freund the Board:

- 2016-038 Accepted the quotes for a 2016 ¾ ton 4 x 4 pickup truck and 8' Boss plow.
- 2016-039 Awarded the purchase of a ¾ ton pickup truck and 8' Boss plow to Weekley Chrysler-Dodge-Jeep at a cost of thirty one thousand nine hundred and forty one dollars (\$31,941.00).
- 2016-040 Approved the purchase of Go Guardian for a period of three years at a cost of \$14,994.72.

The vote was: Mr. Gonzalez Yes
Mr. Freund Yes Mr. DeSanto Yes
Mr. Snyder Yes

2016-041 **Upon Motion** by Mr. Snyder and seconded by Mr. Gonzalez, the Board adjourned from Regular Session at 8:01 PM.

The vote was:	Mr. Snyder	Yes		
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Freund	Yes		

Jim DeSanto, Board President

Bradd Stevens, Treasurer