

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

**Organizational / Regular Board Meeting
January 7, 2016
6:00 p.m.**

CLEAR FORK HIGH SCHOOL MEDIA CENTER

**Mr. Jim DeSanto
Mr. Dan Freund
Mr. Carl Gonzalez
Mr. Jim Klenk
Mr. Jason Snyder**

**Mr. Bradd Stevens
Treasurer**

**Ms. Janice Wyckoff
Superintendent**

PUBLIC PARTICIPATION AT BOARD MEETINGS (File: KD)

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

ORGANIZATIONAL / REGULAR BOARD MEETING

January 7, 2016

Clear Fork High School Media Center

6:00 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

1.0 CALL TO ORDER at _____

2.0 OATH OF OFFICE – Mr. Freund and Mr. Gonzalez

3.0 ROLL CALL

DeSanto _____ Klenk _____ Freund _____ Gonzalez _____ Snyder _____

4.0 INVOCATION

5.0 PLEDGE

6.0 ELECT OFFICERS FOR 2016

Nominations need no second.

Moved by _____

6.1 President _____

Roll Call: _____ _____ _____ _____ _____
 JK DF CG JS JD

Moved by _____

6.2 Vice President _____

Roll Call: _____ _____ _____ _____ _____
 JK DF CG JS JD

7.0 OATH OF OFFICE – OFFICERS

8.0 SCHEDULE REGULAR BOARD MEETINGS FOR 2016

Moved by _____, Seconded by _____

Day _____ Time _____ Place _____

Exceptions:

September Meeting at Butler Elementary Library
October Meeting at Bellville Elementary Library

Roll Call:

JK

DF

CG

JS

JD

9.0 ROUTINE FINANCIAL BUSINESS

Moved by _____, Seconded by _____

The Treasurer recommends the following actions:

- 9.1 Recommendation: Authorize the Treasurer to apply to the Richland and/or Knox County Treasurer and the County Auditor for advances of taxes, when appropriate, throughout the 2016 calendar year.
- 9.2 Recommendation: Authorize the Treasurer to invest available interim monies, during 2016 at the most productive interest rate, in accordance with 135.08, 135.09 and 135.14 Ohio Revised Code and according to policy of the Clear Fork Board of Education.
- 9.3 Recommendation: Authorize the Treasurer to pay all bills within the limits of the appropriation resolution after invoices and merchandise has been received and/or services have been performed.
- 9.4 Recommendation: Authorize the Treasurer to issue checks for change as needed in food service, the building offices for the sale of workbook and supplies, athletic events and for use in concession stands.
- 9.5 Recommendation: Authorize the appointment of the Superintendent to serve as purchasing agent for the Clear Fork Valley Local Schools.
- 9.6 Recommendation: Authorize the Superintendent to dispose of personal property of less than \$2,000 aggregate value (equipment, furnishings, books and other materials) without further resolution by the Board per board policy DN.
- 9.7 Recommendation: Authorize the Treasurer to borrow up to \$300,000 against anticipated tax receipts at any one time during the year if necessary due to cash flow problems.
- 9.8 Recommendation: Authorize the Treasurer to offer to Board members that they may participate at their own expense in the group health and dental insurance plans provided to employees of the district as permitted by the Ohio Revised Code 3313.202

- 9.9 Recommendation: Authorize the Treasurer to secure position bonds as prescribed by the Ohio Revised Code 3313.25 for Board President, Superintendent and Treasurer. Such bonds to be paid from district funds.
- 9.10 Recommendation: Authorize the Treasurer to file requests as needed for amendments of the Certificate of Estimated Resources and the Certificate of Total Appropriations with the county auditor as information becomes available to the Treasurer to warrant such filings.
- 9.11 Recommendation: The Board establishes a service fund appropriation in the amount of \$7,500 (O.R.C. 3315.15) to pay expenses of Board Members or their official representatives incurred in performing their duties for the Board of Education. Amount not spent may be transferred, where needed, at a later date.

Roll Call:
 JK DF CG JS JD

10.0 OTHER ROUTINE BUSINESS

Moved by _____, Seconded by _____

- 10.1 Recommendation: Authorize the Superintendent to employ temporary personnel as needed. Such employment to be presented for approval by the Board at the next regular meeting.
- 10.2 Recommendation: Authorize the Superintendent and Treasurer to use legal counsel as needed for calendar year 2016.
- 10.3 Recommendation: Authorize the Superintendent to employ home instruction tutors on an as needed basis at the approved tutor rate.
- 10.4 Recommendation: Authorize the Superintendent to be the designee of the Board of Education to hear appeals of suspensions and make decisions regarding any recommendation for expulsion.
- 10.5 Recommendation: The Board approves joining OSBA for calendar year 2016. Dues, changes for subscriptions and periodicals are approximately \$4,775.00.
- 10.6 Recommendation: The Board approves joining the OSBA Legal Assistance Fund for calendar year 2016 at a cost of \$250.00.
- 10.7 Recommendation: Authorize the administration to apply for and participate in Federally funded and State funded programs and projects for the 2015/2016 and 2016/2017 school years. Programs included are: Title I, Title II-A, Title II-D, Title IV, IDEA-B, Early Childhood Special Education, Disadvantaged Pupil Program Funds and School Food Service program.
- 10.8 Recommendation: Authorize the administration to enact the following nondiscrimination policy as required by the Office of Civil Rights:

NONDISCRIMINATION

The Clear Fork Valley Local School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquires concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates the Superintendent to be the Title VI Coordinator, the Title IX Coordinator, and the Section 504 Coordinator.

Complaints regarding Title VI (race, color, national origin), Title IX (sex), or Section 504 (handicap) should be referred to:

Superintendent
Clear Fork Valley Local Schools
92 Hines Avenue
Bellville, Ohio 44813

Dissemination Procedures:

All Staff	Handbooks at the beginning of each school year
Students	Student Handbook & Rules Folder, Parent Newsletters
General Public	Newspaper, District Web Site

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII
Executive Order 11246, 1965, as amended by Exec. Order 11375
Equal Employment Opportunity Act of 1972, Title VII
Education Amendments of 1972, Title IX (P.L. 92-318)
45 CFR, parts 81, 86 (Fed Reg June 4, 1985, August 11, 1975)
Public Law 93-162 (Section 504)

- 10.9 Recommendation: The Board appoints the Director of Physical Facilities to be Safety Director of the District.
- 10.10 Recommendation: The Board appoints the Superintendent to be Coordinator of the Homeless.
- 10.11 Recommendation: Edit and/or approve the following committee structure (and any additional committees the Board would like to create) and Board Member appointments (names in parenthesis indicate assignments for 2015):

Legislative Liaison (Mr. Klenk) _____

Athletic Council (Mr. Jackson) _____

Student Achievement Liaison (Mr. Snyder) _____

Buildings & Grounds (Mr. DeSanto, Mr. Freeman) _____

Knox County Career Center Representation:

February _____

March _____

April _____

May _____

June _____

July _____

August _____

September _____

October _____

November _____

December _____

10.12 Annual Review (as required by No Child Left Behind) of Board Policy IGBL – Parental Involvement in Education

Roll Call: _____
 JK DF CG JS JD

11.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

December 10, 2015 – Regular Meeting
December 22, 2015 – Special Meeting

Roll Call: _____
 JK DF CG JS JD

12.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

12.1 If any visitor wishes to speak to any **agenda item**, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

- 12.2 If any visitor wishes to speak on an **item that is not on the agenda**, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

13.0 ITEMS FROM BOARD MEMBERS

Moved by _____, Seconded by _____

Roll Call: _____ _____ _____ _____ _____
 JK DF CG JS JD

14.0 PRESENTATIONS

- 14.1 Naming Baseball Field – Thomas Staab
14.2 Ohio Facilities Construction Commission

15.0 TREASURER’S REPORT

Moved by _____, Seconded by _____

- 15.1 Recommendation: The Board approves the December Financial Report. (The report will be posted on the web page following month-end close and a copy will be delivered at the beginning of the meeting.)
- 15.2 Recommendation: The Board approves the Fiscal Year 2017 Tax Budget. The public hearing, as required by law, was held at the Board Office on December 29, 2015.
- 15.3 Recommendation: The Board adopt the following resolution authorizing the Board of Education of the Clear Fork Valley Local District, Richland and Knox Counties, Ohio to Participate in the State of Ohio Cooperative Purchasing Program.

WHEREAS, Ohio’s Cooperative Purchasing Act (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio’s Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED by the Clear Fork Valley Local Schools Board of Education

Section 1. That the Clear Fork Valley Local Schools Board of Education hereby requests authority in the name of the Clear Fork Valley Local Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Clear Fork Valley Local Schools to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Clear Fork Valley Local Schools participation in the contract. Further, that the Treasurer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Treasurer is hereby authorized to agree in the name of the Clear Fork Valley Local Schools to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Treasurer does hereby agree to directly pay the vendor.

Roll Call:
 JK DF CG JS JD

16.0 SUPERINTENDENT'S REPORT

16.1 Personnel

Moved by _____, Seconded by _____

16.11 Recommendation: The following certified personnel advance on the salary schedule effective January 11, 2016.

Erin Blubaugh Masters + 30

16.12 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2015-2016 school year.

Adam Brown Weight Coach (February - April)

16.13 Recommendation: The Board approves the following volunteer coach for the 2015-2016 season.

Alex Tuttle High School Wrestling

16.14 Recommendation: The Board approves Lisa Kvochick as a home tutor on an as needed basis for the 2015-2016 school year.

Roll Call:
 JK DF CG JS JD

16.2 Old Business

Moved by _____, Seconded by _____

16.21 Recommendation: The Board approves the following Board Policy as discussed at the November 12, 2015 and the December 10, 2015 Board of Education meetings:

Revision:

EEA	Student Transportation Services
EEAA	Eligibility Zones for Pupil Transportation
EEAC	School Bus Safety Program
EEACC	Student Conduct on District Managed Transportation
EEACCA	Recording Devices on Transportation Vehicles
EEACD	Drug Testing for District Personnel Required to Hold a Commercial Driver's License
EEAD	Non-Routine Use of School Buses
EEAE	Student Transportation in Private Vehicles
IGBEA-R	Reading Skills Assessments and Intervention
IKE	Promotion and Retention of Students
JEA	Compulsory Attendance Age
JECAA	Admission of Homeless Students
JFCC	Student Conduct on District Managed Transportation
JFCC-R	Student Conduct on District Managed Transportation

New:

EEACC-R	Student Conduct of District Managed Transportation
JECAA-R	Admission of Homeless Students

Roll Call:
 JK DF CG JS JD

16.3 New Business

Moved by _____, Seconded by _____

16.31 Recommendation: The Board accepts the quotes for a 2016 ¾ ton 4 x 4 pickup truck and 8' Boss plow.

16.32 Recommendation: The Board awards the purchase of a ¾ ton pickup truck and 8' Boss plow to Weekley Chrysler-Dodge-Jeep at a cost of thirty one thousand nine hundred and forty one dollars (\$31,941.00).

16.33 Recommendation: The Board approves the purchase of Go Guardian for a period of three years at a cost of \$14,994.72.

Roll Call:
 JK DF CG JS JD

17.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call:
 JK DF CG JS JD