

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

December 8, 2016

CLEAR FORK HIGH SCHOOL MEDIA CENTER

7:00 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 7:00 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Dan Freund, Mr. Carl Gonzalez, Mr. Jim Klenk and Mr. Jason Snyder.

2016-283 **Upon Motion** by Mr. Snyder and seconded by Mr. Klenk, the Board approved the minutes of the Regular meeting of November 10, 2016.

The vote was:	Mr. Snyder	Yes	Mr. Gonzalez	Yes
	Mr. Klenk	Yes	Mr. DeSanto	Yes
	Mr. Freund	Yes		

COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

Mr. Paul Brown and Mr. Larry Web from the American Legion Post 535 Bellville Ohio presented the board with a \$2000 donation (\$400 for Bellville Elementary School, \$400 for Butler Elementary School, \$400 for Clear Fork Middle School, \$400 for Clear Fork High School, and \$400 for Clear Fork Music Department). The board thanked them for their generosity and their service.

ITEMS FROM SUPERINTENDENT/BOARD

Ms. Wyckoff explained the three State Board of Education Momentum Awards the district received based on the value added scores on the district's report card. One Momentum award was given to the District as a whole, one was for Bellville Elementary and one was for the Clear Fork Middle School. This award indicates that the students are growing and receiving a full year's worth of education in a year's time and they are progressing and not regressing or staying the same.

Ms. Wyckoff also shared with the board and the public that the Clear Fork Valley Preschool was named a Five Star Step-up to Quality Preschool.

Mr. Bruce Miller from Garmann Miller gave building project updates on what has been completed to date and provided an update on the preliminary design as it is developing. Mr. Miller explained that Phase 1 and Phase 2 environmental studies are done and both sites are clean with nothing to address. Mr. Miller started off

by showing and explaining the proposed design at the Bellville site with the orientation of the building and the traffic flow of parent and bus drop off. That was followed by descriptions and illustrations of two different proposed floor plan options that are being looked at on the Bellville site. Mr. Miller also discussed the proposed elevation of the building and the height of the floors as well as the possibility of needing a hydraulic analysis of the site which his company is currently working with KEM to determine the necessity of the analysis. Mr. Miller then discussed the proposed site plan, design and floor plan of the Butler Facility. He started off the with a description and illustration of the traffic flow and parent and bus student drop off and followed with a description and illustration of a single story floor plan option that also showed where additional classrooms could be added if growth were to occur. Mr. Miller also described the area on that site that was projected to be developed for the playground, and shared with the board the deliberation to have the demolition and abatement of both existing buildings as one project in order to save money on the that contract to put more into the building.

2016-284 **Upon Motion** by Mr. Klenk and seconded by Mr. Gonzalez, the board amended the agenda to add a recommendation to accept the donation from the American Legion as agenda item 8.6.

The vote was:	Mr. Klenk	Yes	Mr. Snyder	Yes
	Mr. Gonzalez	Yes	Mr. DeSanto	Yes
	Mr. Freund	Yes		

TREASURER'S REPORT

Upon Motion by Mr. Klenk and seconded by Mr. Gonzalez, the Board:

2016-285 Approved the November Financial Report.

2016-286 Accepted the following donations:

\$100.00 from the Knox County Pork Council to Miss Kucireck's classroom to be used for the purchase of pork

\$550.00 from Richland Correctional Institution to Bellville Elementary to be used for the purchase of materials that will better the children in their reading endeavors.

2016-287 Approved a transfer from the General Fund to the Athletic Fund (300/9500) in the amount of \$150,000.00 for partial payroll expenses for the months of July – November, 2016. Including this transfer, the year-to-date total transferred to athletics from the general fund for payroll expenses is \$150,000. (Prior year-to-date for the same period was \$135,000.00).

2016-288 Approved a premium moratorium for the January 2017 accrual payment for the Jefferson Health Plan.

2016-289 Approved a transfer from the Permanent Improvement Fund (003) to the Maintenance Fund (034) in the amount of \$105,837.00 in accordance with the OFCC Project Agreement. This is the first of twenty-three annual deposits that is required by the district.

2016-290 Accepted a donation in the amount of \$2,000 from the American Legion Post 535 Bellville Ohio, (\$400 to Bellville Elementary, \$400 to Butler Elementary, \$400 to Clear Fork Middle School, \$400 to Clear Fork High School, \$400 to Clear Fork Music Department)

The vote was: Mr. Klenk Yes Mr. Snyder Yes
Mr. Gonzalez Yes Mr. DeSanto Yes
Mr. Freund Yes

SUPERINTENDENT'S REPORT

Upon Motion by Mr. Freund and seconded by Mr. Snyder, the Board:

2016-291 Employed the following personnel on a one (1) year supplemental contract for the 2016-2017 school year.

Melissa Kodger SADD Advisor
D. Nicole Traxler Softball Assistant

2016-292 In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s). Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2016 or November 23, 2016 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2016-2017 school year per the adopted salary schedule:

Kerri Gottfried Assistant Softball

2016-293 Employed the following classified staff on a one (1) year limited contract beginning with the 2016-2017 school year per the adopted salary schedule.

Michelle Beveridge-Butler Elementary Classroom Aide-7.5 hrs/day

2016-294 Approved Ms. Sarah Cooper as a volunteer in the music department.

The vote was: Mr. Freund Yes Mr. Gonzalez Yes
Mr. Snyder Yes Mr. DeSanto Yes
Mr. Klenk Yes

Upon Motion by Mr. Snyder and seconded by Mr. Freund, the Board:

2016-295 Approved the list of senior candidates as recommended by Mr. Brian Brown for early graduation provided all local and state requirements have been satisfied prior to graduation. (See attached list)

**APPROVING AND AUTHORIZING EXECUTION OF THE A/E
AGREEMENT
WITH GARMANN/MILLER & ASSOCIATES FOR THE CONSTRUCTION
PROJECT**

The Superintendent recommends approval of the Architect/Engineer Agreement for the construction project and requests authority to sign the agreement.

Background:

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board, which also includes demolition of school facilities no longer needed for school purposes once the new elementary buildings are completed, as well as certain improvements that are not part of the co-funded OSFC project (altogether the Project).
2. The Board with the Ohio Facilities Construction Commission (OFCC) selected Garmann/Miller & Associates, Inc. (GMAI) as its architect/engineer (A/E) for the Project, following the statutory qualifications-based selection process for design professionals applicable to public school districts and now wishes to enter into an agreement covering the Project, using the OFCC form of A/E agreement, with exhibits, for co-funded OSFC program projects; and
3. The Board's legal counsel reviewed the A/E agreement, the OFCC Project Manager assigned to the Project also reviewed the agreement prepared and approved its execution, and the Board now wishes to approve the A/E agreement with GMAI and authorize the Board President and Treasurer to sign the A/E Agreement on behalf of the Board, subject to approval by the OFCC, as the contracting agency for the OSFC.

The Clear Fork Valley Local School District Board of Education resolves as follows:

1. The Board approves the A/E Agreement for the CFAP Segment 1 project, including certain District-funded services, with GMAI, with compensation for services in the total amount of \$2,224,529.70, of which \$1,899,412.70 is co-funded and \$325,117.00 is District-funded for locally funded improvements (LFIs), subject to approval and execution of the agreement by the OFCC.
2. The Board authorizes the Board President and Treasurer to sign the A/E Agreement with GMAI for the Project and the Treasurer to coordinate delivery of the signed agreements to the OFCC for approval and signature and posting in the OAKS system.
3. The Treasurer is authorized to issue a purchase order in the amount of \$2,224,529.70 for the design services to be provided by GMAI for the Project.

**SELECTING COMMISSIONING AUTHORITY FOR THE CFAP SEGMENT 1
PROJECT
AND AUTHORIZING THE BOARD PRESIDENT AND TREASURER TO SIGN
CONSULTANT AGREEMENT FOR COMMISSIONING AND RELATED SERVICES**

The Superintendent recommends selection of Four Seasons Environmental, Inc. as the consultant to provide commissioning services for the CFAP project and requests authority for signing the consultant agreement for these services.

1. The Clear Fork Valley Local School District Board of Education (Board) has begun Segment 1 of an Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program project, which will result in two new PK-8 school buildings (the Project).
2. The services of a commissioning authority are required for the Project, and firms from the Ohio Facilities Construction Commission's (OFCC) pre-qualified list of consultants were evaluated to provide the services defined in a Memorandum of Agreement between the consultant and the OFCC for the Project, following which Four Seasons Environmental was determined to be the most qualified firm to provide the required commissioning services and the OFCC, as the contracting authority for the OSFC, negotiated a fee of \$71,338 for these services.
3. The Board wishes to select Four Seasons Environmental, Inc. to serve as the commissioning authority for the Project and to authorize the Board President to enter into a consultant agreement with Four Seasons Environmental for commissioning services at the rate negotiated by OFCC for the Project;

The Clear Fork Valley Local School District Board of Education resolves as follows:

1. Four Seasons Environmental, Inc. is selected as the most qualified firm to serve as the commissioning authority for the Project.
2. The Board President is authorized to enter into a consultant agreement with Four Seasons Environmental, Inc. on behalf of the Board for the amount of \$71,338.00, which is the amount negotiated by OFCC for these services.
3. The Board President and Treasurer are authorized to execute the consultant agreement with Four Seasons Environmental for the commissioning and other services to be provided by Four Seasons Environmental, based upon the current Memorandum of Agreement between the OFCC with the pre-qualified consultants, which defines the services to be provided, and any related documents.
4. The Treasurer is authorized to issue a purchase order for the commissioning authority services related to the Project in the amount of \$71,338.00.

2016-298 Adopted the following resolution:

APPROVING AND AUTHORIZING EXECUTION OF THE CMR AGREEMENT WITH GILBANE BUILDING COMPANY FOR THE CONSTRUCTION PROJECT

The Superintendent recommends approval of the CMR agreement with Gilbane Building Company for preconstruction phase services and requests authority to have the agreement signed.

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board, which also includes demolition of school facilities no longer needed for school purposes (all referred to as the Project).
2. The Board selected Gilbane Building Company (Gilbane) as the construction manager at risk (CMR) for the Project, following the process outlined in the Ohio Revised Code and Ohio Administrative Code for construction managers at risk applicable to public school districts in cooperation with the Ohio Facilities Construction Commission (OFCC) and now wishes to enter into an agreement covering the Project, using the OFCC form of agreement, with exhibits, for co-funded OSFC program projects; and
3. The Board's legal counsel reviewed the CMR agreement, the OFCC Project Manager assigned to the Project also reviewed the agreement prepared and approved its execution, and the Board now wishes to approve the CMR agreement with Gilbane and authorize the Board President and Treasurer to sign the CMR Agreement on behalf of the Board, subject to approval by the OFCC, as the contracting agency for the OSFC.

The Clear Fork Valley Local School District Board of Education resolves as follows:

4. The Board approves the CMR Agreement for the CFAP Segment 1 project, including certain District-funded services, with Gilbane, with compensation for pre-construction services in the total amount of \$115,800.52.
5. The Board authorizes the Board President and Treasurer to sign the CMR Agreement with Gilbane for the Project and the Treasurer to coordinate delivery of the signed agreements to the OFCC for approval and signature and uploading to the OAKS system.
6. The Treasurer is authorized to issue a purchase order in the amount of \$115,800.52 for the CMR pre-construction services to be provided by Gilbane for the Project.

The vote was:	Mr. Snyder	Yes	Mr. Gonzalez	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

The Board discussed the 2nd reading of the following Board Policies:

AC	Nondiscrimination
ACA/ACAA	Nondiscrimination
ACA-R/ACAA-R	Nondiscrimination on the basis of sex/sexual harassment grievance procedures
IIBH	District Websites
JEC	School Admission
JECOA-R	Admission of Homeless Students
JECOA	Admission of Homeless Students
JFCF-R	Hazing and Bullying
JFCF	Hazing and Bullying
JFG-R	Interrogations and Searches
JFG	Interrogations and Searches
JHCB	Immunizations
JO-R	Student Records
JO	Student Records

ORGANIZATIONAL MEETING INFORMATION

The Board set the Organizational meeting and Regular Board meeting to follow for Tuesday January 10, 2017 at 6 PM in the High School Media Center.

The Board appointed Mr. Jason Snyder President Pro Tempore for the Organizational Meeting upon volunteering.

2016-299

Upon Motion by Mr. Snyder and seconded by Mr. Freund, the Board adjourned from Regular session at 7:52 PM.

The vote was:	Mr. Snyder	Yes	Mr. Gonzalez	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

Jim DeSanto, Board President

Bradd Stevens, Treasurer