

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

**Work Session
5:00 p.m.**

**Regular Board Meeting
December 8, 2016
7:00 p.m.**

CLEAR FORK HIGH SCHOOL MEDIA CENTER

**Mr. Jim DeSanto
Mr. Jason Snyder
Mr. Dan Freund
Mr. Carl Gonzalez
Mr. Jim Klenk**

**Mr. Bradd Stevens
Treasurer**

**Ms. Janice Wyckoff
Superintendent**

PUBLIC PARTICIPATION AT BOARD MEETINGS (File: KD)

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

**CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION
WORK SESSION
5:00 p.m.**

**REGULAR BOARD MEETING
December 8, 2016
CLEAR FORK HIGH SCHOOL MEDIA CENTER
7:00 p.m.**

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

DeSanto ____ Snyder ____ Klenk ____ Gonzalez ____ Freund ____

3.0 INVOCATION

4.0 PLEDGE

5.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

November 10, 2016 – Regular Meeting

Roll Call: _____ _____ _____ _____ _____
 JD JS JK CG DF

6.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

6.1 If any visitor wishes to speak to any **agenda item**, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

6.2 If any visitor wishes to speak on an **item that is not on the agenda**, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

7.0 ITEMS FROM SUPERINTENDENT/BOARD

7.1 Momentum Award

7.2 Building Project Updates

8.0 TREASURER’S REPORT

Moved by _____, Seconded by _____

8.1 Recommendation: The Board approves the November Financial Report.

8.2 Recommendation: The Board accepts the following donations:

\$100.00 from the Knox County Pork Council to Miss Kucireck’s classroom to be used for the purchase of pork

\$550.00 from Richland Correctional Institution to Bellville Elementary to be used for the purchase of materials that will better the children in their reading endeavors.

8.3 Recommendation: The Board approves a transfer from the General Fund to the Athletic Fund (300/9500) in the amount of \$150,000.00 for partial payroll expenses for the months of July – November, 2015. Including this transfer, the year-to-date total transferred to athletics from the general fund for payroll expenses is \$150,000. (Prior year-to-date for the same period was \$135,000.00).

8.4 Recommendation: The Board approves a premium moratorium for the January 2017 accrual payment for the Jefferson Health Plan.

8.5 Recommendation: The Board approves a transfer from the Permanent Improvement Fund (003) to the Maintenance Fund (034) in the amount of \$105,837.00 in accordance with the OFCC Project Agreement. This is the first of twenty-three annual deposits that is required by the district.

Roll Call:
 JD JS JK CG DF

9.0 SUPERINTENDENT’S REPORT

9.1 Personnel

Moved by _____, Seconded by _____

9.12 Recommendation: The following personnel are employed on a one (1) year supplemental contract for the 2016-2017 school year.

Melissa Kodger SADD Advisor
D. Nicole Traxler Softball Assistant

9.13 Recommendation: In accordance with 3319.22 ORC the Clear Fork Board of Education affirms that the following positions have been offered to the certified employees of the Clear Fork Valley Local School District and no qualified employee has been selected for the position(s).

Furthermore, the Board affirms that the position(s) had been advertised in the Bellville Star on April 13, 2016 or November 23, 2016 for anyone certified or non-certified who may be qualified and that the following personnel be employed on a one (1) year supplemental contract for the 2016-2017 school year per the adopted salary schedule:

Kerri Gottfied Assistant Softball

9.14 Recommendation: The following classified staff be employed on a one (1) year limited contract beginning with the 2016-2017 school year per the adopted salary schedule.

Michelle Beveridge-Butler Elementary Classroom Aide-7.5 hrs per day

9.15 Recommendation: The Board approves Ms. Sarah Cooper as a volunteer in the music department.

Roll Call:
 JD JS JK CG DF

9.2 New Business

Moved by _____, Seconded by _____

9.21 Recommendation: The Board approves the list of senior candidates as recommended by Mr. Brian Brown for early graduation provided all local and state requirements have been satisfied prior to graduation. (See attached list)

9.22 Recommendation: The Board adopts the following resolution:

APPROVING AND AUTHORIZING EXECUTION OF THE A/E AGREEMENT WITH GARMANN/MILLER & ASSOCIATES FOR THE CONSTRUCTION PROJECT

The Superintendent recommends approval of the Architect/Engineer Agreement for the construction project and requests authority to sign the agreement.

Background:

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board, which also includes demolition of school facilities no longer needed for school purposes once the new elementary buildings are completed, as well as certain improvements that are not part of the co-funded OSFC project (altogether the Project).
2. The Board with the Ohio Facilities Construction Commission (OFCC) selected Garmann/Miller & Associates, Inc. (GMAI) as its architect/engineer (A/E) for the Project, following the statutory qualifications-based selection process for design professionals applicable to public school districts and now wishes to enter into an agreement covering the Project, using the OFCC form of A/E agreement, with exhibits, for co-funded OSFC program projects; and
3. The Board's legal counsel reviewed the A/E agreement, the OFCC Project Manager assigned to the Project also reviewed the agreement prepared and approved its

execution, and the Board now wishes to approve the A/E agreement with GMAI and authorize the Board President and Treasurer to sign the A/E Agreement on behalf of the Board, subject to approval by the OFCC, as the contracting agency for the OSFC.

The Clear Fork Valley Local School District Board of Education resolves as follows:

1. The Board approves the A/E Agreement for the CFAP Segment 1 project, including certain District-funded services, with GMAI, with compensation for services in the total amount of \$2,224,529.70, of which \$1,899,412.70 is co-funded and \$325,117.00 is District-funded for locally funded improvements (LFIs), subject to approval and execution of the agreement by the OFCC.
2. The Board authorizes the Board President and Treasurer to sign the A/E Agreement with GMAI for the Project and the Treasurer to coordinate delivery of the signed agreements to the OFCC for approval and signature and posting in the OAKS system.
3. The Treasurer is authorized to issue a purchase order in the amount of \$2,224,529.70 for the design services to be provided by GMAI for the Project.

9.23 Recommendation: The Board adopts the following resolution:

**SELECTING COMMISSIONING AUTHORITY FOR THE CFAP SEGMENT 1 PROJECT
AND AUTHORIZING THE BOARD PRESIDENT AND TREASURER TO SIGN CONSULTANT
AGREEMENT FOR COMMISSIONING AND RELATED SERVICES**

The Superintendent recommends selection of Four Seasons Environmental, Inc. as the consultant to provide commissioning services for the CFAP project and requests authority for signing the consultant agreement for these services.

1. The Clear Fork Valley Local School District Board of Education (Board) has begun Segment 1 of an Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program project, which will result in two new PK-8 school buildings (the Project).
2. The services of a commissioning authority are required for the Project, and firms from the Ohio Facilities Construction Commission's (OFCC) pre-qualified list of consultants were evaluated to provide the services defined in a Memorandum of Agreement between the consultant and the OFCC for the Project, following which Four Seasons Environmental was determined to be the most qualified firm to provide the required commissioning services and the OFCC, as the contracting authority for the OSFC, negotiated a fee of \$71,338 for these services.
3. The Board wishes to select Four Seasons Environmental, Inc. to serve as the commissioning authority for the Project and to authorize the Board President to enter into a consultant agreement with Four Seasons Environmental for commissioning services at the rate negotiated by OFCC for the Project;

The Clear Fork Valley Local School District Board of Education resolves as follows:

1. Four Seasons Environmental, Inc. is selected as the most qualified firm to serve as the commissioning authority for the Project.
2. The Board President is authorized to enter into a consultant agreement with Four Seasons Environmental, Inc. on behalf of the Board for the amount of \$71,338.00, which is the amount negotiated by OFCC for these services.
3. The Board President and Treasurer are authorized to execute the consultant agreement with Four Seasons Environmental for the commissioning and other services to be provided by Four Seasons Environmental, based upon the current Memorandum of Agreement between the OFCC with the pre-qualified consultants, which defines the services to be provided, and any related documents.

4. The Treasurer is authorized to issue a purchase order for the commissioning authority services related to the Project in the amount of \$71,338.00.

9.24 Recommendation: The Board adopts the following resolution:

APPROVING AND AUTHORIZING EXECUTION OF THE CMR AGREEMENT WITH GILBANE BUILDING COMPANY FOR THE CONSTRUCTION PROJECT

The Superintendent recommends approval of the CMR agreement with Gilbane Building Company for preconstruction phase services and requests authority to have the agreement signed.

1. The Clear Fork Valley Local School District Board of Education (Board) is designing and constructing two new PK-8 schools as a co-funded Ohio School Facilities Commission (OSFC) Classroom Facilities Assistance Program Segment 1 project, based upon a master facilities plan prepared by the OSFC and accepted by the Board, which also includes demolition of school facilities no longer needed for school purposes (all referred to as the Project).
2. The Board selected Gilbane Building Company (Gilbane) as the construction manager at risk (CMR) for the Project, following the process outlined in the Ohio Revised Code and Ohio Administrative Code for construction managers at risk applicable to public school districts in cooperation with the Ohio Facilities Construction Commission (OFCC) and now wishes to enter into an agreement covering the Project, using the OFCC form of agreement, with exhibits, for co-funded OSFC program projects; and
3. The Board's legal counsel reviewed the CMR agreement, the OFCC Project Manager assigned to the Project also reviewed the agreement prepared and approved its execution, and the Board now wishes to approve the CMR agreement with Gilbane and authorize the Board President and Treasurer to sign the CMR Agreement on behalf of the Board, subject to approval by the OFCC, as the contracting agency for the OSFC.

The Clear Fork Valley Local School District Board of Education resolves as follows:

4. The Board approves the CMR Agreement for the CFAP Segment 1 project, including certain District-funded services, with Gilbane, with compensation for pre-construction services in the total amount of \$115,800.52.
5. The Board authorizes the Board President and Treasurer to sign the CMR Agreement with Gilbane for the Project and the Treasurer to coordinate delivery of the signed agreements to the OFCC for approval and signature and uploading to the OAKS system.
6. The Treasurer is authorized to issue a purchase order in the amount of \$115,800.52 for the CMR pre-construction services to be provided by Gilbane for the Project.

Roll Call:

JD

JS

JK

CG

DF

10.0 INFORMATION AND PROPOSALS

10.1 Discussion (2nd reading) of the following Board Policies:

AC	Nondiscrimination
ACA/ACAA	Nondiscrimination

