

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

April 14, 2016

Clear Fork High School Media Center

6:30 p.m.

District Mission Statement:

We care for our students by modeling our community's heritage and tradition of excellence to increase student achievement.

The Regular Board Meeting of the Clear Fork Valley Local School board was called to order at 6:32 PM by Board President Mr. Jim DeSanto.

Roll call was taken and the following members were present: Mr. Jim DeSanto, Mr. Jim Klenk, Mr. Dan Freund, Mr. Jason Snyder. Mr. Carl Gonzalez was excused, and arrived at 6:53 PM.

2016-077 **Upon Motion** by Mr. Klenk and seconded by Mr. Freund, the Board approved the minutes of the Regular meeting of March 10, 2016 as presented.

The vote was:	Mr. Klenk	Yes	Mr. Snyder	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes

COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

None

ITEMS FROM BOARD MEMBERS

Mr. Klenk inquired about the attendance at the meeting on the school calendar that was held prior to the board meeting at 5:00 PM. Mr. Klenk also inquired about the time and date of graduation and requested that be placed on the calendar.

PRESENTATIONS

Stacey Swank – Presented on the adoption of an English/Language Arts Curriculum and the purchase of new materials. Through a pilot program this year with teachers, and monthly meetings, teachers have voted and decided they would like the following materials:

Houghton Mifflin Harcourt
K-5 Journeys
6-8 Collections
9-12 HMD Literature

K-8 Material Price- \$139,528.98

9-12 Material Price- \$ 59,908.93

Total for Materials: \$199,437.91

\$199,437.91 divided by six years is \$33,239.65 per year for ELA online and physical materials. We currently have 1,645 students enrolled in Clear Fork, so this equates to \$20.21 per student per year for six years.

Every grade level will have access to online content and physical materials for teacher and student use. This is important because the online content will work with iPads for kindergarten through second grade students and Chromebooks for 3-12 grade students. The K-12 materials would meet state standards, plus each program has an online component for student differentiation and assessment to help prepare students for online testing.

Also included in this price is \$232,994.79 in “free” materials. This company has a policy where you purchase student materials, and receive teacher materials for free, so that is some of what is included in the free materials.

English/Language Arts teachers Susan Brown, Rachel Shag and Rebecca Clapp spoke to the board about the materials and how they felt it will enhance their lessons, how the materials provide opportunity for diverse learners and connect to the standards as well as provide continuity between grade levels.

David Conley – Rockmill Financial Consulting. Mr. Conley shared with the board who will be involved with the district for the financing of the building project as well as the timeline of events that can be expected to occur. Mr. Conley discussed the various financing instruments that will be utilized as well as other options that may be available to the district. He also discussed interest rates, next steps and what the board can expect in the next 4-6 months.

TREASURER’S REPORT

Upon Motion by Mr. Snyder and seconded by Mr. Freund, the Board:

2016-078 Approved the March Financial Report.

2016-079 Accepted donations from the Athletic Boosters for the following:
\$4,040.00 for soccer goals
\$3,310.00 for carbon volleyball poles
\$10,203.00 for pole vault / high jump pit

The vote was:	Mr. Snyder	Yes	Mr. Gonzalez	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Klenk	Yes		

SUPERINTENDENT'S REPORT

Upon Motion by Mr. Gonzalez and seconded by Mr. Klenk, the Board:

2016-080 Accepted the following certified resignations:

Kate Peters	effective August 5, 2016
Ryan Noblet	effective April 15, 2016
Lauren Townley	effective end of 2015-2016 contract year

2016-081 Employed the following certified personnel are on a one (1) year supplemental contract for the 2015-2016 school year.

High School Track	Jennifer Chapman
Weight Coach May-July	David Carroll
Middle School Track	Adam Brown
Assistant High School Track	Kourtney Kucirek
Varsity Track	Matthew Dotson

The vote was:	Mr. Gonzalez	Yes	Mr. Freund	Yes
	Mr. Klenk	Yes	Mr. DeSanto	Yes
	Mr. Snyder	Yes		

Upon Motion by Mr. Snyder and seconded by Mr. Freund, the Board:

2016-082 Approved the list of senior candidates as recommended by Mr. Brian Brown to receive a diploma at graduation on May 22, 2016, provided all local and state requirements have been satisfied prior to graduation. (See attached list)

The vote was:	Mr. Snyder	Yes	Mr. Klenk	Yes
	Mr. Freund	Yes	Mr. DeSanto	Yes
	Mr. Gonzalez	Yes		

Upon Motion by Mr. Freund and seconded by Mr. Snyder, the Board:

2016-083 Authorized the Superintendent to sell Bus #20 to the Berean Baptist Church; the highest bidder for the bids opened on April 1, 2016.

2016-084 Authorized the Treasurer to advertise for bids for the summer 2016 roof repairs at the Middle School / High School building.

2016-085 Approved an Institutional Trust and Custody Application with US Bank and a Discretionary Investment Management Agreement with RedTree Investment Group.

2016-086 Approved the following Designating Board's Authorized Representative for Construction Project and Delegating Authority to Conduct Business Related to the Project, Including Specific Change Order Authority.

The Superintendent requests designation as the Board's authorized representative for the CFAP Segment 1 project and delegation of authority to conduct business related to the construction of 2 new

elementary school facilities and related improvements and the demolition of existing buildings no longer needed for school purposes, including specific change order authority.

Background:

The Project Agreement to be executed between the Board and the Ohio Facilities Construction Commission (OFCC) for the construction of 2 new elementary school buildings and related improvements, including the abatement and demolition of existing buildings no longer needed for school purposes, directs the Board to designate an authorized representative to make decisions on behalf of the Board, the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the co-funded improvements and also for other improvements that are not part of the co-funded project and that are funded 100% by the Board (referred to as LFI's or Locally Funded Initiatives) (all of which is referenced as the Project), as well as participating in the selection process for professionals to provide services for the Project and determining the project delivery method(s) for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.

When using the CMR delivery model, the Board is also required to approve subcontractor criteria presented by CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the project, and the Board's authorized representative may make these decisions.

During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the co-funded portion of the Project.

Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. For changes up to \$50,000, the OFCC has delegated authority to the Project Manager to execute such changes on its behalf so that work on the co-funded project can proceed without interruption and delay. Giving the same level of authority to the Superintendent and the Treasurer will help with improvements included in the Project proceed without delay.

It is in the board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but no limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Board resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.
2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but no limited to, approving bid packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement for insurance coverage and establishment of banking accounts required for the Project.
3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:
 - (a) The Superintendent, in consultation with the Treasurer, may sign Change Orders, GMP Amendments, and other documentation to amend or change an agreement related to the Project in amounts up to and including \$50,000 on behalf of the Board, including deductive changes.
 - (b) The Treasurer is authorized to issue purchase orders and sign and related documents required to finalize changes approved under the authority granted in this resolution.

4. The A/E will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a monthly basis.

The vote was: Mr. Freund Yes Mr. Klenk Yes
Mr. Snyder Yes Mr. DeSanto Yes
Mr. Gonzalez Yes

EXECUTIVE SESSION

- 2016-087 **Upon Motion** by Mr. Snyder and seconded by Mr. Gonzalez, the Board entered into Executive Session at 8:14 PM for the purpose of considering the employment of a public employee.

The vote was: Mr. Snyder Yes Mr. Klenk Yes
Mr. Gonzalez Yes Mr. DeSanto Yes
Mr. Freund Yes

- 2016-088 **Upon Motion** by Mr. Snyder and seconded by Mr. Freund, the Board returned to the Regular Session at 9:19 PM. Mr. Klenk left prior to the return from executive session.

The vote was: Mr. Snyder Yes Mr. Klenk Absent
Mr. Freund Yes Mr. DeSanto Yes
Mr. Gonzalez Yes

- 2016-089 **Upon Motion** by Mr. Gonzalez and seconded by Mr. DeSanto, the Board adjourned from Regular Session at 9:20 PM.

The vote was: Mr. Gonzalez Yes Mr. Klenk Absent
Mr. DeSanto Yes Mr. Freund Yes
Mr. Snyder Yes

Jim DeSanto, Board President

Bradd Stevens, Treasurer