

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

**Public Hearing
5:00 p.m.
2016-2017 School Calendar**

**Buildings and Grounds Meeting
5:30 p.m.**

**Regular Board Meeting
April 14, 2016
6:30 p.m.**

CLEAR FORK HIGH SCHOOL MEDIA CENTER

**Mr. Jim DeSanto
Mr. Jason Snyder
Mr. Dan Freund
Mr. Carl Gonzalez
Mr. Jim Klenk**

**Mr. Bradd Stevens
Treasurer**

**Ms. Janice Wyckoff
Superintendent**

PUBLIC PARTICIPATION AT BOARD MEETINGS (File: KD)

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

REGULAR BOARD MEETING

April 14, 2016

Clear Fork High School Media Center

6:30 p.m.

District Mission Statement:

We care for our students by modeling our community’s heritage and tradition of excellence to increase student achievement.

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

DeSanto ____ Snyder ____ Klenk ____ Gonzalez ____ Freund ____

3.0 INVOCATION

4.0 PLEDGE

5.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

March 10, 2016 – Regular Meeting

Roll Call: _____
 JD JS JK CG DF

6.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

6.1 If any visitor wishes to speak to any **agenda item**, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

6.2 If any visitor wishes to speak on an **item that is not on the agenda**, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

7.0 ITEMS FROM BOARD MEMBERS

8.0 PRESENTATIONS

8.1 Stacey Swank – Curriculum ELA presentation

8.2 David Conley – Rockmill Financial Consulting

9.0 TREASURER’S REPORT

Moved by _____, Seconded by _____

9.1 Recommendation: The Board approves the March Financial Report.

9.2 Recommendation: The Board accepts a donation from the Athletic Boosters for the following:
\$4,040.00 for soccer goals
\$3,310.00 for carbon volleyball poles
\$10,203.00 for pole vault / high jump pit

Roll Call:
 JD JS JK CG DF

10.0 SUPERINTENDENT’S REPORT

10.1 Personnel

Moved by _____, Seconded by _____

10.11 Recommendation: The Board accepts the following certified resignation:

Kate Peters	effective August 5, 2016
Ryan Noblet	effective April 15, 2016

10.12 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2015-2016 school year.

High School Track	Jennifer Chapman
Weight Coach May-July	David Carroll

Roll Call:
 JD JS JK CG DF

10.2 Routine Items

Moved by _____, Seconded by _____

10.21 Recommendation: The Board approves the list of senior candidates as recommended by Mr. Brian Brown to receive a diploma at graduation on May 22, 2016, provided all local and state requirements have been satisfied prior to graduation. (See attached list)

Roll Call:
 JD JS JK CG DF

10.3 New Business

Moved by _____, Seconded by _____

- 10.31 Recommendation: The Board authorizes the Superintendent to sell Bus #20 to the Berean Baptist Church; the highest bidder for the bids opened on April 1, 2016.
- 10.32 Recommendation: The Board authorizes the Treasurer to advertise for bids for the summer 2016 roof repairs at the Middle School / High School building.
- 10.33 Recommendation The Board approves an Institutional Trust and Custody Application with US Bank and a Discretionary Investment Management Agreement with RedTree Investment Group.
- 10.34 Recommendation: The Board approves the following Designating Board's Authorized Representative for Construction Project and Delegating Authority to Conduct Business Related to the Project, Including Specific Change Order Authority.

The Superintendent requests designation as the Board's authorized representative for the CFAP Segment 1 project and delegation of authority to conduct business related to the construction of 2 new elementary school facilities and related improvements and the demolition of existing buildings no longer needed for school purposes, including specific change order authority.

Background:

The Project Agreement to be executed between the Board and the Ohio Facilities Construction Commission (OFCC) for the construction of 2 new elementary school buildings and related improvements, including the abatement and demolition of existing buildings no longer needed for school purposes, directs the Board to designate an authorized representative to make decisions on behalf of the Board, the Superintendent is the appropriate person to serve as its authorized representative to make decisions related to the co-funded improvements and also for other improvements that are not part of the co-funded project and that are funded 100% by the Board (referred to as LFI's or Locally Funded Initiatives) (all of which is referenced as the Project), as well as participating in the selection process for professionals to provide services for the Project and determining the project delivery method(s) for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.

When using the CMR delivery model, the Board is also required to approve subcontractor criteria presented by CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to

perform the work on the project, and the Board's authorized representative may make these decisions.

During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the co-funded portion of the Project.

Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. For changes up to \$50,000, the OFCC has delegated authority to the Project Manager to execute such changes on its behalf so that work on the co-funded project can proceed without interruption and delay. Giving the same level of authority to the Superintendent and the Treasurer will help with improvements included in the Project proceed without delay.

It is in the board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Board resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.
2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but not limited to, approving bid packages for work on the Project, signing

approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement for insurance coverage and establishment of banking accounts required for the Project.

3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:
 - (a) The Superintendent, in consultation with the Treasurer, may sign Change Orders, GMP Amendments, and other documentation to amend or change an agreement related to the Project in amounts up to and including \$50,000 on behalf of the Board, including deductive changes.
 - (b) The Treasurer is authorized to issue purchase orders and sign and related documents required to finalize changes approved under the authority granted in this resolution.
4. The A/E will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a monthly basis.

Roll Call:
 JD JS JK CG DF

12.0 EXECUTIVE SESSION

12.1 Recommendation: Motion to enter into executive session for the purpose of the employment of a public employee at _____.

Moved by _____, Seconded by _____

Roll Call:
 JD JS JK CG DF

12.2 Recommendation: The Board resumes the regular meeting at _____.

Moved by _____, Seconded by _____

Roll Call:
 JD JS JK CG DF

13.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call:
 JD JS JK CG DF