

CLEAR FORK VALLEY LOCAL SCHOOLS BOARD OF EDUCATION

**Buildings and Grounds Committee
5:30 p.m.**

**Special Board Meeting
June 30, 2015
6:30 p.m.**

CLEAR FORK HIGH SCHOOL MEDIA CENTER

**Mr. Jim DeSanto
Mr. Jim Klenk
Mr. Randall Freeman
Mr. Jim Jackson
Mr. Jason Snyder**

**Mr. Bradd Stevens
Interim Treasurer**

**Ms. Janice Wyckoff
Superintendent**

PUBLIC PARTICIPATION AT BOARD MEETINGS (File: KD)

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

CLEAR FORK VALLEY LOCAL BOARD OF EDUCATION

Buildings and Grounds Committee

5:30 p.m.

SPECIAL BOARD MEETING

June 30, 2015

Clear Fork High School Media Center

6:30 p.m.

District Mission Statement:

We care for our students by modeling our community’s heritage and tradition of excellence to increase student achievement.

1.0 CALL TO ORDER at _____

2.0 ROLL CALL

DeSanto _____ Klenk _____ Jackson _____ Snyder _____ Freeman _____

3.0 INVOCATION

4.0 PLEDGE

5.0 APPROVAL OF MINUTES

Moved by _____, Seconded by _____

May 26, 2015 – Special Meeting

Roll Call: _____ _____ _____ _____ _____
 JK JJ JS RF JD

6.0 COMMUNICATIONS FROM THE PUBLIC – Public comments will only be permitted during this section of the agenda.

6.1 If any visitor wishes to speak to any **agenda item**, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

6.2 If any visitor wishes to speak on an **item that is not on the agenda**, notify the president at this time. The president will assign a time, now or later in the agenda for discussion.

7.0 ITEMS FROM BOARD MEMBERS

Moved by _____, Seconded by _____

Roll Call:
 JK JJ JS RF JD

8.0 PRESENTATIONS

- 8.1 Steve Bloir – Bellville Elementary
- 8.2 Matt Caputo – Butler Elementary
- 8.3 Jennifer Klaus – Mohican Outdoor School. Recommendation: The Board approve the 6th grade overnight trip to Mohican Outdoor School to be October 15 and 16, 2015. Washington DC – Recommendation: The Board approve the 8th grade overnight trip to Washington DC to be in the spring of 2016.

9.0 TREASURER’S REPORT

Moved by _____, Seconded by _____

- 9.1 Recommendation: The Board approves the May Financial Report.
- 9.2 Recommendation: the Board approves a transfer from the General Fund to the Athletic Fund (300/9500) in the amount of \$73,700.00 for partial payroll expenses for the months of April, May and June 2015. Including this transfer, the total for the year transferred to athletics from the general fund for payroll expenses is \$334,070.71. (Prior year-to-date was \$350,877.35)
- 9.3 Recommendation: The Board approves the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$400,000.00 per order for Fiscal Year 2016.
- 9.4 Recommendation: The Board authorizes the Treasurer to make the necessary appropriation modifications, transfers and advances, and to request from the County Auditor an amended certificate for the purpose of closing out fiscal year 2015.
- 9.5 Recommendation: The Board approves Temporary Appropriations for Fiscal Year 2016 not to exceed 50% of Fiscal Year 2015 appropriations at fund level. (will be distributed at the meeting)

- 9.6 Recommendation: the Board acknowledges that on June 16, 2015 a notice was posted on the District Web Page under Announcements soliciting input for use of IDEA funds for Fiscal Year 2016 and that no input has been received by June 1, 2015.
- 9.7 The Board approves using Ohio School Plan for the District's Property/Liability Insurance renewal for the 2015-2016 school year at a cost of \$ 59,896.00 [\$1,451.00 higher than last year – 2.48% increase].
- 9.8 Recommendation: The Board enters into a contract with Lucas Local Schools to provide payroll services to them at cost for the period of July 1, 2015 through June 30, 2016.
- 9.9 Recommendation: The Board approves the revised Permanent Appropriations for Fiscal Year 2015. (will be distributed at the meeting)
- 9.10 Recommendation: The Board accepts the donation of \$3,000.00 from the Butler Parents Club to the Butler Elementary School.
- 9.11 Recommendation: The Board approves the disposal of records according to the adopted record retention schedule and the RC-3 upon approval of the Ohio Historical Society.
- 9.12 Recommendation: the Board approves the attached Bond Resolution.

Roll Call:

JK
JJ
JS
RF
JD

10.0 SUPERINTENDENT'S REPORT

10.1 Personnel

Moved by _____, Seconded by _____

10.11 Recommendation: The Board accepts the following resignations:

Brian Kinnard – effective end of current contract year
 Vicki Knapp – effective end of day August 31, 2015
 Kelly Miller – effective August 1, 2015

10.12 Recommendation: The following certified personnel be employed on a one year limited teaching contract beginning with the 2015-2016 school year per the adopted salary schedule, pending complete of requirements.

William Deckling	High School Math
Jennifer Kahl	Bellville Kindergarten Teacher
Edward Kossick	Butler Elementary Computer Teacher
Kathryn Metz	Instrumental Music
Ryan Noblet	High School Social Studies
Lauren Townley	High School Physical Education

Michael McCorkle
Kelly Shinabarker

High School Social Studies
Gifted Teacher

10.13 Recommendation: The following certified personnel are employed on a one (1) year supplemental contract for the 2015-2016 school year.

David Carroll	Varsity Football
David Carroll	Weight Coach (November – January)
Michael McCorkle	Assistant Varsity Football
Heather Keating	Freshman Class Advisor

10.14 Recommendation: The Board approves the following volunteer coaches for the 2015-2016 season.

Michael Longshore	Boys Soccer
Jim Klenk	Boys Soccer

10.15 Recommendation: The following certified staff members be approved to participate in the following summer camps. To be paid Professional Development \$50.00 per day for 5 days / Teaching \$100.00 per day for 5 days.

Algebra Project: Professional Development June 8-12, 2015
Camp July 27-31, 2015

Cheryl Manges	professional development and teaching
Laura Parsons	professional development and teaching
Nicole Traxler	professional development and teaching
Jordan Smith	professional development and teaching
Kailea Sparks	professional development and teaching
Ashley Twedt	professional development and teaching
Bille Jo Keen	professional development
Jared Beans	professional development
Sue Beans	professional development
Jessica Litzenberg	professional development

Technology: Professional Development June 22 – 26, 2015
Camp July 6-10, 2015

Brian Constance	professional development and teaching
Kelly Staley	professional development and teaching
Amy Cox	professional development
Mackenzie Cox	professional development
Sherry Dawson	professional development
Richard Hoover	professional development
Randy Kempton	professional development
Cathy Kinney	professional development
Jackie Koch	professional development
Kourtney Kucirek	professional development
James Michalovich	professional development
Debbie Miller	professional development
Tami Vaughn	professional development

Reading Camp: Professional Development June 15-19, 2015
Camp June 22-26, 2015

Lindsey Brokaw	professional development and teaching
Sue Brown	professional development and teaching
Beverly Knell	professional development and teaching
Cynthia Ridenour	professional development and teaching
Rhonda Studenmund	professional development and teaching
Sandra Longshore	professional development
Jordan Smith	professional development
Kailea Sparks	professional development
Kelly Staley	professional development
Lisa Thorne	professional development
Ashley Twedt	professional development

10.16 Recommendation: The following certified staff members be approved for Extended School Year Services at the Board approved tutor rate, effective June 1, 2015.

- Lynn Kneile – not to exceed 40 hours
- Kailea Sparks – not to exceed 30 hours
- Monica Stillion – not to exceed 60 hours
- Ashley Twedt – not to exceed 30 hours

10.17 Recommendation: The Board approves an administrative supplemental contract effective August 1, 2015 through June 30, 2016 for Tamara Ludwig for processing payroll for Lucas Local Schools at an annual amount of Four Thousand Seven Hundred Ninety Two Dollars and Fifty Eight Cents (\$4792.58) a 1.5% increase over 2014-2015 for 11 of 12 months.

10.18 Recommendation: The Board employs the following on Three Year Administrative Contracts effective August 1, 2015 through July 31, 2018. Salary and benefits per the administrative salary schedule.

Activities Coordinator – Joseph Tresey

10.19 Recommendation: The Board employs Joseph Tresey as Interim Activities Coordinator for the month of July 2015 on a per diem basis.

10.191 Recommendation: The Board employs the following Algebra Camp Teacher due to the number of students signed up. To be paid \$100.00 per day or \$500.00 for the week. These teachers are obtained through partnership with OSU-Mansfield and the Algebra Project.

- Randi Hauger
- Tricia Kehl
- Allyson Leedy

Roll Call: _____ _____ _____ _____ _____
 JK JJ JS RF JD

10.2 Routine Items

Moved by _____, Seconded by _____

10.21 Recommendation: the Board approves the following fee schedule:

Grades Kindergarten – 5 th	\$50.00
If paid in full prior to 9/30/2015	\$40.00
Grades 6-8	\$55.00
If paid in full prior to 9/30/2015	\$45.00
Technology Usage /Insurance Fee	\$25.00
Elective Fees	
Vo Ag	\$30.00
FCS & Fun with Science	\$20.00
Grades 9-12	see attached

10.22 Recommendation: The Board approves the Administrative Salary Schedule for the 2015-2016 school year.

Roll Call: _____
 JK JJ JS RF JD

10.3 New Business

Moved by _____, Seconded by _____

10.31 Recommendation: The Board contracts with Richland Public Health to provide occupational nursing services for the 2015-2016 school year based upon the attached contract.

10.32 Recommendation: The Board enters into a contract with Central Star Home Health Services for the 2015-2016 school year.

10.33 Recommendation: The Board enters into a contract agreement with Sport Safe Testing Service, Inc. July 1, 2015 through June 30, 2016.

10.34 Recommendation: The Board enters into a contract with the Richland County Sheriff’s Office for Police Services for the 2015-2016 school year.

10.35 Recommendation: The Board enters into an agreement with the North Central Ohio Computer Cooperative / C.O.G. to provide the district with access and support to the State Software for EMIS, Student, Fiscal and Library systems for the 2015-2016 school year.

10.36 Recommendation: The Board contracts with R.C. Therapy Services to provide physical therapy services for the 2015-2016 school year based upon the attached contract.

Roll Call: _____
 JK JJ JS RF JD

10.4 Old Business

Moved by _____, Seconded by _____

10.41 Recommendation: The Board approves the following Board Policy as discussed at the April 9, 2015 and the May 26, 2015 Board of Education meetings:

KG-R Community Use of School Facilities

Roll Call: _____
 JK JJ JS RF JD

11.0 INFORMATION AND PROPOSALS

11.1 Discussion (2nd reading) of the following Board Policy:

Revision:

- EDE Computer/On-Line Services
- FD Tax Issues
- GBR-R Family and Medical Leave
- IGCH College Credit Plus
- IGCH-R College Credit Services
- JECBA Admission of Exchange Students
- KBE Tax Issues
- LEC College Credit Plus
- LEC-R College Credit Services

New:

- JECBA-R Admission of Exchange Students

11.2 Discussion (1st reading) of the following Board Policy:

New:

- DCA Post Issuance Compliance

12.0 ADJOURN at _____

Moved by _____, Seconded by _____

Roll Call: _____
 JK JJ JS RF JD